B O A R D  O F  T R U S T E E S
R E G U L A R  M E E T I N G

AGENDA

VIA ZOOM MEETING: https://zoom.us/j/4087419000
PHONE: DIAL 1 669 900 6833, MEETING ID 408 741 9000
6:00 PM  PUBLIC SESSION, 6:01 PM  CLOSED SESSION, 7:00 PM  PUBLIC SESSION

FEBRUARY 2, 2021

B O A R D  O F  T R U S T E E S
Randi Kinman  President
Anne Kepner  Vice President
Trustees
Susan Fish
Adrienne Grey
Jack Lucas
Robert Owens
Karl Watanabe

Lesley Geronimo  MC Student Trustee
Tisha Hartman  WVC Student Trustee

Bradley J. Davis  Chancellor
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD OF TRUSTEES MEETINGS

Public Comments:
Public comment requests may be submitted electronically by emailing brenda.rogers@wvm.edu or via phone by calling the Board Clerk, Brenda Rogers, at 408-741-2072 no later than 5:00 p.m. on the Monday before the meeting. Members of the public may also request to speak by raising their hand during “Oral Communication from the Public” at the meeting. Requests to speak will be prioritized in the order they are received.

In light of Governor Newsom’s State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, and the Guidance for Gatherings issued by the California Department of Public Health, the meeting will be conducted via webcast, teleconference, and Zoom for members of the public or board members who will participate in the meeting from individual remote locations.

Please include the following information in your public comment request:

SUBJECT: COMMENTS FOR THE MEETING DATE OF: _____________________________
AGENDA ITEM NUMBER OR TOPIC: _________________________________________
NAME: ________________________________________________________________
TITLE: _________________________________________________________________
ORGANIZATION (optional): _____________________________________________
ADDRESS (optional): ____________________________________________________

How to address the Board (Speaking):
When it is your turn to address the Board, the Board Clerk will call your name based on the information provided above in the Public Comment Request. Committee members and members of the public participating by Zoom wishing to speak should use the “raise hand” feature or dial “*9”. In order to get the full Zoom experience, please make sure your application is up to date.

Please note:
Per Board Policy 2345, three minutes may be allotted to each speaker with a maximum of 30 minutes per subject. No action or discussion shall be undertaken on any public comments except that members of the Board or its staff may briefly respond to or ask a question for clarification regarding statements made or questions posed by persons addressing the Board under this agenda item. The Board President may adjust the individual’s allotted speaking time when multiple persons want to speak on the same subject.

Adjournment Time
Pursuant to District Policy, Regular Board meetings will be adjourned not later than 11:00 p.m. unless continued by a majority vote of the Board members present.

Documents Provided to the Board of Trustees
In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Board of Trustees in connection with this agenda are available in the Chancellor’s Office, 14000 Fruitvale Avenue, Saratoga, CA, 95070, at the time they are distributed to the Board.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor’s Office at 408-741-2011. Notification 24 hours prior to the meeting will allow the District to make reasonable arrangements to ensure accessibility.

(A) = Action  (I) = Information
1. Meeting Opening

1.1 Roll Call

1.2 Call to Order

1.3 Oral Communication from the Public on Closed Session Agenda

2. Closed Session

2.1 Adjourn to Closed Session DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6) Provide direction to Associate Vice Chancellor of Human Resources, Eric Ramones, and Chancellor Bradley Davis, District-designated representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA; and to Chancellor Bradley Davis regarding unrepresented groups.

3. Opening Items

3.1 Reconvene Public Session

3.2 Roll Call

3.3 Pledge of Allegiance

3.4 Report of Closed Session Action

3.5 Approval of the Order of the Agenda

3.6 Approval of Minutes

3.7 Presentations/Recognitions: Focus Topic: FY 2020-2021 Budget Workshop, Presented by Associate Vice Chancellor of Finance and Administration, Ngoc Chim.

3.8 Oral Communication from the Public

3.9 Report of the Audit and Budget Oversight Committee (ABOC)

3.10 Report of the Legislative and Policy Oversight Committee (LPOC)

4. Unfinished Business

4.1 There are none.

5. Consent Agenda

5.1 Approval of Consent Agenda
5.2 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE - Recommendation: The Board of Trustees approve the curriculum changes at Mission College as presented.

5.3 PURCHASE ORDER INCREASE FOR UPLIFT FAMILY SERVICES OF SANTA CLARA COUNTY - Recommendation: The Board of Trustees approve an increase to the existing purchase order for Uplift Family Services of Santa Clara County by $40,000 as part of the Title IV-E contract.

5.4 PURCHASE ORDER INCREASE FOR COMMUNITY SOLUTIONS OF SANTA CLARA COUNTY - Recommendation: That the Board of Trustees approve an increase to the existing purchase order for Community Solutions of Santa Clara County by $125,000 as part of the Title IV-E contract.

5.5 PERSONNEL TRANSACTION TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: The Board of Trustees approve the listed items.

5.6 APPROVE PROJECT ASSIGNMENT AMENDMENT TO K2A ARCHITECTURE FOR THE BASEBALL FIELD TURF REPLACEMENT PROJECT AT MISSION COLLEGE - Recommendation: The Board of Trustees ratify the project assignment amendment in the amount of $12,050 with K2A Architecture for the Baseball Field Turf Replacement project at Mission College.

5.7 APPROVE CONTRACT INCREASE WITH ROBERT A. BOTHMAN, INC. - Recommendation: The Board of Trustees ratify Change Order 8 for an increase of $56,497 to the contract with Robert A. Bothman, Inc. for the Interdisciplinary Plaza project at Mission College.

6. College, Programs, and Services

6.1 There are none.

7. Human Resources

7.1 ADMINISTRATIVE PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

7.2 WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT INITIAL PROPOSALS FOR REOPENER NEGOTIATIONS WITH THE WEST VALLEY-MISSION FEDERATION OF TEACHERS (WVMFT)

7.3 WEST VALLEY-MISSION FEDERATION OF TEACHERS (WVMFT) INITIAL PROPOSALS FOR REOPENER NEGOTIATIONS WITH THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

8. Business and Finance

8.1 There are none.

9. Board

9.1 There are none.

10. Information Reports and Items for Future Board Consideration

10.1 There are none for Focus Topic meetings.

11. Continuation of Closed Session, If Necessary

12. Reconvene Public Session, If Necessary

12.1 Report of Closed Session Action

13. Meeting Closing

13.1 Adjournment
WVMCCD Board of Trustees Regular Meeting (Tuesday, January 19, 2021)
Generated by Brenda Rogers on Tuesday, January 26, 2021

1.1 Call to Order
President Kinman called the meeting to order at 6:02 p.m.

1.2 Roll Call
Members Present: Board President Susan Fish; Trustees Anne Kepner, Adrienne Grey, Randi Kinman, Jack Lucas, Robert Owens, and Karl Watanabe; and Chancellor Bradley Davis.

1.3 Oral Communication from the Public on Closed Session Agenda
There were none.

2. Closed Session

2.1 Adjourn to Closed Session:
1) DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6) Provide direction to Associate Vice Chancellor of Human Resources, Eric Ramones, and Chancellor Bradley Davis, District-designated representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA; and to Chancellor Bradley Davis regarding unrepresented groups.
2) LITIGATION CASE REVIEW/PLANNING (Government Code 54957.8) Update by Associate Vice Chancellor of Human Resources, Eric Ramones, and Chancellor, Bradley Davis. One item.

3. Opening Items

3.1 Reconvene Public Session
Public session was reconvened at 7:10 p.m.

3.2 Roll Call
Members Present: Board President Randi Kinman; Trustees Susan Fish, Anne Kepner, Adrienne Grey, Jack Lucas, Robert Owens, and Karl Watanabe; and Chancellor Bradley Davis.
Student Trustees: Tisha Hartman was present (7:00 p.m.) and Lesley Geronimo was absent.

3.3 Pledge of Allegiance
Trustee Lucas led the Pledge of Allegiance.

3.4 Report of Closed Session Action
No action was taken in Closed Session.

3.5 Approval of the Order of the Agenda
Motion to approve the order of the agenda as submitted.
Motion by Susan Fish, second by Robert Owens. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

3.6 Approval of December 8, 2020, Minutes
Motion to approve the minutes of the December 8, 2020, Board of Trustees meeting as written.
Motion by Robert Owens, second by Anne Kepner. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

3.7 Presentations/Recognitions: ESSP - COVID-19 Related Technology Update, Presented by Dan Borges, Associate Vice Chancellor Information and Educational Technology
AVC Borges began the presentation by thanking the trustees and management as a whole for the strong support he has received enabling the technology used in bridging of gaps so we could work and study safely at home during the COVID-19 pandemic. There are five sections to this presentation:
1) Technology Equipment Providing students with 900 computers and 170 hotspots, employees with 500 computers and 100 hotspots. This was a moving target and required the coordination of WVC IT, MC ETS and IS skilled employees to procure, prepare and distribute as needed. The expense was over $1 million for laptops, tablets, All-In-One computers, webcams, headsets and hotspots for internet access.
2) Access, Safety and Cybersecurity Remote connectivity methods and infrastructure enhancement adopting a VMware horizon platform for Remote virtual desktop infrastructure (VDI), Implemented a multi-factor authentication (MFA) for security-access approved on separate device like a cell phone via password or thumbprint, and deployed Modolabs, a health check program written by Daniel Nieimann, for faculty, staff and students to use before coming to campus safely. The transition from only 10% distance learning to 100% was done in a few weeks, which was no small feat.
3) Application Software Determined and deployed needed functionality, Students used Panapto, Cranium Cafe, and Signal Vine, while faculty and staff needed Formstack, Docusign and Zoom. The new District objective was applied to consolidate software contracts for functionality, standardization and cost savings from vendors. Electronic tools became very important in maintaining effectiveness.
4) **IS Service Management** IS reorganization into an applications team and an operations team to better serve the District needs, extended hours and added support for the OIS helpdesk operation. Purchased a new service management system: Freshservice, and hired a contractor to help support remote assistance and application. MC ETS, WVC IT and IS were included in service management deployment.

5) **Infrastructure Upgrades** Upgraded the Virtual Desktop Infrastructure (VDI), increased capacity to hold virtual labs for students (fall 20) and increased remote connectivity for all District employees. Upgraded Mitel phone system and provided "soft phones." Upgraded server blade and storage infrastructure from a ten-year-old system. Upgrades cost over $1 million, and were paid by Measure W funds.

In total, the district's investment has been over 2.5 million, and the teams continue to provide goods and services as needed. AVC Borges expressed his distinct appreciation for WVC IT, MC ETS and District IS employees' contributions to this successful technological transition.

3.8 Oral and Written Communication from the Public

There were four written communications to the Board from Mr. Robert Allgeyer, which were previously shared with the Board.

There were no oral communications requests from the public.

3.9 Report of the Audit and Budget Oversight Committee (ABOC)

There was no report because ABOC did not meet in January.

3.10 Report of the Legislative and Policy Oversight Committee (LPOC)

LPOC’s next meeting will be on January 27, so there was no report.

4. **Unfinished Business**

4.1 There are none.

5. **Consent Agenda**

5.1 Approval of Consent Agenda

Motion to approve the consent agenda.

Motion by Robert Owens, second by Anne Kepner. Final Resolution: Motion Carries

Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner

Student Trustee advisory votes: Aye: Tisha Hartman

5.2 CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the curriculum changes at West Valley College as presented. That the Board of Trustees approve the curriculum changes at West Valley College as presented.

5.3 PERSONNEL TRANSACTION TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: The Board of Trustees approve the listed items.

5.4 REVIEW OF PURCHASE ORDER TRANSACTIONS

5.5 INCREASE IN BID THRESHOLD

5.6 BUDGET CALENDAR - Recommendation: The Board of Trustees review and adopt the 2021 budget calendar (attached).

5.7 IP ADDRESS MANAGEMENT (IPAM) SYSTEM - Recommendation: The Board of Trustees approve a contract with InterVision for equipment and services to upgrade, replace, and support the District’s Infoblox IPAM for an amount not to exceed $145,824.60.

5.8 ACCEPT BASIC CONTRACT AS COMPLETE FOR BID #CA04-2021 FOR THE ADA BARRIER REMOVAL PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees accept the basic construction contract with Lewis and Tibbitts, Inc. for Bid #CA04-2021 for the ADA Barrier Removal project at West Valley College as complete and authorize the District to file a Notice of Completion.

5.9 APPROVE CONTRACT INCREASE WITH GONSALVES & STRONCK CONSTRUCTION COMPANY, INC. - Recommendation: The Board of Trustees ratify Change Order 2 for an increase of $158,508 to the contract with Gonsalves & Stronck Construction Company, Inc. for the MT Replacement Building project at Mission College.

5.10 PROJECT ASSIGNMENT AGREEMENT WITH DLR GROUP FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE MUSIC REPLACEMENT BUILDING PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the Project Assignment Agreement in the amount of $2,256,000 with DLR Group for architectural and engineering services for the Music Replacement Building project at West Valley College.

5.11 PROJECT ASSIGNMENT AGREEMENT WITH WRNS STUDIO FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PLAZA COMPLETION PROJECT AT MISSION COLLEGE - Recommendation: The Board of Trustees approve the Project Assignment Agreement in the amount of $287,765 with WRNS Studio for architectural and engineering services for the Plaza Completion Project at Mission College.

5.12 PROJECT ASSIGNMENT AGREEMENT WITH GILBANE BUILDING COMPANY FOR DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE PLAZA COMPLETION PROJECT AT MISSION COLLEGE - Recommendation: The Board of Trustees approve
the project assignment agreement with Gilbane Building Company for design and construction management services in the amount of $171,000 for the Plaza Completion Project at Mission College.

6. College, Programs, and Services

6.1 MISSION COLLEGE-JOHN BURTON ADVOCATES FOR YOUTH MEMORANDUM OF UNDERSTANDING AGREEMENT - Recommendation: That the Board of Trustees approve the Memorandum of Understanding between John Burton Advocates for Youth and Mission College.

Motion to approve the Memorandum of Understanding between Jay Burton Advocates for Youth and Mission College as presented.

Motion by Anne Kepner, second by Robert Owens. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

7. Human Resources

7.1 ADMINISTRATIVE PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

Motion to approve the Administrative Personnel Transactions as presented.

Motion by Robert Owens, second by Adrienne Grey. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

8. Business and Finance

8.1 RESOLUTION 21011901 AUTHORIZING CALSTRS DIRECT REPORTING - Recommendation: The Board of Trustees approve Resolution 21011901 authorizing direct reporting to CalSTRS effective July 1, 2021.

Motion to approve Resolution 21011901 authorizing the District's direct reporting to CalSTRS instead of through the county.

Motion by Robert Owens, second by Susan Fish. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

8.2 APPROVE RESPONSE TO THE OCTOBER 26, 2020, SANTA CLARA COUNTY CIVIL GRAND JURY REPORT CONCERNING POLICE REPORTING - Recommendation: The Board of Trustees approve the attached letter of response to the Civil Grand Jury Report concerning police reporting.

Motion to approve the District's response to the 10.26.2020 Santa Clara County Civil Grand Jury Report as presented.

Motion by Robert Owens, second by Adrienne Grey. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

9. Board

9.1 ELECTION OF TRUSTEE REPRESENTATIVE TO THE SANTA CLARA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION - Recommendation: The Board of Trustees present nominations and elect a Trustee Representative to the Santa Clara County Committee on School District Organization.

Vice President Anne Kepner was nominated to serve on the Santa Clara County Committee on School District Organization. There were no other nominations.

Motion to approve Anne Kepner as the Board's trustee representative serving on the Santa Clara County Committee on School District Organization for 2021. Thank you to Karl for serving on this committee for eight years.

Motion by Adrienne Grey, second by Jack Lucas. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

9.2 SELECTION OF THREE TRUSTEE REPRESENTATIVES TO SERVE ON THE AUDIT AND BUDGET OVERSIGHT COMMITTEE (ABOC) - Recommendation: The President of the Board of Trustees select three trustees to serve on the Audit and Budget Oversight Committee.

President Kinman appointed Karl Watanabe to serve on ABOC for 2021. Susan Fish and Robert Owens have agreed to continue to serve on ABOC for 2021, with Trustee Owens continuing as the committee chair.

10. Information Reports and Items for Future Board Consideration

10.1 Academic Senate Update (Aram Shepherd) (Gretchen Ehlers)

MC Academic Senate President Shepherd recognized the faculty who have been teaching the short Winter Session. Faculty hiring committees are being gathered while recruitments are being announced, which is always exciting, and he looks
forward to a great year of hiring new faculty. He wished everyone a happy new year.

WVC Academic Senate President Ehlers reported that faculty have been actively learning while WVC hosted an Online Teaching Academy in January and will host another one later in the semester. Next week is full of learning opportunities for faculty. The Science/Math and Social Science Divisions are both hosting Transforming Pedagogy Communities of Practice through the week. On Wednesday, Professional Development Coordinator Michelle Francis will be hosting an interactive session about engaging students in the Zoom classroom. There are multiple sessions covering online course design. During All College Day, we will engage in discussions about our Anti-Racism Guiding Principles and using them to address the equity gaps we identify. She was looking forward to the new semester to start because our Academic Senate has a lot of important work to do. The first couple meetings are already completely full. The highlight of our first meeting will be a report by faculty member Victor Castillo on the great work our Administration of Justice Department is doing to address racism and implicit bias in policing. Senators will hear about their partnership with local police to train officers and their new class, "Race, Class and Gender in Criminal Justice" that is being offered for the first time this semester.

10.2 Classified Senate Update (Ana Lobato) (Kristal Dela Cruz)
WVC Classified Senate President Lobato wished everyone a happy 2021. At their last meeting, Trustee Grey spoke about the CCLC and its affiliate groups CCCT for trustees and one for CEOs. They discussed her work with CCLC on diversity, equity and inclusion across the state. On January 13, the senate held a mini retreat and Chancellor Davis attended and spent time discussing the District planning and COVID-19 response priorities, enrollment, and professional development updates. The senate's next meeting will be February 10, with guest speaker Ngoc Chim to talk about the district's resource allocation model. During teh opening session for all college day, teh caring campus game point system will be unveiled, and it is meant to highlight and incentivize year-round acts of excellence in student service and human centered connection. They are also wanting to get 100% of Classified Staff bios online to enhance employee visibility and support student access.

MC Classified Senate President Dela Cruz said that their senate looks forward to continuing to pursue their goals for this year. They released their fourth newsletter and the fifth letter will be released in February. The newsletters are designed to keep the classified staff informed of the upcoming events and professional development opportunities. The professional development team led by VP Danielle Ramirez-King have been working with Dean Brian Miller, Faculty members Britta Burton, Tanya Harding and Sara Sullivan on the All College Day program, including the welcome session, Caring Campus Kick-off and Creating Spaces kick-off for the Spring. The Senate has restarted the bi-weekly zoom parties and plans to hold an online focused topic series once per month. The next meeting was on Thursday, January 21 at 1:30 and MC VP of Administrative Services will discuss the RAM model.

10.3 Student Senate Update (Maddy Mandarelli) (Alondra Martinez-Medina)
Students were not present.

10.4 West Valley College Update (Stephanie Kashima)
President Kashima acknowledged that in December, West Valley awarded a Lifetime Achievement Award for Equity and Social Justice to Paulette Boudreaux and Carolyn Nash, for their pioneering work with the Success Program, which is now the Umoja Program. They were honored during and online event including student testimonials on the positive impact their programs, support and teaching had on their African American students. She thanked Debra Griffith for organizing the event. Some of the achievements of the past year included:

- Moved 995 classes online in Spring 2020 and created a faculty professional development program to facilitate that move.
- Built up the food assistance program and moved student services online.
- Supported students and employees affected by the CZU Fire Complex.
- Created an Anti-Racism guiding principles and an anti-racism action plan.
- Hired three new Vice Presidents.
- Initiated our Educational and Facilities Master Plan process.

Thank you to everyone who contributed to these huge achievements in 2020, despite the challenges we faced. We look forward to 2021 with the continuing the work on our E&FMP, the Anti-Rasism Action Plan and hiring new employees.

10.5 Mission College Update (Daniel Peck)
Dr. Omar Murillo Reported for President Peck. Mission College received an update on the Federal Coronavirus response relief supplemental appropriations act and Mission College will be receiving about $980,000 for direct student aid and then additional $4 million for institutional aid. The College looked forward to those conversations and as a district on how to best utilize those funds. They are planning the Spring 2021 Welcome Week activities. He gave give a shout out to Mission's mental health supervisor Melissa DuPont Morgan from our welcome center and Niall Adler in the marketing team. They put together a welcome video highlighting the key services for students and it will be posted on Canvas. We also created 15-second welcome videos that our marketing team will then compile and post those out on the website and our various social media platforms. Putting together self-care packages to distribute to students in the beginning of the semester. The college was working on ensuring that we have spaces for community conversations and students transitioning to the spring semester, where they can discuss the challenges related to the pandemic, equity and justice.

Mission will also be hosting a digital destination registration event, a three-day virtual event that goes from January 20th through the 22nd to showcase the services available with drop in hours as we transition to spring to get more students on board. Student services have a number of workshops that will focus on navigating the various resources and the tools available. All College Day will be on the Friday the January 29, starting off with an implicit bias presentation, led by psychology faculty Karen Gee. Mission will host a community partners breakfast scheduled for Friday, February 5 to determine what training needs industry and educational partners foresee that Mission can provide. Finally, there will be the second round of specialized training focused on DE for all faculty that week as well.
10.6 Chancellor’s Report (Bradley Davis)
Chancellor Davis thanked everyone for their efforts in creating this Board meeting, and especially Dan Borges for his informative presentation and Daniel Niemann for his contributions. He was pleased how well the colleges’ and district technology teams are working together on projects and solutions while serving our students, staff and faculty. Bravo! 2021 gives us much to be hopefully optimistic and grateful for in our 2020 achievements. If we were to put the list of the accomplishments at WVMCCD in 2020, it would show a record of achievement that he thought few districts could compete with, and the Chancellor was proud that we’ve done all that in service to our students. Our 320 report reflects that we are down 10% from our enrollment goal. It’s important for us to continue to do everything we can to advertise the wonderful services that are happening at the colleges and be there to support our students through this very difficult time. We will receive about $9.6 million in COVID Relief funds, with about $2 million directly for student aid in the form of grants. While we can’t utilize any of this money for stipends or salary dollars, we can use it to offset lost revenue due to COVID, and we continue to be very thoughtful about how we use it to support students holistically. We want to think about some of the endeavors that have been important to us that have been delayed by COVID.

The colleges previously talked a lot about transportation and housing. It’s time for us to renew those discussions, and the LPOC is going to begin discussions soon about studying the issue of housing. He made it clear that nobody has made any decisions about what we’re going to do, but it’s time for us to do a deep dive and think about the future of the district strategically as it relates to those key access points of technology, transportation and housing. So if you’d like to participate in those discussions, there’ll be ample opportunity for people to think about how they could contribute their expertise and ideas as we chart the district’s future down the road. Lastly, it’s been a very successful year related to our ability to generate philanthropic interests in the district and the colleges. Mission College received another two gifts this week from individual donors in support of our students, and he was optimistic that the hiring of Melissa John’s as the new executive director of advancement this evening will greatly enhance district philanthropic efforts. Welcome to 2021 everyone.

10.7 Trustee Comments
Trustee Lucas gave kudos to Chancellor Davis for helping facilitate the College of Adaptive Arts moving onto the WVC campus and addressing the recent graduates at their ceremony. He also gave a bit of a history lesson on the Pledge of Allegiance. On June 22, 1942 Congress formally recognized the pledge and included it as the federal pledge. In December 1942, Congress changed the official manner of the delivery of the placing of the right hand over the heart during the pledge. In June 1954, President Eisenhower improved the Congressional resolution adding the words “under God” to the pledge.

Student Trustee Hartman had three points to highlight: 1) She expressed gratitude, on behalf of all West Valley and Mission College students for the significant investment in technology. She personally was one of the recipients of the hotspots and it’s made a difference for her; 2) In going through the process of applying to UCs and various scholarships, she recognized that she had a privilege as student trustee that many other students don’t have due to an environment that is primarily asynchronous online. Our students do not have the same capability to build relationships with their professors that they would in a normal semester. This is an issue when asking for reference letters from faculty, administrators and staff for these UC applications; and 3) She couldn’t help but notice that West Valley doesn’t come up in a lot of the Google searches, so she thought there was an opportunity to improve our web presence by highlighting our beautiful campus, excellent instructors and available support services.

Trustee Grey announced that CCLC’s Effective Trusteeship workshop and Board Chair workshop conferences are Wednesday, Thursday, and Friday of that week. They are mostly aimed at new trustees (76 this year) who need to learn how to navigate the community college system. Monday and Tuesday of the following week was the Annual Legislative Conference, and its theme this year was advocating for an equity based economy, and we know how very important advocacy will be in this budget environment. Some people thrive, while others struggle to survive. The Legislative conference was still accepting applications, and she urged trustees to attend.

Trustee Fish also attended the College of Adaptive Arts graduation and the students were so proud. Chancellor Davis gave an excellent keynote address, and it was like no other graduation she has attended. It was a wonderfully special event.

President Kinman talked about what a tough year 2020 has been, and she was grateful that she had this supportive community to return to once or twice a month. It is wonderful to see a community so devoted to their students who work together well, so please do not take that for granted. It is uncommonly rare. There’s going to be a lot to accomplish in 2021. She talked about the $50 billion Metropolitan Transportation Committee’s Plan for improvement and retraining employees to assist in increasing ridership and lowering the greenhouse gas emissions with upgrades. She would like to see programs fast tracked at the colleges that focus on the environment and climate change solutions. She thanked everyone for their service and for attending the Board meeting.

11. Continuation of Closed Session, If Necessary
It was not necessary.

12. Reconvene Public Session, If Necessary

13. Meeting Closing

3.1 The meeting was adjourned at 8:30 p.m.
Tuesday, February 2, 2021  
WVMCCD Board of Trustees Regular Meeting

Via Zoom: https://zoom.us/j/4087419000

6:00 p.m. Public Session
6:01 Closed Session
7:00 Public Session

1. Meeting Opening

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1. Meeting Opening

<table>
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<tr>
<th>Subject</th>
<th>1.2 Call to Order</th>
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<tbody>
<tr>
<td>Meeting</td>
<td>Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting</td>
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### 1. Meeting Opening

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<tr>
<th>Subject</th>
<th>1.3 Oral Communication from the Public on Closed Session Agenda</th>
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</thead>
<tbody>
<tr>
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<td>Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting</td>
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<tr>
<td>Access</td>
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<tr>
<td>Type</td>
<td>Information</td>
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</tbody>
</table>

Members of the audience may address the Board on any item listed on the Closed Session agenda. Comments will be limited to three (3) minutes per agenda item, with a total of fifteen (15) minutes of public comment on an item unless waived by the Board.
Subject: 2.1 Adjourn to Closed Session DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6)

Provide direction to Associate Vice Chancellor of Human Resources, Eric Ramones, and Chancellor Bradley Davis, District-designated representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA; and to Chancellor Bradley Davis regarding unrepresented groups.

Meeting: Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting

Access: Public

Type: Discussion, Information, Procedural

DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6)

Provide direction to Associate Vice Chancellor of Human Resources, Eric Ramones, and Chancellor Bradley Davis, District-designated representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA; and to Chancellor Bradley Davis regarding unrepresented groups.
### 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.1 Reconvene Public Session</th>
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<tbody>
<tr>
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</tbody>
</table>
### 3. Opening Items

**3.2 Roll Call**

<table>
<thead>
<tr>
<th>Subject</th>
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<tbody>
<tr>
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## 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.3 Pledge of Allegiance</th>
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<tr>
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<td>Type</td>
<td>Procedural</td>
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<tr>
<td>Subject</td>
<td>3.4 Report of Closed Session Action</td>
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</tbody>
</table>
### 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.5 Approval of the Order of the Agenda</th>
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<tr>
<td>Type</td>
<td>Action</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Motion to approve agenda as presented.</td>
</tr>
</tbody>
</table>
### 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.6 Approval of Minutes</th>
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<tbody>
<tr>
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<tr>
<td>Access</td>
<td>Public</td>
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<tr>
<td>Type</td>
<td>Action, Minutes</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Approve the January 19, 2021, minutes as attached.</td>
</tr>
</tbody>
</table>
### 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.7 Presentations/Recognitions: Focus Topic: FY 2020-2021 Budget Workshop, Presented by Associate Vice Chancellor of Finance and Administration, Ngoc Chim.</th>
</tr>
</thead>
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<td>Type</td>
<td>Information, Recognition</td>
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</tbody>
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GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD OF TRUSTEES MEETINGS

Public Comments:
Public comment requests may be submitted electronically by emailing brenda.rogers@wvm.edu or via phone by calling Board Clerk, Brenda Rogers at 408-741-2072 no later than 5:00 p.m. on the Monday prior to the Board meeting.

Please include the following information in your public comment request:

SUBJECT: COMMENTS FOR THE MEETING DATE OF: __________________________
AGENDA ITEM NUMBER OR TOPIC: __________________________
NAME: ___________________________________________________
TITLE: ___________________________________________________
ORGANIZATION (optional): ___________________________________
ADDRESS (optional): ________________________________________

How to address the Board (Speaking):
When it is your turn to address the Board, the Board Clerk will call your name based on the information provided above in the Public Comment Request.

Please note:
Per Board Policy 2345, three minutes may be allotted to each speaker with a maximum of 30 minutes per subject. No action or discussion shall be undertaken on any public comments except that members of the Board or its staff may briefly respond to or ask a question for clarification regarding statements made or questions posed by persons addressing the Board under this agenda item. The Board President may adjust the individual’s allotted speaking time when multiple persons want to speak on the same subject.
## 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.9 Report of the Audit and Budget Oversight Committee (ABOC)</th>
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<tbody>
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</table>
### 3. Opening Items

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<tr>
<th>Subject</th>
<th>3.10 Report of the Legislative and Policy Oversight Committee (LPOC)</th>
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<tbody>
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# 4. Unfinished Business

<table>
<thead>
<tr>
<th>Subject</th>
<th>4.1 There are none.</th>
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<tbody>
<tr>
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<td>Type</td>
<td>Information</td>
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<tr>
<td>Subject</td>
<td>5.1 Approval of Consent Agenda</td>
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<tr>
<td>Meeting</td>
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<td>Access</td>
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<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Motion to Approve Consent Agenda Items as Presented.</td>
</tr>
</tbody>
</table>

*Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.*
Subject 5.2 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE -
Recommendation: The Board of Trustees approve the curriculum changes at Mission
College as presented.

Meeting Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting

Access Public

Type Action (Consent)

Recommended Action The Board of Trustees approve the curriculum changes at Mission College as presented.

Prepared By: Linping Yu, Carla Breidenbach, and Leandra Martin

Reviewed By: Daniel Peck

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The General Fund is the major source for the cost of instruction, which pertains to the offering of approved courses. These costs are offset, to varying degrees, by apportionment received for credit-based instruction and other associated fees.

Reference(s)
Curriculum development and recommendation is an ongoing activity overseen by the Academic Senate, and its subordinate Curriculum Committee, and the Office of Instruction as per District Policy 4020. It is integrated into the Mission College Program Review process. It is emphasized in many sections of Standard II of the Accreditation Standards of the Accrediting Commission for Community and Junior Colleges. Likewise, it is regulated through Title 5 and WVMCCD District Policy 4020.

Background/Alternatives
As per District policy, the curriculum changes to programs and courses described herein have been considered and recommended by the Curriculum Committee and the Articulation Officer. Each of the curriculum changes and the foregoing recommendations have been further reviewed by the Chief Instructional Officer, the College President, and the District Chancellor. The Office of Instruction further certifies that the programs and courses described herein satisfy all applicable requirements of Title 5 and have also been submitted to the Associated Students Government of Mission College. Degrees developed in compliance with State-approved Transfer Model Curricula (TMC) pursuant to SB-1440 (Padilla, 2010) have already been approved by the District Chancellor acting as designee for the Board of Trustees, and are being presented here as information items.

Coordination
Offerings have been coordinated between Mission College and West Valley College through a process of consultation.

Follow-up/Outcome
Following Board approval of the curriculum changes, updates to catalogs and class schedules will be made, and campus marketing communications will reflect the changes, as appropriate. Courses which are archived will be removed from the College catalog; courses which are deleted will be removed both from the College catalog and from the state Curriculum Inventory.

File Attachments
Attach 5.2, MC Curriculum 02.02.2021.docx (43 KB)

Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
Curriculum Summary

New Course - Credit
ACC 046  BIO 018H  ENG 012  ETH 020
ACC 061  CAP 048  ETH 012  ETH 024
ACC 066  CAP 111  ETH 013  ETH 044
ACC 067  CIT 013  ETH 016A  ETH 044H
ACC 077  CIT 014  ETH 018  HIS 044
BIO 018  COM 015  ETH 018H  HIS 044H

New Course - Noncredit
NCE 950EC  NCO 3901  NCO 3905  NCO 3909
NCE 955EC  NCO 3902  NCO 3906
NCE 960EC  NCO 3903  NCO 3907
NCE 965EC  NCO 3904  NCO 3908

Credit Course Revision
CAP 045A  FPT 060  KIN 014B

Non-credit Course Revision
None

Administrative Change
None

Prerequisites
ACC 046  ACC 067  CIT 013
ACC 066  ACC 077  CIT 014

Distance Education
ACC 046  CIT 013  ETH 024  NCE 965EC
ACC 061  CIT 014  ETH 044  NCO 3901
ACC 066  COM 015  ETH 044H  NCO 3902
ACC 067  ENG 012  FPT 060  NCO 3903
ACC 077  ETH 012  HIS 044  NCO 3904
BIO 018  ETH 013  HIS 044H  NCO 3905
BIO 018H  ETH 016A  KIN 014B  NCO 3906
CAP 045A  ETH 018  NCE 950EC  NCO 3907
CAP 048  ETH 018H  NCE 955EC  NCO 3908
CAP 111  ETH 020  NCE 960EC  NCO 3909

Credit Course Deletion
HVC 111  HVC 113  HVC 115  HVC 117
HVC 112  HVC 114  HVC 116  HVC 118
New Program – Credit
None

New Program – Non-Credit
None

Program Revision - Credit
Associate of Arts for Transfer: Social Justice Studies

Program Deletion
None
NEW COURSES – CREDIT (Content review completed)

All courses without a 900 number designation have advisories of eligibility for ENG 001A or ENG 001AX and REA 054.

ACCOUNTING

ACC 046 – Personal Finance
3.00 Unit(s)
Grade Options: Pass/No Pass Option
Prerequisite: MAT 903 or High School Algebra I, or equivalent.

Fundamentals of personal finance including financial planning, money management, income and asset protection, and investments. Course material covered includes calculations and problem solving related to budgeting, managing income taxes, building and maintaining good credit, large personal assets purchases, managing property and liability risk, investment fundamentals, and retirement and estate planning. Students prepare their own personal budgets and statements of net worth. The time value of money and its importance in the financial planning process is stressed.

Rationale for ACC 046 – Personal Finance – 3.00 Unit(s)
This is a new course that can be used in place of traditional mathematics to meet CSU GEB Area B4, Mathematics/Quantitative Reasoning.

ACC 061 – QuickBooks: Online Software
3.00 Unit(s)
Grade Options: Pass/No Pass Option

Students use QuickBooks Online accounting software to set up, enter transactions, and produce reports using general ledger, accounts receivable, accounts payable, financial statement analysis, depreciation, inventory and payroll modules. It is recommended that students have either completed, or are concurrently enrolled in, ACC 001A or have practical accounting experience.

Rationale for ACC 061 – QuickBooks: Online Software – 3.00 Unit(s)
This is a new course that covers QuickBooks Online version and will put us in line with other surrounding community colleges who cover the QuickBooks software versions (Desktop and Online) in two separate classes.

ACC 066 – Accounting for Governmental & Nonprofit Entities
3.00 Unit(s)
Grade Options: Pass/No Pass Option
Prerequisite: ACC 001A

Study of the theory and practice of accounting for federal, state, and local governmental entities, and nonprofit organizations. Topics include: analysis and application of pronouncements from the Governmental Accounting Standards Board (GASB); fund accounting, operational and cash budgeting, and operational control issues; transaction analysis, financial statement preparation and analysis, and external reporting issues. Accounting for governmental & nonprofit Entities includes topics tested on the Financial Accounting and Reporting (FAR) section of the CPA exam. This course is part of the CPA Exam Preparation Series, which is intended to meet the education requirement to sit for the CPA exam. Students who intend to transfer should take this course at their transfer school.

**Rationale for ACC 066 – Accounting for Governmental & Nonprofit Entities – 3.00 Unit(s)**
This course is part of the new CPA Exam Preparation Series, which is intended to meet the education requirement to sit for the CPA exam.

---

**ACC 067 – Advanced Accounting**
4.00 Unit(s)
Grade Options: Pass/No Pass Option
Prerequisite: ACC 001A

Advanced Accounting is the last in the series of financial accounting courses. Topics covered in this class include: partnerships, accounting for consolidations, investments in other corporations, and foreign currency transactions. Advanced Accounting includes topics tested on the Financial Accounting and Reporting (FAR) section of the CPA exam. This course is part of the CPA Exam Preparation Series, which is intended to meet the education requirement to sit for the CPA exam. Students who intend to transfer should take this course at their transfer school.

**Rationale for ACC 067 – Advanced Accounting – 4.00 Unit(s)**
This course is part of the new CPA Exam Preparation Series, which is intended to meet the education requirement to sit for the CPA exam.

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**ACC 077 – Business Processes and Enterprise Resource Planning Systems**
4.00 Unit(s)
Grade Options: Pass/No Pass Option
Prerequisite: ACC 001A, ACC 073

This course examines the relationships and impacts between business processes and enterprise resource planning (ERP) systems to effectively manage major businesses. Students learn the integration concepts, challenges, common practices, and opportunities by doing hands-on configuration cases, using the world's #1 ERP system, SAP. Through various individual and teamwork, students will gain project facilitation exposure, make business decisions, and perform basic analysis utilizing large datasets from the ERP-based business information. This is a key course to take to prepare for the exceptionally marketable SAP Application Associate certification, also known as "TS410 Certified."

Rationale for ACC 077 – Business Processes and Enterprise Resource Planning Systems – 4.00 Unit(s)
Today's accounting, business, and MIS students need to understand business processes and ERP systems, and the impacts and relationships between the two. This course shows students how businesses use such systems / technology to attain competitive strategies, enable business processes, accomplish business goals, and perform forward-looking decisions. This is a beneficial course for students in the accounting, business, MIS majors and sought by enterprises requiring mastery of such content. It is also a key course to take to prepare for the exceptionally marketable SAP Application Associate certification, also known as "TS410 Certified."

BIOLOGICAL SCIENCES

BIO 018 – The Biology of Cancer
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course introduces the basic principles underlying the development and treatment of cancer. Normal cell biology processes are contrasted with the cellular and genetic changes that lead to the development of cancer. Current topics in clinical and scientific research on cancer biology will be explored.

Rationale for BIO 018 – The Biology of Cancer – 3.00 Unit(s)
The course has been created to expand department's offering of GE, lecture only courses.
**BIO 018H – The Biology of Cancer - Honors**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This honors course introduces the basic principles underlying the development and treatment of cancer. Normal cell biology processes are contrasted with the cellular and genetic changes that lead to the development of cancer. Current topics in clinical and scientific research on cancer biology will be explored. This is the honors version of BIO 018.

**Rationale for BIO 018H – The Biology of Cancer - Honors – 3.00 Unit(s)**
The course has been created to expand department's offering of GE, lecture only courses. This honors version would be cross listed with BIO 018.

**COMPUTER APPLICATIONS**

**CAP 048 – Microsoft Project**
2.00 Unit(s)
Grade Options: Pass/No Pass Option

This course covers the essential features of MS Project. Students work with the project management tools of Microsoft Project to plan a project, create and assign resources, analyze schedules, solve resource problems, and track the progress of a project.

**Rationale for CAP 048 – Microsoft Project – 2.00 Unit(s)**
The course has been created to replace CAP 045A and CAP 045B.

**CAP 111 – Collaborate and Integrate with SharePoint and MS Office 365**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course provides students with the fundamental knowledge and skills required to collaborate with business teams using Microsoft SharePoint and Office 365 web apps and office software. Students create, edit and maintain collaboration sites, including webpages, user communities, wikis, calendars, and blogs in office environments that require multi-user access. This course is designed for students majoring in Business, Computer Applications, or Computer Information Systems as well as for business professionals seeking to update their technology skills.
Rationale for CAP 111 – Collaborate and Integrate with SharePoint and MS Office 365 – 3.00 Unit(s)
This is a new course that will be part of the Business Information Professional II Certificate of Achievement and the revised Office Administration AS Degree.

COMPUTER INFORMATION TECHNOLOGY

CIT 013 – AWS 1 Cloud Practitioner - Foundational
3.00 Unit(s)
Grade Options: Pass/No Pass Option
Prerequisite: CIT 021

This introductory course provides an overall understanding of cloud computing concepts, AWS core services, security, architecture, networking, pricing, storage, and support.

Rationale for CIT 013 – AWS 1 Cloud Practitioner - Foundational – 3.00 Unit(s)
With more than 350,000 professionals required to fill cloud job roles there's clearly a huge opportunity for students who can prove their skills. AWS skills are sitting high on the list of most in-demand skills for employers. CIT 013 is the first in a two-course sequence designed to prepare a student for AWS Cloud Practitioner Certification.

CIT 014 – AWS 2 Solutions Architect - Associate
4.00 Unit(s)
Grade Options: Pass/No Pass Option
Prerequisite: CIT 013

This course will help students develop technical expertise in cloud computing and prepare them for the AWS Certified Solutions Architect - Associate certification exam. The curriculum is delivered through instructor-led classes, knowledge assessments, hands-on labs, and project work. The course covers continuity, database, Scalability, AWS Cloud, cloud migration, management console, S3 storage, and Networking and VPC.

Rationale for CIT 014 – AWS 2 Solutions Architect - Associate – 4.00 Unit(s)
With more than 350,000 professionals required to fill cloud job roles there's clearly a huge opportunity for students who can prove their skills. AWS skills are sitting high on the list of most in-demand skills for employers. CIT 014 is
the second in a two-course sequence designed to prepare a student for AWS Cloud Practitioner Certification.

COMMUNICATION STUDIES

COM 015 – Fundamentals of Oral Communication
3.00 Unit(s)
Grade Options: Grade Only

An introduction to the basic principles and methods of oral communication with emphasis on improving research, speaking and listening skills applied in multicultural contexts including interpersonal, small group, organizational, media, and public communication.

Rationale for COM 015 – Fundamentals of Oral Communication – 3.00 Unit(s)
The course will be used for the Year Up certificate program with a DE option for later use as an alternative to COM 001 for Oral Comm requirement. This course allows more flexibility to teach different aspects of oral communication, which should appeal to students, especially Communication Studies majors.

ENGLISH

ENG 012 – African American Literature
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course explores major themes/literary issues in the development of African American literature during the periods of slavery, reconstruction, and the Harlem Renaissance, as well as contemporary writing. Among the literary forms covered in this course are the oral tradition, poetry, slave narratives, short stories, and novels. While linking them to cultural, political, and social issues from their historical period, the course examines issues such as: African oral traditions; blues, jazz, and the relationship between music and African American writing; the performance of literary text on the abolitionist stage; racial categorization and mixed-race identity; the literature of slavery; and the influences of African American writing on American literature. The course is cross listed as ETH 012.

Rationale for ENG 012 – African American Literature – 3.00 Unit(s)
The course was originally inactivated and is being reactivated. This will be cross listed with ETH 012.
ETHNIC STUDIES

ETH 012 – African American Literature
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course explores major themes/literary issues in the development of African American literature during the periods of slavery, reconstruction, and the Harlem Renaissance, as well as contemporary writing. Among the literary forms covered in this course are the oral tradition, poetry, slave narratives, short stories, and novels. While linking them to cultural, political, and social issues from their historical period, the course examines issues such as: African oral traditions; blues, jazz, and the relationship between music and African American writing; the performance of literary text on the abolitionist stage; racial categorization and mixed-race identity; the literature of slavery; and the influences of African American writing on American literature. The course is cross listed as ENG 012.

Rationale for ETH 012 – African American Literature – 3.00 Unit(s)
The course is a mirror of ENG 012 for the CSU Area F requirement.

ETH 013 – Chicana/o-Latina/o Literature
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course provides an introduction to authors, topics, and movements in Chicana/o and Latina/o literature from the 19th century to the present. Readings cover a variety of literary forms: autobiography, drama, novels, poems, short stories, and/or essays. In examining these works, particular attention is given to topics such as the similarities and differences in the experiences among Latino/a groups in the United States; the construction of identity in terms of class, gender, race, and sexuality; bilingualism and code-switching; and the relationship of the artist to his or her community. The course is cross listed as ENG 013.

Rationale for ETH 013 – Chicana/o-Latina/o Literature – 3.00 Unit(s)
The course is a mirror course of ENG 013 Chicano/a and Latino/a Literature for the CSU Area F requirement.

ETH 016A – Hispanic Roots & Culture
This course undertakes a chronological study of Hispanic culture beginning with the Pre-Colombian civilizations and continuing to the present. Emphasis is placed on understanding today's Hispanic world view which has resulted from the unique cultural and historical heritage of indigenous and Spanish, as well as Northern American cultures. Aspects of culture and values reflected in art, literature, and music are examined. The course is cross listed as HUM 016A.

**Rationale for ETH 016A – Hispanic Roots & Culture – 3.00 Unit(s)**
The course is a mirror of HUM 016A for the CSU Area F requirement.

**ETH 018 – African-American Culture and Humanities**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course is designed to provide the student with an overview of the humanities through the culture and life experiences of African-Americans. Content focuses on significant themes such as literary expressions, dance, folklore, music, religion, theater, visual arts, and philosophical thought. The course provides an examination of the economic, historic, and social forces that have inspired creativity among African-Americans. The course is cross listed as HUM 018.

**Rationale for ETH 018 – African-American Culture and Humanities – 3.00 Unit(s)**
This course is the mirror course of HUM 018 to satisfy the CSU Area F regulations.

**ETH 018H – African-American Culture and Humanities - Honors**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This honors course is designed to provide the student with an overview of the humanities through the culture and life experiences of African-Americans. Content focuses on significant themes such as literary expressions, dance, folklore, music, religion, theater, visual arts, and philosophical thought. The course provides an examination of the economic, historic, and social forces that have inspired creativity among African-Americans. The course is cross
listed as HUM 018H. Students may not receive credit for both ETH 018 and ETH 018H. Enrollment in the Honors Transfer Project is required.

**Rationale for ETH 018H – African-American Culture and Humanities – Honors – 3.00 Unit(s)**
This course is a mirror course to HUM 018H in order to satisfy CSU new Area F requirements.

---

**ETH 020 – Asian Roots and Culture**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course provides an introduction and overview to the cultures, lands, languages, and peoples, of Asia beginning with the prehistoric times and continuing to the present. Emphasis is placed on understanding the Asian world view. Aspects of culture and values reflected in art, literature, music, and philosophy/religion are examined. The course is cross listed as HUM 020.

**Rationale for ETH 020 – Asian Roots and Culture – 3.00 Unit(s)**
This course is a mirror course of HUM 020 in order to meet the new CSU Area F requirements.

---

**ETH 024 – The Asian-American Experience**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

The Asian-American Experience is a multi-disciplinary survey course that introduces students to the contemporary and historical experiences of different groups of Asian-Americans including the Chinese, Indian, Japanese, Korean, Filipino, Vietnamese, and Pacific Islander communities. Students will read, view, and discuss materials related to topics such as immigration, exclusion, imperialism, class, gender, race, sexuality, language, social identity and other issues related to Asian-American life including cultural expression through various art forms. The course is cross listed as HUM 024.

**Rationale for ETH 024 – The Asian-American Experience – 3.00 Unit(s)**
The course is a mirror for HUM 024 for the CSU Area F requirement.

---

**ETH 044 – African American History**
3.00 Unit(s)
Grade Options: Pass/No Pass Option
This course surveys the political, economic, and social developments of African-Americans from the 1619 to the present. Topics include Africans before European contact and slavery in the United States, abolitionism, the Civil War, reconstruction, the rise and resistance to Jim Crow, WWI, WWII, the Civil Rights movement, and the present state of African-Americans. The course is cross listed as HIS 044.

Rationale for ETH 044 – African American History – 3.00 Unit(s)
This course will be part of the AAT in History, in line with our efforts to provide equity based curriculum, and will be allowed as a substitution for US History 017B. The course is a mirror course for HIS 044 African American History for the CSU Area F requirement.

ETH 044H – African American History - Honors
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course surveys the economic, political, and social developments of African-Americans from the 1619 to the present. Topics include Africans before European contact and slavery in the US, abolitionism, the Civil War, Reconstruction, the rise and resistance to Jim Crow, WWI, WWII, the Civil Rights movement, and the present state of African-Americans. This course is cross-listed with HIS 044H. Students cannot get credit for both ETH 044 and ETH 044H. Enrollment in the Honors Program is required.

Rationale for ETH 044H – African American History - Honors – 3.00 Unit(s)
This course will be part of the AAT in History, in line with our efforts to provide equity based curriculum, and will be allowed as a substitution for US History 017B. The course is a mirror course for HIS 044H African American History - Honors for the CSU Area F requirement.

HISTORY

HIS 044 – African-American History
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course surveys the economic, political, and social developments of African-Americans from the 1619 to the present. Topics include Africans before European contact and slavery in the United States, abolitionism, the
Civil War, Reconstruction, the rise and resistance to Jim Crow, WWI, WWII, the Civil Rights movement, and the present state of African-Americans.

**Rationale for HIS 044 – African-American – 3.00 Unit(s)**
African American History will be part of the AA-T in History, in line with our efforts to provide equity-based curriculum and will be allowed as a substitution for US History 017B. This course will be an option for the AA/AS Area D2 and CSUGEB Area US1.

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**HIS 044H – African-American History - Honors**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course surveys the economic, political, and social developments of African-Americans from the 1619 to the present. Topics include Africans before European contact and slavery in the United States, abolitionism, the Civil War, Reconstruction, the rise and resistance to Jim Crow, WWI, WWII, the Civil Rights movement, and the present state of African-Americans. This course is cross-listed with ETH 044H. Students cannot get credit for both HIS 044 and HIS 044H. Enrollment in the Honors Program is required.

**Rationale for HIS 044H – African-American History - Honors – 3.00 Unit(s)**
This course will be part of the AAT in History, in line with our efforts to provide equity based curriculum, and will be allowed as a substitution for US History 017B. This course will be an option for the AA/AS Area D2 and CSUGEB Area US1. The course is a mirror course for ETH044H African American History for the CSU Area F requirement.

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**NEW COURSE - NONCREDIT**

**NONCREDIT ENGLISH AS A SECOND LANGUAGE**

**NCE 950EC – English for Child Development: Introduction**
Total Hours of Instruction: 54
Grade Options: Pass/No Pass, Satisfactory Progress

This intermediate course develops oral and written English language skills necessary to introduce young children, to objectively describe their actions, and to identify and reflect on individual children’s needs and preferences. (Cross-Listed with ESL 950EC)
Rationale for NCE 950EC – English for Child Development: Introduction
This new course is the first course in a program leading to a noncredit certificate of competency in English for Child Development. This new noncredit program mirrors a newly expanded English for Child Development credit program.

NCE 955EC – English for CHD: Factors in Child Development
Total Hours of Instruction: 54
Grade Options: Pass/No Pass, Satisfactory Progress

This intermediate course develops oral and written English language skills to describe a child's appearance, development, and environment as well as to identify and reflect on factors that affect development. (Cross-Listed with ESL 955EC)

Rationale for NCE 955EC – English for CHD: Factors in Child Development
This new course is the second course in a program leading to a noncredit certificate of competency in English for Child Development. This new noncredit program mirrors a newly expanded English for Child Development credit program.

NCE 960EC – English for CHD: Domains of Child Development, Part I
Total Hours of Instruction: 54
Grade Options: Pass/No Pass, Satisfactory Progress

This high intermediate course develops oral and written English language skills necessary to identify, describe and support a child's socio-emotional and motor development. (Cross-Listed with ESL960EC)

Rationale for NCE 960EC – English for CHD: Domains of Child Development, Part I
This new course is the third course in a program leading to a noncredit certificate of competency in English for Child Development. This new noncredit program mirrors a newly expanded English for Child Development credit program.

NCE 965EC – English for CHD: Domains of Child Development, Part II
Total Hours of Instruction: 54
Grade Options: Pass/No Pass, Satisfactory Progress

This high intermediate course develops oral and written English language skills to describe, identify, and support children's cognitive and language development. (Cross-Listed with ESL 965EC)

Rationale for NCE 965EC – English for CHD: Domains of Child Development, Part II
This new course is the fourth course in a program leading to a noncredit certificate of competency in English for Child Development. This new noncredit program mirrors a newly expanded English for Child Development credit program.

NONCREDIT OLDER ADULT

NCO 3901 – Forum on World Affairs I
Total Hours of Instruction: 9
Grade Options: Pass/No Pass, Satisfactory Progress

This course expands the student's knowledge of current cultural, economic, and social issues at an introductory level. Students also improve communication skills as they share knowledge of local, national, and world issues and become better informed community members.

Rationale for NCO 3901 – Forum on World Affairs I
This short, 9-hour course serves as an introduction or short-course format for student engagement with current affairs.

NCO 3902 – Forum on World Affairs II
Total Hours of Instruction: 18
Grade Options: Pass/No Pass, Satisfactory Progress

This course provides an in-depth coverage of current affairs that includes analysis of cultural, economic, historic, and social factors that contribute to current world affairs. Through class discussions and individual student projects students improve skills in communication and critical analysis.

Rationale for NCO 3902 – Forum on World Affairs II
This 18-hour course is an expanded version of Forum for World Affairs I that includes more in-depth analysis of current events.
NCO 3903 – Forum on World Affairs III
Total Hours of Instruction: 36
Grade Options: Pass/No Pass, Satisfactory Progress

This course provides an in-depth coverage of current affairs that includes analysis of cultural, economic, historic, and social factors that contribute to current world affairs. Through class discussions and individual student projects students improve skills in communication and critical analysis.

Rationale for NCO 3903 – Forum on World Affairs III
This 36-hour course is an expanded version of Forum for World Affairs II that includes in-depth analysis of current events and completion of a capstone project.

NCO 3904 – Move to be Fit
Total Hours of Instruction: 18
Grade Options: Pass/No Pass, Satisfactory Progress

Through lecture, demonstration, and practice, older adults learn techniques for stress reduction, strategies for safely implementing a physical activity program, and develop an understanding of key healthy aging concepts to maintain and improve overall health and well-being.

Rationale for NCO 3904 – Move to be Fit
This course is designed to meet our students’ needs.

NCO 3905 – Fitness for Older Adults
Total Hours of Instruction: 24
Grade Options: Pass/No Pass, Satisfactory Progress

This course is designed to help the older adult improve agility and balance. Students are given activities that contribute to their understanding of the benefits of physical activity and movement through the aging process.

Rationale for NCO 3905 – Fitness for Older Adults
This fitness course for older adults provides additional hours to meet scheduling needs.

NCO 3906 – Music Appreciation Through Movement
Total Hours of Instruction: 36
Grade Options: Pass/No Pass, Satisfactory Progress
This course is designed for the non-credit older adult who has had no formal training in music. Students develop an appreciation and enjoyment of music through active listening, guided practice, and movement.

**Rationale for NCO 3906 – Music Appreciation Through Movement**
This course is designed to give the older adult student the opportunity to combine movement exercises with focus on music appreciation.

**NCO 3907 – Craft and Create**
Total Hours of Instruction: 9  
Grade Options: Pass/No Pass, Satisfactory Progress

This course is for the older adult who is interested in learning a variety of different craft techniques through the execution of simple art projects.

**Rationale for NCO 3907 – Craft and Create**
This short course for the older adult is designed to meet the needs of the student and accommodate flexible scheduling for the facility.

**NCO 3908 – Explorations in Painting and Drawing**
Total Hours of Instruction: 24  
Grade Options: Pass/No Pass, Satisfactory Progress

This course is for the older adult student who is interested in developing skills in drawing and painting.

**Rationale for NCO 3908 – Explorations in Painting and Drawing**
The course is designed to meet students' needs and to provide scheduling flexibility for the facility hosting the course.

**NCO 3909 – The Joy of Art**
Total Hours of Instruction: 36  
Grade Options: Pass/No Pass, Satisfactory Progress

This course is for the older adult who is interested in working in applying various techniques to the creation of independent art projects.

**Rationale for NCO 3909 – The Joy of Art**
This course is designed to meet the needs of the older adult student who has
taken other courses in art and wishes to spend more time on individual projects.

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**CREDIT COURSE REVISION**

**COMPUTER APPLICATIONS**

**CAP 045A – Introductory Microsoft Project**
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course covers the basic concepts of project management and the essential components of Microsoft Project. Students utilize Microsoft Project to create and link tasks; add and assign work and cost resources to tasks; modify the work calendar; and format and print the project plan.

**Rationale for CAP 045A – Introductory Microsoft Project – 1.00 Unit(s)**
The course has been revised to update the course description, textbook, outline, and the DE Addendum.

**FIRE PROTECTION TECHNOLOGY**

**FPT 060 – Wildland Fire Suppression**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course focuses on the organizational skills necessary for Wildland Fire Suppression. The course is designed to provide the Student with the basic knowledge and skills needed prior to emergency response and preparation for the 2019 Firefighter 1 Requirement for Wildland Fire Suppression. Certifications to be announced and optional are; S190 Intro to Wildland Fire Behavior, and S130 Firefighter Training; additional costs will be assessed for certifications. The minimum safety equipment required for the field evaluation consists of an OSHA-approved helmet with chin strap #44 impact goggles and leather gloves.

**Rationale for FPT 060 – Wildland Fire Suppression – 3.00 Unit(s)**
The course was revised adjust lab time.

**KINESIOLOGY**
KIN 014B – Volleyball - Beginning
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course is designed to review the fundamental skills of volleyball and add hitting, blocking and tipping to the players' repertoire. Players work on improving the depth and accuracy of their shots while employing the strategies of the game.

Rationale for KIN 014B – Volleyball - Beginning – 1.00 Unit(s)
The course has been revised to add a DE Addendum.

CREDIT COURSE DELETION

HVAC APPRENTICESHIP

HVC 111 – Basic Refrigeration / Heritage / CFC / OSHA 10
3.00 Unit(s)

Rationale for HVC 111 – Basic Refrigeration / Heritage / CFC / OSHA 10 – 3.00 Unit(s)
This course is no longer being offered.

HVC 112 – Refrigeration Science
3.00 Unit(s)

Rationale for HVC 112 – Refrigeration Science – 3.00 Unit(s)
This course is no longer being offered.

HVC 113 – Basic Electricity for the HVAC Service Trade
3.00 Unit(s)

Rationale for HVC 113 – Basic Electricity for the HVAC Service Trade – 3.00 Unit(s)
This course is no longer being offered.

HVC 114 – Advanced Electricity / Pneumatic DDC Introduction
3.00 Unit(s)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HVC 114</td>
<td>Advanced Electricity / Pneumatic DDC Introduction</td>
<td>3.00 Unit(s)</td>
</tr>
<tr>
<td></td>
<td>This course is no longer being offered.</td>
<td></td>
</tr>
<tr>
<td>HVC 115</td>
<td>Controls I / Electro Pneumatics</td>
<td>3.00 Unit(s)</td>
</tr>
<tr>
<td></td>
<td>Rationale for HVC 115 – Controls I / Electro Pneumatics – 3.00 Unit(s)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>This course is no longer being offered.</td>
<td></td>
</tr>
<tr>
<td>HVC 116</td>
<td>Controls II / Advanced Pneumatics Calibration / Hydronics</td>
<td>3.00 Unit(s)</td>
</tr>
<tr>
<td></td>
<td>Rationale for HVC 116 – Controls II / Advanced Pneumatics Calibration / Hydronics – 3.00 Unit(s)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>This course is no longer being offered.</td>
<td></td>
</tr>
<tr>
<td>HVC 117</td>
<td>Start, Test &amp; Balance I</td>
<td>3.00 Unit(s)</td>
</tr>
<tr>
<td></td>
<td>Rationale for HVC 117 – Start, Test &amp; Balance I – 3.00 Unit(s)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>This course is no longer being offered.</td>
<td></td>
</tr>
<tr>
<td>HVC 118</td>
<td>Start, Test &amp; Balance II / Energy Auditing Practices</td>
<td>3.00 Unit(s)</td>
</tr>
<tr>
<td></td>
<td>Rationale for HVC 118 – Start, Test &amp; Balance II / Energy Auditing Practices – 3.00 Unit(s)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>This course is no longer being offered.</td>
<td></td>
</tr>
<tr>
<td>HVC 119</td>
<td>Chillers / Special Systems / HVACR Star Review</td>
<td>3.00 Unit(s)</td>
</tr>
<tr>
<td></td>
<td>Rationale for HVC 119 – Chillers / Special Systems / HVACR Star Review – 3.00 Unit(s)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>This course is no longer being offered.</td>
<td></td>
</tr>
</tbody>
</table>
HVC 120 – HVACR Junior Mechanics Review & Exam
3.00 Unit(s)

Rationale for HVC 120 – HVACR Junior Mechanics Review & Exam – 3.00 Unit(s)
This course is no longer being offered.

PROGRAM REVISION - CREDIT

Associate of Arts for Transfer: Social Justice Studies

This CSU transfer-degree program is an interdisciplinary study of social justice. The program will cover historical and philosophical foundations of the social justice concept and movement and examine the socio-economic, cultural and political conditions of key social groups.

Program Learning Outcome:
• Assess the relationship of economic systems, such as capitalism and socialism, and public policy to social justice.
• Explain concepts and theories of disability, ethnicity, race, gender, and sexuality, and how they are politically and socially constituted and institutionalized.
• Identify the interplay of class, ethnicity, race, and sexuality affecting gender relations and inequality.

Career/Transfer Opportunities: Ethnic Studies, Labor Studies, Gender Studies, Sociology, and Women's Studies are among the many CSU majors available to students who complete this program.

<table>
<thead>
<tr>
<th>Course / Course Block</th>
<th>Credits</th>
<th>Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Curriculum Courses (9 units)</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Core Courses choose 1 (3 units)</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>SJS 001 - Social Justice</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOC 021 - Minorities in the United States</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Core Courses: Both must be taken (6 units) 0
SJS 002 - Introduction to Gender Studies  3
AND
SJS 003 - Introduction to LGBTQ Studies  3

List A: Support Courses. Select three (3) courses from at least TWO (2) of
the following areas (Area 1, Area 2, Area 3, Area 4). Only 1 course from
Area 4 may be used

9 - 12

Area 1 History of Government
HIS 033 - WOMEN'S ISSUES PAST AND PRESENT  3
OR
HIS 033H - Women's Issues Past and Present  3
OR
POL 006 - Politics of Race, Class and Gender  3

Area 2 Arts and Humanities
HUM 016A - Hispanic Roots & Culture  3
OR
HUM 018 - African-American Culture and Humanities  3
OR
HUM 018H - African-American Culture and Humanities – Honors  3
OR
HUM 020 - Asian Roots and Culture  3
OR
HUM 022 - Introduction to Islam  3
OR
HUM 024 - The Asian-American Experience  3

Area 3 Social Science
ECN 001A - Principles of Macroeconomics  4
OR
ECN 001B - Principles of Microeconomics  4
OR
POL 001 - American Government  3
OR
POL 001H - American Government – Honors  3
OR
PSY 001 - General Psychology  3
OR
PSY 001H - General Psychology – Honors  3
OR
PSY 045 - Introduction to Human Sexuality  3
SOC 001 - Introduction to Sociology 3
OR
SOC 001H - Introduction to Sociology – Honors 3
OR
SOC 045 - Human Sexuality 3

Area 4 Quantitative Reasoning and Research methods.
Only 1 class may be used. 0
MAT 010 - Elementary Statistics 4
OR
MAT 010H - Elementary Statistics – Honors 4
OR
POL 005 - Political Science Research Methodology 3
OR
PSY 015 - Introduction to Research Methods 3
OR
PSY 015H - Introduction to Research Methods – Honors 3
OR
SOC 016 - Introduction to Statistics in Social And Behavioral Sciences 3

Total Credits 18 - 21

Rationale:
The program has been revised to add additional course options to the required core.
5. Consent Agenda

Subject  5.3 PURCHASE ORDER INCREASE FOR UPLIFT FAMILY SERVICES OF SANTA CLARA COUNTY - Recommendation: The Board of Trustees approve an increase to the existing purchase order for Uplift Family Services of Santa Clara County by $40,000 as part of the Title IV-E contract.

Meeting  Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting

Access  Public

Type  Action (Consent)

Recommended Action  The Board of Trustees approve an increase to the existing purchase order for Uplift Family Services of Santa Clara County by $40,000 as part of the Title IV-E contract.

Prepared By:  Brad Weisberg and Mae Conroy

Reviewed By:  Stephanie Kashima

Approved By:  Bradley Davis

Funding Source/Fiscal Impact
The Title IV-E program is a $997,916.00 contract West Valley College has with the County of Santa Clara. West Valley College coordinates and facilitates trainings to county employees, and in turn, bills the county for services rendered. The cost to run this program is entirely covered by the contract funds, and the college incurs no cost.

Uplift Family Services of Santa Clara County have exceeded their targets for the year and is in a position to increase their training offerings. The added trainings will result in increased revenue for the college. The details of the request are as follows:

<table>
<thead>
<tr>
<th>Agency</th>
<th>PO#</th>
<th>Original Amount</th>
<th>Increase</th>
<th>New Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Uplift Family Services</td>
<td>R0023708</td>
<td>$90,000</td>
<td>$40,000</td>
<td>$130,000</td>
</tr>
</tbody>
</table>

The budget to the Title IV-E contract will be realigned to meet the increase for this purchase order. The original budget carried the full salary and benefits for the director who oversaw the contract. That employee has a different position in the district, and the budgeted salary of $173,077 (plus benefits) remains unspent. In addition, the original budget carried $34,890 in travel and $15,000 in food. Neither account has been touched due to COVID-19 restrictions. That represents $222,967.00 total available for increasing this purchase order by $40,000, which will be reimbursed by the county upon completion of the trainings.

Reference(s)
WVMCCD Board Policy 6330: Purchasing; Education Code Section 81656; Public Contract Code Sections 20650 and 20651.

Background/Alternatives
It has been standard procedure with our larger contracting partners to start with a smaller contract. After a few months, the college reassessed the number of trainings the partner can complete. This year, we are able to reallocate funds that will not be used as planned due to COVID-19 pandemic restrictions and staff re-assignments. The increase is needed to meet the demand for training services at this agency.

Coordination
The Title IV-E contract is administered by the Director of Career Services at West Valley College, Brad Weisberg, and the increase is supported by the Acting Dean of Students Services, Mae Conroy.

Follow-up/Outcome
Upon adoption of the reallocation, the budget for the Title IV-E contract will be realigned, and the increase to the existing purchase order will be initiated. The Director of Career Services will be responsible for the execution of the contracted increase and contacting Uplift Family Services to confirm the additional services provided.

Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
Subject: 5.4 PURCHASE ORDER INCREASE FOR COMMUNITY SOLUTIONS OF SANTA CLARA COUNTY - Recommendation: That the Board of Trustees approve an increase to the existing purchase order for Community Solutions of Santa Clara County by $125,000 as part of the Title IV-E contract.

Meeting: Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting

Access: Public

Type: Action (Consent)

Recommended Action: That the Board of Trustees approve an increase to the existing purchase order for Community Solutions of Santa Clara County by $125,000 as part of the Title IV-E contract.

Prepared By: Brad Weisberg and Mae Conroy

Reviewed By: Stephanie Kashima

Approved By: Bradley Davis

Funding Source/Fiscal Impact

The Title IV-E program is a $997,916.00 contract West Valley College has with the County of Santa Clara. West Valley College coordinates and facilitates trainings to county employees, and in turn, bills the county for services rendered. The cost to run this program is entirely covered by the contract funds, and the college incurs no cost.

Community Solutions of Santa Clara County have exceeded their targets for the year and is in a position to increase their training offerings. The added trainings will result in increased revenue for the college. The details of the request are as follows:

<table>
<thead>
<tr>
<th>Agency</th>
<th>PO#</th>
<th>Original Amount</th>
<th>Increase</th>
<th>New Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Solutions</td>
<td>R0023831</td>
<td>$35,000</td>
<td>$125,000</td>
<td>$160,000</td>
</tr>
</tbody>
</table>

The budget to the Title IV-E contract will be realigned to meet the increase for this purchase order. The original budget carried the full salary and benefits for the director who oversaw the contract. That employee has a different position in the district, and the budgeted salary of $173,077 (plus benefits) remains unspent. In addition, the original budget carried $34,890 in travel and $15,000 in food. Neither account has been touched due to COVID-19 restrictions. That represents $222,967.00 total available for increasing this purchase order by $125,000, which will be reimbursed by the county upon completion of the trainings.

Reference(s)

WVMCCD Board Policy 6330: Purchasing; Education Code Section 81656; Public Contract Code Sections 20650 and 20651.

Background/Alternatives

The source of this request came as a result of our new connection with Community Solution. The college started working with them in January of 2020. The agreement started with a small contract. After a few months the Community Solutions realized that the need was larger, and we could greatly increase our offerings. Also, the pandemic restrictions and staff re-assignments allowed us to reallocate funds that would not be used as planned, thus giving us the ability to meet the needs of our partners.

Coordination

The Title IV-E contract is administered by the Director of Career Services at West Valley College, Brad Weisberg, and the increase is supported by the Acting Dean of Students Services, Mae Conroy.

Follow-up/Outcome

Upon adoption of the reallocation, the budget for the Title IV-E contract will be realigned, and the increase to the existing purchase order will be initiated. The Director of Career Services will be responsible for the execution of the contracted increase and contacting Community Solutions of Santa Clara County to confirm the additional services provided.
Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
Subject 5.5 PERSONNEL TRANSACTION TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: The Board of Trustees approve the listed items.

Meeting Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting

Access Public

Type Action (Consent)

Recommended Action The Board of Trustees approve the listed items.

Prepared By: Sean McGowan

Reviewed By: Eric Ramones

Approved By: Bradley Davis

I. Appointment(s)

Classified

a. Jason McPheron, Information Technology Analyst, WVMCEA Office, Business & Technical Services Unit, Range 90 ($10,864.25-$14,414.67), Information Systems, West Valley-Mission Community College District, 100% of full-time, 12 months per year; effective February 8, 2021. Position ID# DC1036. Fund 110-General Fund.

b. Shalien Izzi, Management Analyst, WVMCEA Office, Business & Technical Services Unit, Range 70 ($6,873.75-$9,077.42), Student Services, West Valley College, 64% of full-time, 12 months per year; effective February 3, 2021. Position ID# WC1061. Fund 133-Student Equity Fund.

II. Transfer(s)

Academic

a. Michelle Francis from Instructor, Reading, West Valley College, 100% of full time, 10 months per year to Instructor, Child Studies, West Valley College, 100% of full time, 10 months per year; effective January 1, 2021. Position ID# WF0097. Fund 110-General Fund.

Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
Subject 5.6 APPROVE PROJECT ASSIGNMENT AMENDMENT TO K2A ARCHITECTURE FOR THE BASEBALL FIELD TURF REPLACEMENT PROJECT AT MISSION COLLEGE -
Recommendation: The Board of Trustees ratify the project assignment amendment in the amount of $12,050 with K2A Architecture for the Baseball Field Turf Replacement project at Mission College.

Meeting Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting

Access Public

Type Action

Recommended Action The Board of Trustees ratify the project assignment amendment in the amount of $12,050 with K2A Architecture for the Baseball Field Turf Replacement project at Mission College.

Prepared By: Javier Castruita

Reviewed By: Bradley Davis

Approved By: Bradley Davis

Funding Source/Fiscal Impact
This project is funded by Measure W, project MC-10 of the Mission College project priority list.

Reference(s)
This item is associated with the implementation of the MC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure W bond program.

Background/Alternatives
On June 4, 2019, the Board of Trustees approved the contract with K2A Architecture for architectural and engineering services for the Baseball Field Turf Replacement project at Mission College. This contract increase will include design of accessible ADA parking stalls at Lot D, DSA approval, and construction administration. The contract increase is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original contract amount:</td>
<td>$250,000</td>
</tr>
<tr>
<td>Previous contract increases:</td>
<td>$92,580</td>
</tr>
<tr>
<td>Contract increase for ADA parking stalls:</td>
<td>$12,050</td>
</tr>
<tr>
<td>New contract amount:</td>
<td>$354,550</td>
</tr>
</tbody>
</table>

Coordination
The associate vice chancellor of facilities development and operations, and the director of construction worked together on developing this item.

Follow-up/Outcome
Upon Board approval, a project assignment amendment will be executed with K2A Architecture.
5. Consent Agenda

5.7 APPROVE CONTRACT INCREASE WITH ROBERT A. BOTHMAN, INC.

**Recommendation:** The Board of Trustees ratify Change Order 8 for an increase of $56,497 to the contract with Robert A. Bothman, Inc. for the Interdisciplinary Plaza project at Mission College.

Meeting: Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting

Access: Public

Type: Action (Consent)

Recommended Action: The Board of Trustees ratify Change Order 8 for an increase of $56,497 to the contract with Robert A. Bothman, Inc. for the Interdisciplinary Plaza project at Mission College.

Prepared By: Javier Castruita

Reviewed By: Bradley Davis

Approved By: Bradley Davis

**Funding Source/Fiscal Impact**
The funding for this project is through Measure C, project MC-04 of the Mission College project priority list.

**Reference(s)**
This item is associated with the implementation of the MC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure C project priority list.

**Background/Alternatives**
On May 7, 2019, the Board approved the bid award for Robert A. Bothman, Inc. in the amount of $17,156,200 for the Interdisciplinary Plaza project at Mission College. This is the eighth change order for this project.

The items under Change Order 8 may be due to unforeseen conditions, owner-initiated changes, design clarifications, and agency/code clarifications as follows:

1. **Unforeseen Conditions:**
   - CCR 58: Existing storm drain clean-outs with no box or caps were discovered during trenching for the new electrical utilities. Contractor was directed to raise the existing clean-outs to grade and install clean-out boxes and covers. **Add: $1,676**
   - CCR 60: Due to bad soil conditions, the contractor was directed to do additional excavation at the radius area in phase 3B. The work includes 18” of excavation, placement of filter fabric and base rock under the concrete sidewalk. **Add: $41,690**

2. **Owner-Initiated Changes:** No Items.

3. **Design Clarifications:**
   - CCR 56: The contractor was directed to remove existing concrete walkway adjacent to the Gilmore Center and repour new concrete walkway to match the elevations of the new plaza walkways. Work includes compaction of subbase, epoxy dowels, wire mesh and rebars. **Add: $26,851**
   - CCR 57: The contractor was directed to delete new aluminum plates from various benches throughout the plaza. **Credit: -$7,177**
   - CCR 59: The contractor was directed to delete new soffits lights from the Campus Center and install light poles adjacent to the Campus Center. **Credit: -$6,543**

4. **Agency/Code Clarifications:** No items.

The total of Change Order 8 is $56,497, which will increase the contract to $18,176,200.

A summary of all change orders to date is as follows:

<table>
<thead>
<tr>
<th>Original Contract</th>
<th>$17,156,200.00</th>
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<tbody>
<tr>
<td>Change Order No. 1</td>
<td>$ 66,811.00</td>
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057
Change Order No. 2 $ 445,605.00 2.60%
Change Order No. 3 $ 88,595.00 0.52%
Change Order No. 4 $ 89,115.00 0.52%
Change Order No. 5 $ 91,837.00 0.54%
Change Order No. 6 $ 93,412.00 0.54%
Change Order No. 7 $ 88,128.00 0.51%
Change Order No. 8 $ 56,497.00 0.33%
Total Change Orders $ 1,020,000.00 5.95%
Adjusted Contract Amount: $18,176,200.00

Coordination
The associate vice chancellor of facilities development and operations, and director of construction worked together in developing this item.

Follow-up/Outcome
Upon Board approval, an amended agreement will be executed for the change order.

Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
### 6. College, Programs, and Services

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7. Human Resources

Subject 7.1 ADMINISTRATIVE PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

Meeting Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting

Access Public

Type Action

Recommended Action The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

Prepared By: Sean McGowan

Reviewed By: Eric Ramones

Approved By: Bradley Davis

I. Appointment(s)

a. Leopoldo Villalobos, Program Director I, TRiO, West Valley College, Range 15 ($9,918.50-$12,365.25/per month); effective February 8, 2021. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $11,741-$28,270 on an annual basis.

II. Temporary Assignment(s)

a. Brian Goo, temporary 7% increase for additional duties assigned, Interim Program Director II, Student Programs, Mission College, Range 21 ($11,502.42-$14,339.75/per month), effective August 3, 2020, through December 31, 2020, extend through February 28, 2021. Compensation paid in the form of fringe benefits shall be limited by the coverage selected from $11,741-$28,270 on an annual basis.

Full Explanation of Transactions

I. Appointment(s)

a. Leopoldo Villalobos, Program Director I, Administrative Unit, Range 15 ($9,918.50-$12,365.25/per month), TRiO, West Valley College, 100% of full time, 12 months per year; effective February 8, 2021. Position ID# WAD029. Fund 120-TRIO Fund. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $11,741-$28,270 on an annual basis.

Rationale: To fill a new position created due to achievement of five-year grant.

II. Temporary Assignment(s)

a. Brian Goo, temporary 7% increase for additional duties assigned, Interim Program Director II, Student Programs, Administrative Unit, Range 21 ($11,502.42-$14,339.75/per month), AANAPISI, Mission College, 100% of full time, 12 months per year, effective August 3, 2020, through December 31, 2020, extend through February 28, 2021. Position ID# MAD020. Fund 120105-AANAPISI Grant. Compensation paid in the form of fringe benefits shall be limited by the coverage selected from $11,741-$28,270 on an annual basis.

Rationale: Oversee Research and Planning office, while the Director is on leave.
Government Code Section 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. This is known as “sunshining” the initial proposals. The District’s initial reopener proposals to the WVMFT/AFT 6554 for negotiations are being released as a public document.

At the Board of Trustees’ meeting on February 16, 2021, the public, having had a reasonable time to inform itself regarding the provisions of the initial proposals, will have an opportunity to express itself regarding the proposals in the form of public comments. Having received the public comment, the Board will vote to “adopt” the initial proposals.

The District endeavors to create a supportive and productive working environment that promotes the development of all employees and contributes to the educational excellence of our students. Articles open for negotiation that impact this goal include:

Article 4 – Nondiscrimination
Article 13 – Compensation
Article 14 – Fringe Benefits
Article 16 – Calendar
Article 17 – Load
Article 18 – Assignment
Article 19 – WSCH/FTE Performance Goals
Article 20 – Organizational Structure
Article 21 – Institutional Responsibilities
Article 24 – Performance Appraisals
Article 51–Technology
Article 52 – Noncredit Course Load
Article 100 – Associate Member Employment
Article 108–Associate Member Performance Appraisals
Appendix B and BB
Appendix D– Job Descriptions
7. Human Resources

Subject: 7.3 WEST VALLEY-MISSION FEDERATION OF TEACHERS (WVMFT) INITIAL PROPOSALS FOR REOPENER NEGOTIATIONS WITH THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

Meeting: Feb 2, 2021 - WVMCCD Board of Trustees Regular Meeting

Access: Public

Type: Information

Prepared By: Jasmine Phan

Reviewed By: Eric Ramones

Approved By: Bradley Davis

Government Code Section 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. This is known as “sunshining” the initial proposals. The WVMFT/AFT 6554’s initial reopener proposals to the District for negotiations are being released as a public document at the February 2, 2021, Board of Trustees meeting.

At the Board of Trustees’ meeting on February 16, 2021, the public, having had a reasonable time to inform itself regarding the provisions of the initial proposals, will have an opportunity to express itself regarding the proposals in the form of public comments. Having received the public comment, the Board will vote to “adopt” the initial proposals.

The Union plans to open all Articles of the contract except Articles 1-7, 9-11, 30-34, 39, 41-43, 50, and 106. The union reserves the right to make any other economic or non-economic proposals and demands during the negotiating process which may be necessary to reach an agreement, respond to counter proposals, and/or meet the principals of good faith bargaining.

File Attachments
Attach 7.3, WVMFT Sunshine Document.pdf (102 KB)
The following sunshine document represents the initial bargaining demands, proposed contract changes and improvements to the Collective Bargaining Agreement between West Valley-Mission Federation of Teachers, AFT 6554 and West Valley-Mission Community College District.

**Our Faculty Provide Stellar Service to Students**
The faculty in the District answer to a higher calling and perform transformational work when teaching, mentoring, and empowering students. Students often arrive in our colleges without clear objectives or direction and faculty help them identify their educational path and the steps needed to achieve their goals. For each successive step in that journey, faculty prepare students for success as evidenced by student retention rates and performance after graduation. Transfer students from the colleges are prepared for success as juniors at competitive 4-year institutions and those seeking career pathways can acquire high value skills by taking classes and obtaining work or internship experience facilitated by the college.

Our university-caliber faculty have had a truly profound impact on ending socioeconomic vulnerability and inequity in our community by providing what students really need: an excellent college education. We teach students how to think, read critically, analyze information, and synthesize what they learn into new ideas. Our faculty routinely go beyond what is required of them to give our students the same quality education that one would be lucky to find at a more exclusive or selective institution. Our colleges are by far the best community colleges in the region because of the work faculty perform.

During the pandemic, faculty have taken extensive training in online teaching to make course delivery accessible and effective. Although the task to quickly develop new curriculum for online instruction has been challenging and time consuming, faculty continue to forge ahead because they are dedicated and committed to their students. There is no more fitting time than now for this District to recognize and reward faculty who have given so much of themselves to ensure success of both students and the District.

**The District has the Means to Provide More Stability for Faculty**
The West Valley Mission Community College District is one of seven basic aid districts in California with approximately $69,000,000 annually in excess of its state formula allotment. It is time that the District recalibrate is budget models to reflect the reality that we are a basic aid district operating within one of the most costly regions in the country. In light of cost of living
data and the District’s strong financial position it is reasonable that WVMCCD should have the best salary schedules of all California Community Colleges.

The District has almost doubled its unrestricted general fund budget since moving to basic aid status. The District continues an inexcusable pattern of barely putting 50% of those funds into instruction. Shifting funds to faculty areas that have a significant long term impact to students is long overdue. The intent of the 50% statute is to contain administrative and non-instructional costs. Given the generous funding levels that the District enjoys, the District should be exceeding the 50% law by a healthy margin.

The District has invested heavily in infrastructure, buildings, and other facilities. The community has generously supported this District through record-breaking bonds and property tax because they want access to a wide breadth of high quality courses and related services. It is time to redirect funds into instruction so that faculty feel valued, respected, and supported for the important work that they do. Investing in intellectual (faculty) capital is critical to promoting and sustaining the development of new courses and programs.

The Need for Increased Stability and Equitable Salaries and Benefits
In order to focus on our students, our members need to have a contract that also ensures stability for ourselves. The contract must increase our economic well-being in the areas of salary, job security, healthcare security, and retirement security. Indicators of economic and healthcare for faculty members include:

- **Many faculty members cannot afford to buy a home in the community we teach in.** Silicon Valley is the third most expensive region (based on CPI) in the United States. A median income of $243,3030 is needed to buy a home in our metropolitan area. Approximately half of our full-time faculty members have an annual salary of less than 50% of the median income. Associate Faculty make significantly less than their full-time counterparts without a guarantee of income or work making affording a home even more out of reach. Meanwhile, the District’s median salary for Deans is $184,052, Vice Presidents is $201,781, and Executives is $265,433.
- **Regional housing costs push faculty further from the college.** With 1-bedroom housing units costing about $2500/month in San Jose, faculty must move further from the college they work at in order to provide for their families. Long commutes have tangible negative effects on students. Faculty are often hard-pressed to arrive and leave campus at specific times in order to minimize time wasted while driving. As grueling commutes rigidly parse out one’s work day, the campus environment becomes less enriched with fewer spontaneous interactions. Getting faculty to live closer to campus should be high priority to the District if campus life is to thrive.
- **Our faculty members face many economic stressors despite having a high level of educational attainment.** Our bargaining survey showed that only 36% of full-time faculty and 21% of part-time faculty felt their household could comfortably cover their basic costs.
• **Associate faculty members struggle with healthcare access and cost.** Every semester, the District employs approximately 400 Associate Faculty members. Many of the Associates do not qualify for healthcare reimbursement under the current criteria. The current healthcare reimbursement program only provided financial support to 73 out of 400 associate faculty members despite the healthcare needs being much greater. Our bargaining survey showed that 72% of our Associate Faculty respondents had put off/postponed dental care and 51% put off/postponed medical care due to costs. For many full-time faculty, the cap on what the District allocates towards medical/dental benefits has led to instability and inconsistencies in care from year to year as the costs fluctuate significantly on a majority of the plans offered. The healthcare cap is regressive in that when premiums rise above the cap, the out-of-pocket expense for lower wage earners often exceeds salary raises, consequently causing one’s take-home pay to actually decrease; something that is less likely for higher wage earners.

• **Faculty who retire do not have enough to live on and this is shameful after decades of teaching.** CalSTRS is a lifeline to many Faculty in retirement. Unfortunately, a STRS pension is often insufficient to cover housing and healthcare costs, especially for associate faculty who earn less and tend to accrue fewer years of service credit. It is critical that the District provide monetary resources to incentivize Faculty to contribute to 403b, 457 etc. personal retirement accounts, so that faculty can build their financial reserves.

**To achieve increased stability and security for our faculty, our bargaining demands include:**

1. **Increased Compensation** – Pay must be commensurate with both the cost of living in the South Bay and our qualifications and experience. Pay should also reflect the importance of our role in the delivery of education to students of the West Valley-Mission community.

2. **Equitable Salaries** – Faculty have MS and PhDs and do demanding work with constant deadlines, preparation, and student assessments, while assuming full responsibility for the success of students. Faculty sustain this drive throughout the entire semester with little admin support to assist in this work. In AY 19-20, instructional faculty provided 391,514 WSCH to students. This is the lion’s share of the work performed within the District and this figure does not include office hours, grading, preparation, institutional responsibilities, curriculum development, training, or extra time spent in labs. Faculty work is no less productive or important than that of Deans. WVMFT Faculty and Deans should have similar salaries.

3. **Equitable Benefits** – Removing the medical benefit cap, improving dental coverage, and expanding dental/healthcare access and reimbursement to increase coverage for full-time faculty. Improving access to Health Care Benefits by providing an option to Associates to be covered under the District’s health care plan, and increasing the reimbursements available to Associate Faculty.

4. **Additional Retirement Security** – Improvements in benefits to assist faculty in achieving more retirement security.
**Workload Stability, Faculty Investment, and Collective Rights**

Our instructors, counselors, and librarians are the primary people that interact with our students throughout their educational experience in the District. Our day to day working conditions need to show students and the community that this District values our role. Towards that end, the following contract changes are proposed:

1. Transparency and removal of administrative roadblocks that undermine faculty decision making in workload, scheduling, and enrollment management.
2. Expansion of the District Enrollment Management Committee such that program review documents and trends identified at the department level are accounted for in academic planning (FTEF).
3. Contract language that increases staffing consistency, decreases hardships caused by class cancellations and underloads.
4. An appraisal process that focuses on meaningful feedback and mentorship and eliminates excessive paperwork.
5. Increased investments in faculty by increasing the proportionate share of faculty expenditures in District budget to improve the 50% law percentage.
6. Remove barriers to professional development and training through additional incentives and programs.
7. Improvements to support delivery of distance education courses and services.
8. Equitable load bases to adequately reflect the amount of preparation, grading, curriculum development and work required of faculty.
9. Payment for uncompensated work that improves our students’ educational experience and enriches the college.
10. Recognition and payment for the institutional responsibilities performed by associates.
11. Improved grievance process including a mechanism where an impartial mediator is called upon to ensure fairness.
12. Revise and clarify faculty rights in assignment, flex, and leave access provisions.
13. Improved system for resolving HR, payroll, and administrative errors in a timely manner.

The Union plans to open all Articles of the contract except Articles 1-7, 9-11, 30-34, 39, 41-43, 50, and 106. The union reserves the right to make any other economic or non-economic proposals and demands during the negotiating process which may be necessary to reach an agreement, respond to counter proposals, and/or meet the principals of good faith bargaining.
## 8. Business and Finance

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WVMCCD Board of Trustees Regular Meeting (Tuesday, December 8, 2020)
Generated by Brenda Rogers on Wednesday, December 21, 2020

1.0 Meeting Opening

1.1 Public Session was called to order at 6:00 p.m.

1.2 Roll Call
Members Present: Board President Susan Fish; Trustees Anne Kepner, Adrienne Grey, Randi Kinman, Jack Lucas, Robert Owens, and Karl Watanabe; and Chancellor Bradley Davis.

1.3 Oral Communication from the Public on Closed Session Agenda
There were none.

2.0 Closed Session

2.1 Adjourn to Closed Session at 6:02 p.m.:
1) DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6) Provide direction to Associate Vice Chancellor of Human Resources, Eric Ramones, and Chancellor Bradley Davis, District-designated representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA; and to Chancellor Bradley Davis regarding unrepresented groups.
2) LITIGATION CASE REVIEW/PLANNING (Government Code 54957.8) Update from Legal Counsel Mark and Adam Davis of Davis and Young LLC, and Chancellor, Bradley Davis.

3.0 Opening Items

3.1 Reconvene Public Session
Public session was reconvened at 7:20 p.m.

3.2 Roll Call
Members Present: Board President Susan Fish; Trustees Anne Kepner, Adrienne Grey, Randi Kinman, Jack Lucas, Robert Owens, and Karl Watanabe; and Chancellor Bradley Davis.
Student Trustees: Tisha Hartman (7:00 p.m.) and Lesley Geronimo was absent.

3.3 Pledge of Allegiance
President Fish led the Pledge of Allegiance

3.4 Report of Closed Session Action
No action was taken in closed session.

3.5 Approval of the Order of the Agenda
Motion to approve the order of the agenda as submitted.
Motion by Anne Kepner, second by Robert Owens. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

3.6 ACCEPTANCE OF THE CERTIFICATIONS OF ELECTION FACTS FOR TRUSTEE AREAS 1, 2, 4, AND 6, AND THE OATH OF OFFICE CEREMONY - Recommendation: Following the Oath of Office ceremony, the Board recognize the returning Trustees and the outgoing President of the Board of Trustees.
The Board accepted the certifications of the election facts from the Registrar of Voters and the Santa Clara County Recording Office for Trustee Areas 1, 2, 4 and 6. The re-elected Board of Trustees members Robert Owens, Adrienne Grey, Karl Watanabe and Randi Kinman were administered the Oath of Office by Chancellor Davis.

Chancellor Davis said "On behalf of our entire community of educators, thank you for taking this important public service role. We know you will discharge it with honor, integrity, thoughtfulness and care. We're delighted to be your colleagues, and welcome back to the board." The District community welcomed them back to serve another term and expressed their gratitude for their continuous dedicated service to the WVMCCD and the students we serve.

3.7 ELECTION OF 2021 BOARD PRESIDENT - Recommendation: The Board of Trustees present nominations and elect a President for the 2021 calendar year.
President Fish nominated Vice President Randi Kinman for Board President. No other nominations were made.

Motion to elect Randi Kinman as the WVMCCD Board President for 2021.

Motion by Susan Fish, second by Anne Kepner. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

3.8 ELECTION OF 2021 BOARD VICE PRESIDENT, APPOINTMENT OF SECRETARY, AND ELECTION OF TRUSTEE REPRESENTATIVE TO THE SANTA CLARA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION - Recommendation: The Board of Trustees
present nominations and elect a Vice President and appoint the Chancellor as Secretary for the 2021 calendar year; further, that a Trustee Representative to the Santa Clara County Committee on School District Organization be elected.

President Kinman nominated Anne Kepner as the Vice President for 2021. No other nominations were made.

Roll call vote to elect Anne Kepner as the WVMCCD Board Vice President for 2021.
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

Motion to elect Chancellor Bradley J. Davis as the WVMCCD Board Secretary for 2021.

Motion by Anne Kepner, second by Robert Owens. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

After a brief discussion, President Kinman asked that the election of the Trustee Representative to the Santa Clara County Committee on School District Organization and the selection of the three trustees to serve on the ABOC committee be tabled until the next meeting on January 19, 2021.

3.9 APPROVE PROPOSED 2021 BOARD OF TRUSTEES’ MEETING SCHEDULE - Recommendation: The Board of Trustees approve the 2021 Board Meeting Schedule as presented.
Motion to approve the 2021 proposed Board of Trustees' meeting schedule.

Motion by Robert Owens, second by Jack Lucas. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

3.10 Approval of Minutes
Motion to approve the minutes of the November 11, 2020, Board of Trustees meeting as written.

Motion by Jack Lucas, second by Robert Owens. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Leslie Geronimo, Tisha Hartman

3.11 Presentations/Recognitions
The Chancellor thanked Susan Fish for her service as the 2020 President of the Board of Trustees. President Fish is thoughtful, unflappable under pressure and has led the District Board through some uncertain times during this past year. Looking back through the year at the amazing work that's gone on in our campuses regarding social justice, addressing food insecurity, technology challenges, and working in collaboration to negotiate COVID-19. None of that would have been possible without exemplary support from our board and from our board leadership. The Chancellor displayed the gavel plaque expressing gratitude for President Fish's wise counsel and clear head while she served as 2020 President of our Board Of Trustees. Stephanie Kashima, Daniel Peck, Adrienne Grey, Anne Kepner and others expressed their gratitude for President Fish's leadership, friendship, guidance and support of higher education.

3.12 Oral Communication from the Public
Jason L. Jones from ACCO Engineering expressed their displeasure in the District's public works bidding process for the Fine Arts Building Project, saying only two competitors use and can afford the required software included in the bidding process, and he did not feel that the process was non-collusional.

One written communication to the Board from WVMCEA was received and will be shared with the Board of Trustees.

3.13 Report of the Audit and Budget Oversight Committee (ABOC)
There was no report as ABOC does not meet until next week.

3.14 Report of the Legislative and Policy Oversight Committee (LPOC)
LPOC members were joined by Ryan McElhinney and Gerson Laiput-Sanchez from CCLC to provide an overview of current and pending release of legislation and advocacy. LPOC also discussed the new Ethnic Studies graduation requirements and set a goal to build relationships with new legislators. The next meeting will be January 13, 2021.

4. Unfinished Business
4.1 There was none.

5. Consent Agenda
5.1 Approval of Consent Agenda
Motion to approve the consent agenda.

Motion by Robert Owens, second by Jack Lucas. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

5.2 CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the curriculum changes at West Valley College as presented.
5.3 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE - Recommendation: The Board of Trustees approve the curriculum changes at Mission College as presented.

5.4 AD AGE MARKETING CONSULTING SERVICES FOR MISSION COLLEGE - Recommendation: The Board of Trustees approve expenditures by Mission College of up to $175,000 per year to Ad Age for its marketing and brand awareness efforts.

5.5 PERSONNEL TRANSACTION TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: The Board of Trustees approve the listed items.

5.6 SANTA CLARA COUNTY TREASURY INVESTMENT PORTFOLIO STATUS - Recommendation: This item is for informational purposes only.

5.7 ACCEPT BASIC CONTRACT AS COMPLETE FOR BID #CA15-1920 FOR THE MODULAR BUILDING DEMOLITION – EOPS & HEALTH PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees accept the basic construction contract with One Day Installation and Repairs for bid #CA15-1920 for the Modular Building Demo – EOPS & Health project at West Valley College as complete and authorize the District to file a Notice of Completion.

5.8 CONTRACT INCREASE TO ANDERSON BRULE ARCHITECTS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE LEARNING RESOURCE CENTER RENOVATION PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve a contract increase in the amount of $195,000 with Anderson Brule Architects for architectural and engineering services for the Learning Resource Center Renovation project at West Valley College.

5.9 APPROVE CONTRACT WITH CONSOLIDATED ENGINEERING LABORATORIES FOR SPECIAL TESTING AND INSPECTION SERVICES - Recommendation: The Board of Trustees authorize the administration to enter into a contract with Consolidated Engineering Laboratories in the amount of $169,680.50 for special testing and inspection services for the Fine Arts Replacement project at West Valley College.

5.10 APPROVE CONTRACT WITH DSA SCHOOL INSPECTORS, INC. FOR INSPECTOR OF RECORD SERVICES - Recommendation: The Board of Trustees authorize the administration to enter into a contract with DSA School Inspectors, Inc. in the amount of $224,998 for inspector of record services on the Fine Arts Replacement project at West Valley College.

5.11 APPROVAL OF BID CA01-2021 DEMOLITION BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Brannon Corporation in the amount of $201,600 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

5.12 APPROVAL OF BID CA08-2021 SITework/concrete/utilities bid package for the fine arts replacement project at west valley college - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Robert A. Bothman Construction in the amount of $5,920,373 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

5.13 APPROVAL OF BID CA09-2021 STEEL BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Kwan Wo , Inc. in the amount of $1,711,800 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

5.14 APPROVAL OF BID CA10-2021 DRYWALL/GLASS/DOORS/PAINT/ PLASTER BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Rodan Builders, Inc. in the amount of $3,484,900 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

5.15 APPROVAL OF BID CA11-2021 ROOFING/METAL PANELS BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Pioneer Contractors, Inc. in the amount of $935,000 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

5.16 APPROVAL OF BID CA13-2021 FLOORING BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Signature Flooring and Design, Inc. in the amount of $103,317 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

5.17 APPROVAL OF BID CA14-2021 CEILINGS BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from San Francisco Interiors, Inc. in the amount of $116,227 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

5.18 APPROVAL OF BID CA15-2021 GENERAL TRADES BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Rodan Builders, Inc. in the amount of $1,187,640 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

5.19 APPROVAL OF BID CA16-2021 FIRE PROTECTION BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Cosco Fire Protection in the amount of $245,100 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.
5.20 APPROVAL OF BID CA17-2021 PLUMBING/HVAC BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Environmental Systems, Inc. of Northern California in the amount of $3,384,000 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

5.21 APPROVAL OF BID CA18-2021 ELECTRICAL/COMMUNICATIONS/ SECURITY BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Del Monte Electric Company, Inc. in the amount of $3,240,000 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

5.22 APPROVAL OF BID CA19-2021 LANDSCAPE BID PACKAGE FOR THE FINE ARTS REPLACEMENT PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Suarez & Munoz Construction, Inc. in the amount of $412,500 and reject all other bids. The award of the contract is based on the base bid plus allowance and alternates.

6. College, Programs, and Services

6.1 There were none.

7. Human Resources

7.1 ADMINISTRATIVE PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

Motion to approve the Administrative Personnel Transactions as presented.

Motion by Adrienne Grey, second by Robert Owens. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

8. Business and Finance

8.1 There were none.

9. Board

9.1 REVISION OF BOARD POLICY MANUAL – CHAPTER 4: ACADEMIC AFFAIRS – SECOND READING OF POLICY MANUAL REVISIONS BASED ON UPDATES FROM THE COMMUNITY COLLEGE LEAGUE OF CALIFORNIA (CCLC) POLICY AND PROCEDURE SERVICE - Recommendation: The Board of Trustees review and approve the Second Reading draft of Board Policy Chapter 4 revisions. These drafts reflect changes and language based on District-proposed changes and CCLC Policy and Procedure Service recommended revisions.

Motion to approve the revisions to Board Policy Manual - Chapter 4: Academic Affairs.

Motion by Robert Owens, second by Anne Kepner. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

9.2 REVISION OF BOARD POLICY MANUAL – CHAPTER 5: STUDENT SERVICES – SECOND READING OF POLICY MANUAL REVISIONS BASED ON UPDATES FROM THE COMMUNITY COLLEGE LEAGUE OF CALIFORNIA (CCLC) POLICY AND PROCEDURE SERVICE - Recommendation: The Board of Trustees review and approve the Second Reading draft of Board Policy Chapter 5 revisions. These drafts reflect changes and language based on District-proposed changes and CCLC Policy and Procedure Service recommended revisions.

Motion to approve the revisions to Board Policy Manual - Chapter 5: Student Services.

Motion by Anne Kepner, second by Jack Lucas. Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Jack Lucas, Adrienne Grey, Karl Watanabe and Anne Kepner
Student Trustee advisory votes: Aye: Tisha Hartman

10. Information Reports and Items for Future Board Consideration

10.1 Academic Senate Update (Aram Shepherd) (Gretchen Ehlers)
MC Academic Senate President Shepherd expressed his gratitude to President Fish for her leadership in 2020. He also thanked the members of the Curriculum Committee, Distance Education Committee and the Senators for their hard work and dedicated service in trying times. The Senate passed a resolution in support of hiring an Ethnic Studies FT Faculty member to lead a new Ethnic Studies Program. He also expressed his gratitude for his students who are struggling and thanked the community for supporting them in these uncertain times.

WVC Academic Senate President Ehlers also thanked Susan Fish for her service and Randi Kinman for stepping up to take Susan’s place as President of the Board. OER grants are being given again this year to support development of free
online class textbooks and study materials. Ethnic Studies courses are in the development stage. Guided Pathways has created program maps so students know what courses to take to achieve their educational goals. She wished everyone a safe and relaxing holiday.

10.2 Classified Senate Update (Ana Lobato) (Kristal DeLaCruz)
WVC Classified Senate President Lobato congratulated all the new hires, but she was especially excited to have Debra Griffith as the new Vice President of Student Services, having worked closely with her for years. The last Classified Senate meeting for the year is 12/9/2020, and they will have a special guest in Adrienne Grey, who will speak about the work they do in LPOC and also her role as President on CCLC’s California Community College Trustees and their focus. Brenda Rogers will be advocating for the WVC Senate’s support in adding one more classified representative to Chancellor Oakley’s consultation council from the California Community College Classified Senate representative who would represent all classified professionals statewide. She thanked Brad Davis for creating a pipeline for classified professional development and wished everyone a happy holiday.

MC Classified Senate President DeLaCruz, thanked her Mission Buddies and Creating Spaces planning teams for their dedicated work this year. She also said that the caring campus team recently gave a presentation to the managers at Mission College on the Caring Campus Initiative. They have held their last senate meeting for the year, and wished everyone a happy winter holiday.

10.3 Student Senate Update (Maddy Mandarelli) (Alondra Martinez-Medina)
On behalf for the ASG Executive Board, President Mandarelli thanked the College Activities Board (CAB) for their work over the past semester keeping the connection with students. She thanked student government advisors Ray Gamba and Jennifer Keh for their guidance and counsel to the ASG, and she thanked and congratulated Debra Griffith for her strong support of students and her new appointment as Vice president o Student Services. The ASG looks forward to returning refreshed and ready to start the spring semester.

10.4 West Valley College Update (Stephanie Kashima)
President Kashima congratulated President Kinman on her new position and looks forward to working with her in 2021. Everyone was invited to attend the lifetime achievement award event this Friday honoring Paulette Boudreaux and Carolyn Nash for their pioneering work in the Success program starting decades ago supporting African American Students. The Success program evolved into the current Umoja program. Stephanie wished everyone a restful and rejuvenating holiday.

10.5 Mission College Update (Daniel Peck)
President Peck thanked the Board for approving the hiring of Yuko Kawasaki, the dean of Nursing and Health Occupations. Yuko began her teaching career at Mission College. He thanks Marsha Oliver, Judith Berkeley and Brain Miller for stepping in to manage the program in the dean’s absence. He expressed his gratitude for the support the Curriculum Committee and the Distance Ed. committee has provided to our dedicated faculty, who have pulled it all together during nearly impossible circumstances. Thank you to our classified staff, and to the Classified Senate for the creation of caring spaces, which is a very welcome resource for candid conversations in a safe environment and for creating Pika Kucha the impactful video that can be viewed on the HSI-STEM program YouTube feed. He invited the trustees to two events, the Kwanzaa celebration on Thursday at 5:00 p.m. and the College Holiday Zoom party on Friday at Noon. He also highlighted the award fo $60,000 to mission college as part of a consortium of businesses and colleges for an STEM student internship program. Mission is working with middle school students and their parents to illustrate how affordable college can be and that Mission college would be a good resource for them. He talked about Jennifer Eng, and student who won an award for her poster at the STEM conference for Minority students in physiology and pharmacology. Her poster illustrated research she did during her summer internship, working with faculty member Dr. See Chan, on deer antler supplements for relieving inflammation from osteoarthritis. Thank you to all the faculty and classified who supported this HSI-STEM internship program. Happy holidays and here’s to a good break.

10.6 Chancellor’s Report (Bradley Davis)
Chancellor Davis thanked the District Community for its hard work in very challenging times. Thank you for everything you have done to support teaching and learning this year. He wanted everyone to take the time over the winter break to relax, rejuvenate and recover from a very difficult year. He also wanted to say how fortunate we are as a district. We have a board of trustees that has offered us such tremendous continuity and strength at a time when boards are turning over all over the district. We have empathetic and thoughtful administrators who enjoy working together. We have faculty who got it done in spite of incredible circumstances. He thanked classified staff who are clearly willing to do anything to support student success in the time of COVID. He was proud of the work we accomplished this year, and hopes we never see anything like this again. What hasn’t killed us will make us stronger. He asked everyone to enjoy themselves over the holiday. Be safe, be healthy and thank you. Here’s to a great 2021.

10.7 Trustee Comments
Trustee Owens said that he knows West Valley College is in the process of drafting its Education and Facilities Master plan (E&FMP), and he requested that the college make a presentation to the Board on this plan relatively soon. He would like to know what are the contemplated changes and what are the recommendations the college adopted and discarded, and why? President Kashima interjected that they were planning on making this presentation in the late spring when the E&FMP is completed.

WVC Student Trustee Hartman said that she knew right away that Debra was not an ordinary administrator when a student she was assisting was having an issue, and they stopped Debra on her way to catch a plane. Dean Christie disregarded catching the plane and spent 20 minutes listening to the student to resolve the issue. She will be a great Vice President. Tisha also said in her time working with Trustee Kinman on this Board and then on the MTC Board, she recognized that Randi was a strong advocate for minority rights and serving the underserved population. Congratulations on your Presidency.
Trustee Fish said that in the beginning of her time as board president, she met with both Academic Senate Presidents Shepherd and Ehlers with very beneficial results, and she hopes that when it is safe to meet in person, that practice will resume.

Trustee Grey congratulated President Kinman and Vice President Kepner on their election. She said that the 2020 CCLC annual convention recorded breakout sessions are now available on their website for viewing. She also said that the ACCJC presented a learning series on the future of education that was very interesting and heavily focused on DEI and new technologies, and she encouraged others to listen to the series. The Chancellor’s office has set up a Diversity Equity and Inclusion site with learning resources and material for college Districts to access. They also have a draft resolution for districts who want to formally declare their DEI commitment. It can be found by searching CCCCO DEI on the State Chancellor’s website.

Trustee Kinman said she was reminded by Jack Lucas that the purpose of the Trustees comments was to report on how you had worked for and advocated for the District as a Trustee. That being said, I have appointed Trustee Lucas as our honorary ambassador-at-large, to freely attend the meetings we wish we could join but cannot due to time constraints. President Kinman closed by wishing everyone time to decompress and rest during the holidays.

11. Continuation of Closed Session, If Necessary

11.1 It was unnecessary.

12. Reconvene Public Session, If Necessary

12.1 It was unnecessary.

13. Meeting Closing

13.1 Adjournment

President Kinman adjourned the meeting at 8:46 p.m.