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**WEST VALLEY-MISSION  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING**

**Tuesday, August 21, 2012**

West Valley College, 14000 Fruitvale Avenue, Saratoga, CA 95070

6:00 p.m.	Open Session	Fox 211
6:01 p.m.	Closed Session	Fox 211
7:00 p.m.	Open Session	Board Room

**1.0 CALL TO ORDER - PUBLIC SESSION**

1.1 Roll Call Oral

1.2 Oral Communication from the Public on Closed Session Agenda  
 Members of the audience may address the Board on any item listed on the Closed Session agenda. Comments will be limited to three (3) minutes per agenda item, with a total of fifteen (15) minutes of public comment on an item unless waived by the Board. Oral

**2.0 ADJOURN TO CLOSED SESSION**

Provide direction to Kevin Dale, Esq., Acting Director of Human Resources Operations Albert Moore, and Chancellor Patrick Schmitt, District designated representatives, regarding negotiations with ACE, WVMCEA, Teamsters, and POA (Government Code 54957.6); and to Chancellor Patrick Schmitt regarding unrepresented groups.

**3.0 RECONVENE PUBLIC SESSION**

3.1 Pledge of Allegiance Oral

3.2 Report of Closed Session Action Oral

3.3 Approval of the Order of the Agenda (A) Oral

3.4 Approval of the Minutes of the August 7, 2012, Regular Meeting of the Board of Trustees (A) 8  
[8.7.12](#)

3.5 Presentations/Recognitions Oral  
Educational and Student Services Presentation:  
 Facilities Improvements and Sustainability Initiatives at West Valley College  
 Presenters: Pat Fenton and Bill Taylor

3.6 Oral Communications from the Public Oral  
 This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda. No action will be taken.

3.7 Written Communications from the Public Oral

**4.0 UNFINISHED BUSINESS**

**(A) = Action (I) = Information**

\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor's Office at 408-741-2011 one week prior to the meeting date.

**APPROVAL OF CONSENT AGENDA ACTION ITEMS**

(A)

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

**5.0 COLLEGE PROGRAMS AND SERVICES – Consent Agenda**

**5.1 ACCEPTANCE OF WEST VALLEY COLLEGE STUDENT MENTAL HEALTH PROGRAM GRANT**

(A) 11

Recommendation: That the Board of Trustees authorize the administration to accept a two-year grant, in the amount of \$248,000, awarded to West Valley College to support the health and wellness of all West Valley College students through the Mental Health Initiative – Introspection, Integration, and Innovation program.

[Item 5.1 Acceptance of MHI Grant to WVC](#)

**6.0 HUMAN RESOURCES – Consent Agenda**

**6.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES**

(A) 14

Recommendation: That the Board of Trustees approve the listed personnel transactions.

[6.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE](#)

**7.0 BUSINESS AND FINANCE – Consent Agenda**

**7.1 REVIEW OF PURCHASE ORDER TRANSACTIONS**

(I) 16

Recommendation: That the Board of Trustees review the listing of purchase order transactions. This is an information item only.

[7.1 PO Report.May-June](#)

[Attach. 7.1 PO Report.May-June](#)

**7.2 RATIFICATION OF VENDOR WARRANTS**

(A) 19

Recommendation: That the Board of Trustees ratify vendor payments from May 1, 2012, through June 30, 2012; Datatel warrant numbers 249339-250927, totaling \$17,912,547.24.

[7.2 Vendor Warrants](#)

**7.3 CELL SITE LICENSE AGREEMENT FOR MISSION COLLEGE**

(A) 20

Recommendation: That the Board of Trustees authorize the administration to enter into a license agreement with New Cingular Wireless PCS, LLC, for five years beginning September 1, 2012.

[7.3 Cell site agreement with MC](#)

**7.4 AWARD CONTRACT FOR ON-LINE BENEFITS ADMINISTRATION SYSTEM**

(A) 21

Recommendation: That the Board of Trustees authorize the District to enter into a contract with SmartBen, Inc., in the amount of \$82,350, which includes a one-time implementation fee of \$8,500. The length of the contract is for fourteen months beginning August 21, 2012, and expiring on October 21, 2013.

[7.4 On-line benefits administration](#)

**REGULAR ORDER OF AGENDA**

**5.0 COLLEGE PROGRAMS AND SERVICES**

**5.2 ADOPT RESOLUTION NO. 12082101 AND ACCEPT CHILD DEVELOPMENT CENTER GRANT ALLOCATIONS (A) 23**

Recommendation: That the Board of Trustees:

- (1) accept the \$148,316 allocation from the California Department of Education, Office of Child Development, for operation of the West Valley College and Mission College General Child Care Centers;
- (2) accept the \$191,301 allocation from the California Department of Education, Office of Child Development, for operation of the Full-Day Preschool on the West Valley College and Mission College campuses;
- (3) accept the continued allocation from the U.S. Department of Agriculture for meals at the children’s centers;
- (4) designate the Program Directors, Shelley Gonzales, to complete eligibility assessments, submit reports, and seek and maintain licensure requirements for the West Valley College centers; and Mary Ashley to complete eligibility assessments, submit reports, and seek and maintain licensure requirements for the Mission College centers;
- (5) adopt Resolution No. 12082101 certifying the District’s acceptance of the aforementioned California Department of Education, Office of Child Development grant allocations; and
- (6) authorize the administration to accept the usual adjustments and augmentations during the 2012-13 fiscal year to the Office of Child Development grant allocations.

[Item 5.2 CDC Contract and Grant Acceptance 2012-2013](#)

[CDC Resolution 12082101 2012-2013](#)

**6.0 HUMAN RESOURCES**

**6.2 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND WEST VALLEY-MISSION CLASSIFIED EMPLOYEES ASSOCIATION (WVMCEA) (A) 26**

Recommendation: That the Board of Trustees approve the proposed tentative agreement with WVMCEA as presented at the August 21, 2012, meeting.

[6.2 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND WEST VALLEY MISSION CLASSIFIED EMPLOYEES ASSOCIATION \(WVMCEA\)](#)

**6.3 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE SUPERVISORS ASSOCIATION (TEAMSTERS LOCAL 856) (A) 28**

Recommendation: That the Board of Trustees approve the proposed tentative agreement with the Teamsters Association as presented at the August 21, 2012, meeting.

[6.3 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE SUPERVISORS ASSOCIATION \(TEAMSTERS LOCAL 856\)](#)

- 6.4 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE CONFIDENTIAL UNIT (A) 29  
Recommendation: That the Board of Trustees approve the proposed tentative agreement with the Confidential Unit as presented at the August 21, 2012, meeting.  
[6.4 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE CONFIDENTIAL UNIT](#)
- 6.5 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE ADMINISTRATIVE UNIT (A) 30  
Recommendation: That the Board of Trustees approve the proposed tentative agreement with the Administrative Unit as presented at the August 21, 2012, meeting.  
[6.5 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE ADMINISTRATIVE UNIT](#)
- 6.6 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE EXECUTIVE MANAGEMENT (A) 31  
Recommendation: That the Board of Trustees approve the proposed tentative agreement with Executive Management as presented at the August 21, 2012, meeting.  
[6.6 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE EXECUTIVE MANAGEMENT](#)
- 7.0 **BUSINESS AND FINANCE**
- 7.5 RESOLUTION NO. 12082102 TO UPDATE AUTHORIZED BANK SIGNATURE CARDS (A) 32  
Recommendation: That the Board of Trustees adopt Resolution No. 12082102 to update District bank account signature cards; further, that the Chancellor be directed to forward a copy of the resolution and the completed signature card to the Santa Clara County Office of Education (COE).  
[7.5 Resolution.Bank signature cards](#)
- 7.6 RESOLUTION NO. 12082103 TO UPDATE AUTHORIZED PAYROLL SIGNATURE CARDS (A) 34  
Recommendation: That the Board of Trustees adopt Resolution No. 12082103 to update District payroll signature cards; further, that the Chancellor be directed to forward a copy of the resolution and the completed signature card to the Santa Clara County Office of Education (COE).  
[7.6 Resolution.Payroll signature cards](#)
- 7.7 APPROVAL OF MEASURE C PROJECT LIST (A) 36  
Recommendation: That the Board of Trustees approve the attached construction project list.  
[7.7 Measure C Project list](#)

[Attach. 7.7 Measure C Project list](#)

**8.0 BOARD**

**9.0 INFORMATION REPORTS AND ITEMS FOR FUTURE BOARD CONSIDERATION**

- |      |   |     |      |
|------|---|-----|------|
| 9.1  | ACADEMIC SENATE UPDATE (Shoemaker) (Dorian)                   | (I) | Oral |
| 9.2  | CLASSIFIED SENATE UPDATE (Kinley) (Randle)                    | (I) | Oral |
| 9.3  | STUDENT SENATE UPDATE (Morrone) (Peters)                      | (I) | Oral |
| 9.4  | WEST VALLEY COLLEGE UPDATE (Davis)                            | (I) | Oral |
| 9.5  | MISSION COLLEGE UPDATE (Jones)                                | (I) | Oral |
| 9.6  | ACTING DIRECTOR OF HUMAN RESOURCES OPERATIONS' REPORT (Moore) | (I) | Oral |
| 9.7  | VICE CHANCELLOR'S REPORT (Maduli)                             | (I) | Oral |
| 9.8  | CHANCELLOR'S UPDATE (Schmitt)                                 | (I) | Oral |
| 9.9  | STANDING COMMITTEE REPORTS                                    | (I) | Oral |
|      | ▪ Audit and Budget Oversight Committee                        |     |      |
|      | ▪ Legislative Committee                                       |     |      |
| 9.10 | TRUSTEE COMMENTS  | (I) | Oral |

ADJOURNMENT

UNAPPROVED MINUTES OF THE AUGUST 7, 2012, BOARD OF TRUSTEES MEETING

ITEM 3.4  
ACTION ITEM  
AUGUST 21, 2012

PREPARED BY: TRACY JOHNSON

**1.0 CALL TO ORDER - PUBLIC SESSION**

Public session was called to order at 6:02 p.m.

**1.1 Roll Call**

Present: Board President Adrienne Grey; Trustees Nick Heimlich, Jack Lucas, Bob Owens, Buck Polk, Christopher Stampolis, Chad Walsh, and Secretary to the Board Chancellor Patrick Schmitt.  
Student Trustees: Daniel Likins and David O'Shea (7:00 p.m.)

**1.2 Oral Communications from the Public on Closed Session Agenda**

There were none.

**2.0 ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 6:03 p.m. There was one agenda item:

Provide direction to Kevin Dale, Esq., Acting Associate Vice Chancellor of HR Sarah Carvalho Khan, and Chancellor Patrick Schmitt, District designated representatives, regarding negotiations with ACE, WVMCEA, Teamsters, and POA (Government Code 54957.6); and to Chancellor Patrick Schmitt regarding unrepresented groups.

**3.0 RECONVENE PUBLIC SESSION**

Public Session reconvened at 7:03 p.m.

**3.1 Pledge of Allegiance**

Board President Adrienne Grey led all present in the Pledge of Allegiance.

**3.2 Report of Closed Session Action**

Board President Grey indicated that no action had been taken.

**3.3 Approval of the Order of the Agenda**

ACTION TAKEN:

It was M/S/P 7/0/0 (Owens/Polk) to approve the order of the agenda as presented.  
Student Trustees: Two yes votes.

**3.4 Approval of the Minutes of the July 17, 2012, Regular Meeting of the Board of Trustees**

ACTION TAKEN:

It was M/S/P 7/0/0 (Stampolis/Owens) to approve the minutes of the July 17, 2012, Regular Meeting.  
Student Trustees: Two abstentions.

**APPROVAL OF CONSENT AGENDA ACTION ITEMS** - There were no items.

**REGULAR ORDER OF AGENDA**

**5.0 COLLEGES, PROGRAMS, AND SERVICES** – There were no items.

**6.0 HUMAN RESOURCES** – There were no items.

**7.0 BUSINESS SERVICES**

**7.1 RESOLUTION NO. 12080701 AUTHORIZING THE ISSUANCE OF WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT GENERAL OBLIGATION BONDS, ELECTION OF 2012, SERIES A**

ACTION TAKEN:

It was M/S/P 7/0/0 (Heimlich/Owens; Roll call vote: Grey, Aye; Heimlich, Aye; Lucas, Aye; Owens, Aye; Polk, Aye; Stampolis, Aye; Walsh, Aye) to adopt Resolution No. 12080701 authorizing the issuance of Series A

UNAPPROVED MINUTES OF THE AUGUST 7, 2012, BOARD OF TRUSTEES MEETING

of Measure C bonds in an aggregate principal amount not-to-exceed \$100,000,000.  
Student Trustees: Two yes votes.

7.2 RESOLUTION NO. 12080702 AUTHORIZING THE ISSUANCE OF WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT GENERAL OBLIGATION REFUNDING BONDS

Vice Chancellor Ed Maduli indicated that the bond amount listed on the staff report for this item should be changed from \$40,000,000 to \$70,000,000. Resolution No. 12080702 lists the amount of \$70,000,000 and does not need to be changed.

ACTION TAKEN:

It was M/S/P 7/0/0 (Heimlich/Owens; Roll call vote: Grey, Aye; Heimlich, Aye; Lucas, Aye; Owens, Aye; Polk, Aye; Stampolis, Aye; Walsh, Aye) to amend Item 7.2, the staff report portion, to list a not-to-exceed bond amount of \$70,000,000 and to adopt Resolution No. 12080702 authorizing the issuance of 2012 General Obligation Refunding Bonds in an aggregate principal amount not-to-exceed \$70,000,000.  
Student Trustees: Two yes votes.

7.3 FOCUS TOPIC:  
WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT PORTAL

The Board of Trustees received information regarding the WVM Portal, a website serving as a single entry point for faculty, staff, and students to access services such as Datatel, MyWebServices, links, email, announcements, calendars, forms, information and messages. Presenters: Ron Smith, Penny Johnson, Victoria Hindes, Angelica Bangle, and Rita Grogan.

A discussion was held.

8.0 DISCUSSION OF LATINO ENROLLMENT AT WEST VALLEY AND MISSION COLLEGES, INCLUDING ENROLLMENT TRENDS AT BOTH COLLEGES, EXPECTED POPULATION DEMANDS FOR COMING YEARS, AND STUDENT SUCCESS MARKERS

The Board received information from Trustee Chris Stampolis regarding Latino enrollment at West Valley and Mission Colleges, who had requested that a Board discussion of Latino enrollment at West Valley and Mission Colleges, including enrollment trends at both Colleges, expected population demands for coming years, and student success markers, be agendaized.

Dr. Ina Bendis, a member of the Santa Clara Unified School District Board (SCUSD), addressed the WVMCCD Board. She said she was not present as a representative of the SCUSD Board, but spoke from the perspective of one dedicated to full opportunity and equal access for all students to the public education system. She said that SCUSD works hard to help its Latino students recognize the importance of a college education and to push them in that direction. She urged the WVMCCD to undertake substantive efforts to pull these students toward college via an effective, affirmative outreach program.

A discussion was held.

9.0 INFORMATION REPORTS/ITEMS FOR FUTURE BOARD CONSIDERATION

9.1 TRUSTEE COMMENTS

Mission College Student Trustee Daniel Likins said that the Mission College ASB will soon begin its academic year sessions. He invited Board members to attend any sessions.

Trustee Chris Stampolis noted that there will be a CCCT meeting in September. He indicated that there had been a recent Task Force conference call at which he had shared a little about his earlier presentation to the Board.

West Valley College Student Trustee David O'Shea noted that Board members had been invited to attend the upcoming West Valley College ASO retreat, and thanked those who had responded.

ADJOURNMENT

Board President Grey adjourned the meeting at 8:50 p.m.

UNAPPROVED MINUTES OF THE AUGUST 7, 2012, BOARD OF TRUSTEES MEETING

ITEM 5.1  
AUGUST 21, 2012  
ACTION ITEM  
CONSENT AGENDA

PREPARED BY: VICTORIA HINDES

REVIEWED BY: BRADLEY DAVIS

APPROVED BY: PATRICK SCHMITT

**SUBJECT: ACCEPTANCE OF WEST VALLEY COLLEGE STUDENT MENTAL HEALTH PROGRAM GRANT**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees authorize the administration to accept a two-year grant, in the amount of \$248,000, awarded to West Valley College (WVC) to support the health and wellness of all West Valley College students through the Mental Health Initiative – Introspection, Integration, and Innovation program.

Funding Source/Fiscal Impact

The source of funds is the California Community College Student Mental Health Programs, through the California Community Colleges Foundation as fiscal agent. The \$248,000 grant will be used over a two-year period and includes part-time support staff, contracted services, and student support materials and services. Indirect costs of \$9,932 will be provided. The in-kind contribution of Program Coordinator time at 20 percent is included. No cash match or general fund monies are required.

Reference(s)

Board Policy and Administrative Procedure Assembly Bill 3230 govern grants and provide for acceptance of grants by the Board. The College's mission statement indicates that the College supports students through their educational pathways. Assembly Bill 3 and California Code of Regulations Title 5, which govern Matriculation, also indicate that the college provides comprehensive services to students from entry to exit. Student Services efforts, in support of the California Community College Student Success Task Force (SSTF) recommendations in promoting retention and success, include focus on health factors that impede students' academic performance. All but one of the top five factors are specifically relevant to the mental health of students. These 5 impediments are stress, sleep difficulties, work, cold/flu/sore throat, and anxiety (National College Health Assessment 2010).

### Background/Alternatives

Since initiation of the WVC Mental Health Services Advisory Committee (MHSAC) in 2007, there has been much growth in the campus community's knowledge about mental health and collaboration between campuses. The MHSAC has served as the umbrella entity through which many initiatives and processes have begun. The WVC *Mental Health Initiative – Introspection, Integration, and Innovation* (MHI-3) is an effort to widely enhance the structure, processes, and scope of MHSAC and its values. The MHI-3 is designed as a dynamic, work-in-progress process more than a "program" in and of itself. It is a multi-faceted set of approaches with multiple activities focused on enhancing WVC institutional investment in campus-wide mental health as integral to student success. MHI-3 sets forth means for WVC to build the capacity to capture lessons learned and build a shared understanding of student mental health. MHI-3 comes at an ideal time, given the institutional momentum begun in response to the California Community College SSTF recommendations and charge to ensure student success.

The overarching goals of the WVC Mental Health Initiative are: to provide education and training of faculty, staff and students, including suicide prevention training and formalizing an institutional plan for behavior assessment and intervention; to establish peer-to-peer resources by ensuring student involvement in program planning, information dissemination, marketing and peer-to-peer support; and to build on the integrated clinical and mental health care and referral efforts through Health Services.

This initiative provides an opportunity for WVC Student Health Services (HS) to examine existing mental health support efforts and make innovative changes to successfully support students along their academic journey. The strategic directions to be implemented are faculty and staff training, peer-to-peer support, and suicide prevention. Goals include training all campus stakeholders, establishing assessment and intervention procedures, and developing community partnerships for student referral and peer-to-peer support. Strategies for implementation are as follows: develop organizational tools for information/data gathering for documentation and reporting purposes, conduct campus-wide events and group presentations, coordinate online trainings, implement student-supported marketing, conduct participatory governance queries as part of evaluation and effectiveness, and develop community partnerships.

### Coordination

The project will be coordinated by the WVC Health Services Coordinator, with strong support and back-up by the Vice President of Student Services. The college-wide Mental Health Services Advisory Committee (MHSAC) is the leading stakeholder group through which most project actions will emanate and be evaluated. The one

exception to this is the objective focusing on standardized depression screening and care provided in Health Services that is the sole responsibility of the Health Services Program and its clinical professionals.

Follow-up/Outcome

The Board will be provided with periodic updates about the implementation of this program, including copies of promotional materials and invitations to supported events.

PREPARED BY: ROSE NAKAMOTO AND ROSE SCHULTZ

REVIEWED BY: SARAH CARAVALHO KHAN

APPROVED BY: PATRICK SCHMITT

**SUBJECT: PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE  
BOARD OF TRUSTEES**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees approve the following items.

**I. Appointments**

*Classified*

- a. Ellen Goldman, Instructional Laboratory Technician-Foreign Languages and English as a Second Language, WVMCEA Unit, Range 54, (\$3,408-\$4,458), Language Arts, West Valley College, 80% of full time, 11 months per year; effective August 22, 2012. Position ID# 122770. Fund 100-General Fund.
- b. Monet Payton, Purchasing Clerk, WVMCEA Unit, Range 55, (\$3,478-\$4,555), General Services, West Valley-Mission Community College District, 100% of full time, 12 months per year; effective September 3, 2012. Position ID# 074500. Fund 100-General Fund.

**II. Reclassifications**

*Classified*

- a. Leticia Jimenez, *from* Program Assistant, WVMCEA Unit, Range 54 (\$3,408-\$4,458), Community Education, Mission College, 100% of full time, 12 months per year; *to* Administrative Assistant, WVMCEA Unit, Range 57

(\$3,630-\$4,762), 100% of full time, 12 months per year. Effective June 5, 2012. Position ID# 012321. Fund 591-Communiy Education Fund.

ITEM 7.1  
AUGUST 21, 2012  
INFORMATION ITEM  
CONSENT AGENDA

PREPARED BY: BRIGIT ESPINOSA

REVIEWED BY: ED MADULI

APPROVED BY: PATRICK SCHMITT

**SUBJECT: REVIEW OF PURCHASE ORDER TRANSACTIONS**

**CHANCELLOR'S RECOMMENDATION:**

This is an information item only.

Funding Source/Fiscal Impact

There is no fiscal impact associated with this item.

Reference(s)

Education Code Section 81656 states that the governing board of a community college district must review the purchases of the district. Board policy section 6330 states that purchase orders are subject to Board review every sixty (60) days.

Background/Alternatives

Attached are the purchase orders issued that are in excess of \$10,000. Purchase orders under \$10,000 are available to be reviewed in the office of the Director of General Services. A report of purchase orders in excess of \$10,000 is being provided so that larger expenditure items are separately identified for review by the Board of Trustees. Items appearing on the attached list will have, in some cases, been presented to the Board prior to issuance of a contract that was subsequently converted into a purchase order for payment purposes.

Coordination

The Director of General Services has reviewed this list with the Vice Chancellor of Administrative Services.

Follow-up/Outcome

A bi-monthly information report will be generated for Board review.

PO Date	PO Number	PO Amount	Vendor	Description	Board approved if necessary
<u>West Valley College</u>					
5/10/2012	P0011613	12,638.99	Apple Computer, Inc.	Computers	
5/10/2012	P0011614	11,609.81	Dell Computer Corp.	Computers	
6/5/2012	P0011637	12,012.04	California Surveying Drafting Supply	Trimble Juno handheld device	
<u>Mission College</u>					
5/18/2012	B0023589	13,509.60	Barnes & Noble College Booksellers	Books and supplies	
6/15/2012	B0023658	51,000.00	Pearson Education	On-line tutoring	
<u>District Services</u>					
5/4/2012	B0023534	45,400.00	Verde Design, Inc.	Design services - MC softball field	
5/21/2012	B0023595	32,500.00	Lapkoff & Gobalet	Redistricting Consultant	
5/23/2012	B0023605	10,245.00	California Janitorial Supply	Supplies	
6/8/2012	B0023652	25,506.00	Able Septic Service	Sanitary sewer replacement	UCCA
<u>Construction &amp; Bond</u>					
5/1/2012	P0011599	52,879.98	Apple Computer, Inc.	Computers	
5/1/2012	P0011600	27,325.79	Dell Computer Corp.	Computers	
5/9/2012	B0023546	713,000.00	Gilbane Building Company	Construction Mgmt. - AAS	4/17/2012
5/9/2012	B0023548	10,600.00	Cleary Consultants	AAS renovation geotechnical service	
5/9/2012	B0023545	25,000.00	Sanako, Inc.	Language lab relocation	
5/9/2012	B0023540	29,678.21	Jones-Campbell Co., Inc.	MC Facilities building furniture	
5/11/2012	B0023569	10,235.83	BCI General Contractors, Inc.	AAS room 12 work	UCCA
5/11/2012	B0023572	10,895.00	Benassi's Carpet Service	Carpet	UCCA
5/11/2012	B0023573	44,370.00	Benassi's Carpet Service	Carpet	UCCA
5/16/2012	B0023579	14,843.11	Jones-Campbell Co., Inc.	LA/SS office chairs	
5/18/2012	B0023594	12,090.00	D. E. Martinez	Painting	UCCA
5/18/2012	B0023590	16,245.60	EnviroScience, Inc.	Testing, monitoring & abatement	
5/18/2012	B0023593	29,527.00	JG & A, Inc.	Energy consultants - MC	
5/23/2012	B0023597	13,531.13	Moving Solutions	LA/SS classroom move into interim housing	
5/23/2012	B0023596	30,000.00	Valley Utility Services	MC sink hole investigation	
5/25/2012	B0023616	12,516.00	ACE Relocation Systems	WVC counseling move	
5/25/2012	B0023612	24,964.00	K2A	MC MT 17 & 18 AV design	

PO Date	PO Number	PO Amount	Vendor	Description	Board approved if necessary
5/25/2012	B0023613	24,358.00	K2A	MC MT 17 & 18 landscaping	
5/25/2012	P0011633	10,084.88	Knox Company	Knox box - security box for emergency services	
5/31/2012	B0023629	15,000.00	Ferma Corporation	Campus Center Covered walkway demolition	UCCA
5/31/2012	B0023625	10,281.59	Jones-Campbell Co., Inc.	MC MT 13 storage cabinets	
6/6/2012	B0023642	13,095.00	Cal Coast Telecom	WVC Northwalk reconfiguration	UCCA
6/6/2012	B0023639	18,000.00	Gilbane Building Company	Construction Mgmt. - MC loop road repair	
6/6/2012	B0023640	18,000.00	Gilbane Building Company	Construction Mgmt. - MC water well removal	
6/6/2012	B0023638	41,886.00	K2A	MC Main Bldg. restroom renovation design	
6/8/2012	B0023654	17,500.00	Lionakis	MC Hospitality Mgmt. storage building design	
6/8/2012	B0023651	75,000.00	Gilbane Building Company	Construction Mgmt. - MC geothermal well	
6/20/2012	B0023660	18,344.10	Sidemark Corporate Furniture	LA/SS furniture	
6/20/2012	B0023661	21,656.00	Bailey Fence Co., Inc.	MC fencing for baseball field	
6/25/2012	B0023668	34,500.00	Granite Rock Company	ADA ramps/walks/curbs	UCCA
6/25/2012	B0023667	231,000.00	Gilbane Building Company	Construction Mgmt. - MC Main Bldg. furniture	
6/25/2012	B0023669	45,439.57	Virco	MC 17 & 18 furniture	
6/27/2012	B0023706	139,797.00	Gonsalves & Stronck Construction Co., Inc.	Aquatic Shade Structure - WVC PE	UCCA
6/27/2012	B0023708	12,000.00	HMC Architects	LA/SS mechanical controls redesign	
6/27/2012	B0023705	44,824.13	Sign Knowledge	Kiosk signs for MC wayfinding	
6/29/2012	B0023888	30,437.00	SEWUP	Building Insurance	

ITEM 7.2  
AUGUST 21, 2012  
ACTION ITEM  
CONSENT AGENDA

PREPARED BY: SUSAN HUTTON

REVIEWED BY: ED MADULI

APPROVED BY: PATRICK SCHMITT

**SUBJECT: RATIFICATION OF VENDOR WARRANTS**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees ratify vendor payments from May 1, 2012, through June 30, 2012; Datatel warrant numbers 249339-250927, totaling \$17,912,547.24.

Funding Source/Fiscal Impact

There is no fiscal impact associated with this item.

Reference(s)

Education Code Sections 81655 and 81656, as well as Board Policy 6300, require the Board of Trustees to ratify the warrant list.

Background/Alternatives

The District was granted authority to prepare and release warrants as required.

Coordination

The vendor warrant list is reviewed by Trustee Adrienne Grey.

Follow-up/Outcome

No further action is required.

ITEM 7.3  
AUGUST 21, 2012  
ACTION ITEM  
CONSENT AGENDA

PREPARED BY: BRIGIT ESPINOSA

REVIEWED BY: ED MADULI

APPROVED BY: PATRICK SCHMITT

**SUBJECT: CELL SITE LICENSE AGREEMENT FOR MISSION COLLEGE**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees authorize the administration to enter into a license agreement with New Cingular Wireless PCS, LLC, for five years beginning September 1, 2012.

Funding Source/Fiscal Impact

This agreement will allow for a one (1) year payment option of \$1,000 per month, allowing New Cingular Wireless the ability to obtain permits and install the cell site. Once installation is complete, the monthly revenue will increase to \$2,800 per month. In year two of the agreement, the monthly rate will increase by 4 percent and will increase by that same amount annually through the life of the agreement.

Reference(s)

This item is part of Mission College's revenue marketing plan.

Background/Alternatives

The Director of General Services has been in negotiations with New Cingular Wireless over the past year. The location of the cell site will be on a light pole in the outfield of the sports complex. Appropriate licensing and approval will be obtained for the installation.

The maintenance and care of this cell site will be the sole responsibility of New Cingular Wireless PCS, LLC.

Coordination

The Director of General Services, legal counsel, the Mission College Facilities Manager, and the Vice President of Administrative Services have been involved in this project.

Follow-up/Outcome

Upon Board approval, an agreement with New Cingular Wireless PCS, LLC, will be executed.

PREPARED BY: FRANCINE CARACCILO AND VENITA ATWAL

REVIEWED BY: SARAH CARAVALHO KHAN AND ED MADULI

APPROVED BY: PATRICK SCHMITT

**SUBJECT: AWARD CONTRACT FOR ON-LINE BENEFITS ADMINISTRATION SYSTEM**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees authorize the District to enter into a contract with SmartBen, Inc., in the amount of \$82,350, which includes a one-time implementation fee of \$8,500. The length of the contract is for fourteen months beginning August 21, 2012, and expiring on October 21, 2013.

Funding Source/Fiscal Impact

The funding for this project has been accounted for in the District's Final Budget. The annual renewal fee of \$73,850 will come from the Fixed Cost Schedule.

Reference(s)

Government Code Section 53060, Special Services and Advice, allows the District to "contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

Background/Alternatives

During this process, Human Resources explored the systems of Benefitfocus, Business Solver, IPA, and SmartBen, Inc. Benefitfocus returned a proposal of \$88,741.80 annually with an implementation cost of \$8,405. Both IPA and Business Solver removed themselves from contention due to the needs of the District.

SmartBen, Inc., will provide the District with online benefits administration in addition to Cobra, Flexible Spending Account and Retiree Billing Administration.

SmartBen, Inc., offers educational tools and a platform superior to others considered. A few highlights of SmartBen's offerings are: a secure email portal to be used by Human Resources with outside vendors; Smart Charts that will demonstrate statistics; Total

Compensation statements that can be used by HR to demonstrate total compensation to employees; accommodation of the Benefit Cap with full-time and percentage employees to appropriately reflect the cost of employees' healthcare contributions; "Ben," the Artificial Intelligence Interactive Avatar, will provide education to employees; and the District will now be able to offer a debit card for the Health Care Flexible Spending Account.

SmartBen, Inc., will replace the offerings of Benefit & Risk Management Services (BRMS).

#### Coordination

The Acting Associate Vice Chancellor of Human Resources and the Human Resources benefits specialist were involved in this project. The Vice Chancellor of Administrative Services and the Director of General Services have reviewed the agreement.

#### Follow-up/Outcome

Upon Board approval, an agreement with SmartBen, Inc., will be executed.

PREPARED BY: MARY ASHLEY, SHELLEY GONZALES,  
TIM KARAS AND FRANK KOBAYASHI

REVIEWED BY: BRADLEY DAVIS AND LAUREL JONES

APPROVED BY: PATRICK SCHMITT

**SUBJECT: ADOPT RESOLUTION NO. 12082101 AND ACCEPT CHILD  
DEVELOPMENT CENTER GRANT ALLOCATIONS**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees:

- (1) accept the \$148,316 allocation from the California Department of Education, Office of Child Development, for operation of the West Valley College and Mission College General Child Care Centers;
- (2) accept the \$191,301 allocation from the California Department of Education, Office of Child Development, for operation of the Full-Day Preschool on the West Valley College and Mission College campuses;
- (3) accept the continued allocation from the U.S. Department of Agriculture for meals at the children's centers;
- (4) designate the Program Directors, Shelley Gonzales, to complete eligibility assessments, submit reports, and seek and maintain licensure requirements for the West Valley College centers; and Mary Ashley to complete eligibility assessments, submit reports, and seek and maintain licensure requirements for the Mission College centers;
- (5) adopt Resolution No. 12082101 certifying the District's acceptance of the aforementioned California Department of Education, Office of Child Development grant allocations; and
- (6) authorize the administration to accept the usual adjustments and augmentations during the 2012-13 fiscal year to the Office of Child Development grant allocations.

Funding Source/Fiscal Impact

Acceptance of this item will result in continued funding for the Child Development Centers in the amount of \$339,617. Any changes to the state budget may impact the ultimate allocation levels.

No matching funds from the District are required, although eligibility guidelines require some of the families to contribute portions of the fees based upon their income. Child Care funds in the District are maintained in Fund 330.

### References

In 2008, Assembly Bill 2759 was signed into law, consolidating all the current State Preschool, Prekindergarten Family Literacy, and General Child Care and Development programs serving preschool-aged children into the California State Preschool Program, effective July 1, 2009. This is the largest state-funded preschool program in the nation. It streamlines the administration of state preschool programs, and improves the efficiency and effectiveness of program administration. Funding is provided for services to low-income families, including welfare recipients, in licensed center-based programs; licensed family child care homes; and license-exempt settings, such as a family's own home or the home of a relative or neighbor.

### Background/Alternatives

West Valley-Mission Community College District has obtained renewal funding to maintain the subsidized preschool and child care spaces in their existing child development centers.

West Valley College's Child Development Center is administered through the Child Studies Department and consists of three classrooms with a licensed capacity of 92 children: the Oak, Acorn and Redwood Rooms are designated for two to five year olds. The program operates from 7:30 a.m. to 5:30 p.m., Monday through Friday, twelve months per year. Per the 2012-2013 Child Development Center Pilot Program, maintaining self-sufficiency is a necessary goal for this program.

Mission College's Child Development Center is administered through the Child Development Department and has a potential capacity for 93 children, including infants aged 6 weeks to 18 months, toddlers aged 18 to 36 months, and preschoolers aged 3 to 5 years old. Hours of operation are from 7:30 a.m. to 6:00 p.m., Monday through Friday, twelve months per year.

### Coordination

Shelley Gonzales coordinates the West Valley College sites under the direction of Frank Kobayashi, Dean of Career Education and Workforce Development. Mary Ashley coordinates the Mission College program under the direction of Tim Karas, the Dean of Language Arts & Liberal Studies. Both college administrations support continued operation and enhancement of their child care/lab programs.

### Follow-up/Outcome

Upon Board approval of this resolution, the colleges will file appropriate paperwork with the State.

**RESOLUTION**  
12082101

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2012-13.

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**RESOLUTION**  
12082101

BE IT RESOLVED that the Governing Board of WEST VALLEY-MISSION  
COMMUNITY COLLEGE DISTRICT

authorizes entering into local agreement number/s CCTR-2310 and CSPP-2572 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Patrick Schmitt</u>	<u>Chancellor</u>	_____
<u>Ed Maduli</u>	<u>Vice Chancellor of Admin. Services</u>	_____
_____	_____	_____

PASSED AND ADOPTED THIS 21 day of August 2012-13, by the  
Governing Board of WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT  
of SANTA CLARA County, California.

I, Patrick Schmitt, Clerk of the Governing Board of West Valley-Mission  
Community College District, of Santa Clara, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature)

\_\_\_\_\_  
(Date)

PREPARED BY: FRANCINE CARACCIOLO

REVIEWED BY: SARAH CARAVALHO KHAN

APPROVED BY: PATRICK SCHMITT

**SUBJECT: RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND WEST VALLEY-MISSION CLASSIFIED EMPLOYEES ASSOCIATION (WVMCEA)**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees approve the proposed tentative agreement with WVMCEA as presented at the August 21, 2012, meeting.

**Summary of the proposed agreement:**

- Article 7: Release time for negotiations will change from three hours to six hours. Additional hours for Chapter President, Vice President/ Chief Stewards.
- Article 15: WVMCEA will forgo step increases and any longevity due to employees from July 1, 2012 through June 30, 2013. WVMCEA also agrees to take four furlough days throughout the 2012-13 fiscal year.
- Article 16: Abolish the benefits committee.
- Article 17: Assignment Change: It is understood that a worker may file a grievance under Article 17.2.1 and/or 17.2.2 and is entitled to association representation throughout this entire process.
- Article 18: District and WVMCEA agrees to Internal Promotions.
- Article 20: Changes to the Grievance procedure.
- Article 21: Disciplinary Action: Delete language and clarification.
- Article 26: Changes the duration of the contract effective July 1, 2012 through June 30, 2015.

Funding Source/Fiscal Impact

The 2012-2013 Final Budget will incorporate the West Valley-Mission Classified Employees Association compensation savings as provided in the proposed tentative agreement.

Reference(s)

West Valley-Mission Classified Employees Collective Bargaining Agreement

### Background/Alternatives

In order to provide a balanced budget for FY 2012-13, the District requested salary savings from each employee group.

### Coordination

The Associate Vice Chancellor of Human Resources and Advancement worked with the West Valley-Mission Classified Employees Association to achieve this tentative agreement, which was ratified by WVMCEA members on July 30, 2012.

### Follow-up/Outcome

Human Resources will coordinate with the Payroll Department to process pay reductions, and freeze step increases and longevity pay for these members for FY 2012-13.

PREPARED BY: FRANCINE CARACCILO

REVIEWED BY: SARAH CARAVALHO KHAN

APPROVED BY: PATRICK SCHMITT

**SUBJECT: RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE SUPERVISORS ASSOCIATION (TEAMSTERS LOCAL 856)**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees approve the proposed tentative agreement with the Teamsters Association as presented at the August 21, 2012, meeting.

**Summary of the proposed agreement:**

- Article 16: Establishes a 3.50% wage reduction via nine (9) unpaid furlough days for fiscal year 2012-13, commencing September 1, 2012 through June 30, 2013.

Funding Source/Fiscal Impact

The 2012-2013 Final Budget will incorporate the Supervisors Association compensation savings as provided in the proposed tentative agreement.

Reference(s)

Supervisors Association, Teamsters Local 856 Collective Bargaining Agreement

Background/Alternatives

In order to provide a balanced budget for FY 2012-13, the District requested salary savings from each employee group.

Coordination

The Acting Associate Vice Chancellor worked with the Supervisors Association to achieve this tentative agreement, which was ratified by Teamsters members on July 21, 2012.

Follow-up/Outcome

Human Resources will coordinate with the Payroll Department to process pay reductions for these members for FY 2012-13.

PREPARED BY: FRANCINE CARACCIOLO

REVIEWED BY: SARAH CARAVALHO KHAN

APPROVED BY: PATRICK SCHMITT

**SUBJECT: RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE CONFIDENTIAL UNIT**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees approve the proposed tentative agreement with the Confidential Unit as presented at the August 21, 2012, meeting.

**Summary of the proposed agreement:**

- Section 2: Establishes a 3.50% wage reduction via nine (9) unpaid furlough days for fiscal year 2012-13, commencing September 1, 2012 through June 30, 2013.

Funding Source/Fiscal Impact

The 2012-2013 Final Budget will incorporate the Confidential Unit compensation savings as provided in the proposed tentative agreement.

Reference(s)

Confidential Unit Handbook

Background/Alternatives

In order to provide a balanced budget for FY 2012-13, the District requested salary savings from each employee group.

Coordination

The Acting Associate Vice Chancellor worked with the Confidential Unit to achieve this tentative agreement, which was ratified by Confidential members on July 18, 2012.

Follow-up/Outcome

Human Resources will coordinate with the Payroll Department to process pay reductions for these members for FY 2012-13.

ITEM 6.5  
AUGUST 21, 2012  
ACTION ITEM

PREPARED BY: ROSE SCHULTZ

REVIEWED BY: SARAH CARAVALHO KHAN

APPROVED BY: PATRICK SCHMITT

**SUBJECT: RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE ADMINISTRATIVE UNIT**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees approve the proposed tentative agreement with the Administrative Unit as presented at the August 21, 2012, meeting.

**Summary of the proposed agreement:**

- Section 4: Establishes a 3.50% wage reduction via nine (9) unpaid furlough days for fiscal year 2012-13, commencing September 1, 2012 through June 30, 2013.

Funding Source/Fiscal Impact

The 2012-2013 Final Budget will incorporate the Administrative Unit compensation savings as provided in the proposed tentative agreement.

Reference(s)

Administrative Unit Handbook

Background/Alternatives

In order to provide a balanced budget for FY 2012-13, the District requested salary savings from each employee group.

Coordination

The Acting Associate Vice Chancellor worked with the Administrative Unit to achieve this tentative agreement, which was ratified by Administrative Unit members on August 3, 2012.

Follow-up/Outcome

Human Resources will coordinate with the Payroll Department to process pay reductions for these members for FY 2012-13.

PREPARED BY: ROSE SCHULTZ

REVIEWED BY: SARAH CARAVALHO KHAN

APPROVED BY: PATRICK SCHMITT

**SUBJECT: RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE EXECUTIVE MANAGEMENT**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees approve the proposed tentative agreement with Executive Management as presented at the August 21, 2012, meeting.

**Summary of the proposed agreement:**

- Section 4: Establishes a 3.50% wage reduction via nine (9) unpaid furlough days for fiscal year 2012-13, commencing September 1, 2012 through June 30, 2013.

Funding Source/Fiscal Impact

The 2012-2013 Final Budget will incorporate the Executive Management compensation savings as provided in the proposed tentative agreement.

Reference(s)

Administrative Unit Handbook

Background/Alternatives

In order to provide a balanced budget for FY 2012-13, the District requested salary savings from each employee group.

Coordination

The Acting Associate Vice Chancellor worked with the Executive Management to achieve this tentative agreement, which was ratified by the members on August 13, 2012.

Follow-up/Outcome

Human Resources will coordinate with the Payroll Department to process pay reductions for these members for FY 2012-13.

ITEM 7.5  
AUGUST 21, 2012  
ACTION ITEM

PREPARED BY: NGOC CHIM

REVIEWED BY: ED MADULI

APPROVED BY: PATRICK SCHMITT

**SUBJECT: RESOLUTION NO. 12082102 TO UPDATE AUTHORIZED BANK SIGNATURE CARDS**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees adopt Resolution No. 12082102 to update District bank account signature cards; further, that the Chancellor be directed to forward a copy of the resolution and the completed signature card to the Santa Clara County Office of Education (COE).

Funding Source/Fiscal Impact

There is no fiscal impact associated with this item.

Reference(s)

California Education Code Sections 85232 and 85233 require each district to file verified signatures of persons authorized to sign orders drawn upon district funds with the County Superintendent of Schools. This item is also required per Board Policy 6150.

Background/Alternatives

A Board resolution must be on file with the COE listing the authorized persons and a signature card bearing the authorized signatures.

Coordination

This item was coordinated by the District Finance Office.

Follow-up/Outcome

Upon ratification, a copy of the resolution and the completed signature card will be forwarded to the Santa Clara County Office of Education.

RESOLUTION NO. 12082102

WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

**Update District Bank Account Signature Cards**

**WHEREAS**, Education Code Section 85230 provides that the Board of Education may issue warrants for the payment of District expenses; and

**WHEREAS**, Education Code Sections 85232 and 85233 require the governing board of each community college district to file with the County Superintendent of Schools verified signatures of all persons authorized to sign orders in its name;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the West Valley-Mission Community College District authorizes and empowers any of the following to sign any and all orders in the name of said District drawn on the funds of said District effective August 21, 2012:

- Patrick Schmitt
- Edralin J. Maduli
- Ngoc Chim
- J. Laurel Jones
- Bradley J. Davis

**PASSED AND ADOPTED** by the Board of Trustees of the West Valley-Mission Community College District this 21<sup>st</sup> day of August 2012, by the following vote:

AYES: MEMBERS: \_\_\_\_\_

NOES: MEMBERS: \_\_\_\_\_

ABSENT: MEMBERS: \_\_\_\_\_

ABSTENTIONS: MEMBERS: \_\_\_\_\_

This is to certify that this is a true and correct copy of the resolution as adopted and approved at a regular meeting of the Board of Trustees of the West Valley-Mission Community College District.

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

ITEM 7.6  
AUGUST 21, 2012  
ACTION ITEM

PREPARED BY: NGOC CHIM

REVIEWED BY: ED MADULI

APPROVED BY: PATRICK SCHMITT

**SUBJECT: RESOLUTION NO. 12082103 TO UPDATE AUTHORIZED PAYROLL SIGNATURE CARDS**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees adopt Resolution No. 12082103 to update District payroll signature cards; further, that the Chancellor be directed to forward a copy of the resolution and the completed signature card to the Santa Clara County Office of Education (COE).

Funding Source/Fiscal Impact

There is no fiscal impact associated with this item.

Reference(s)

California Education Code Sections 85232 and 85233 require each district to file verified signatures of persons authorized to sign orders drawn upon district funds with the County Superintendent of Schools. This item is also required per Board Policy 6150.

Background/Alternatives

A Board resolution must be on file with the COE listing the authorized persons and a signature card bearing the authorized signatures.

Coordination

This item was coordinated by the District Finance Office.

Follow-up/Outcome

Upon ratification, a copy of the resolution and the completed signature card will be forwarded to the Santa Clara County Office of Education.

RESOLUTION No. 12082103

WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT  
**Update District Payroll Signature Cards**

**WHEREAS**, Education Code Section 85241 provides that the governing board of any community college district may, with the approval of the county auditor and county treasurer, in lieu of issuing single orders for the payment of the salary or wages of each employee, issue payroll orders, on forms prescribed by the county superintendent of schools for the payment of the salaries or wages of two or more employees; and

**WHEREAS**, Education Code Section 85233 require the governing board of each community college district to file with the County Superintendent of Schools verified signatures of all persons authorized to sign orders in its name;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the West Valley-Mission Community College District authorizes and empowers any of the following to sign any and all orders in the name of said District drawn on the funds of said District effective August 21, 2012.

- Patrick Schmitt
- Edralin J. Maduli
- Ngoc Chim
- J. Laurel Jones
- Bradley J. Davis

**PASSED AND ADOPTED** by the Board of Trustees of the West Valley-Mission Community College District this 21<sup>st</sup> day of August 2012, by the following vote:

AYES: MEMBERS: \_\_\_\_\_

NOES: MEMBERS: \_\_\_\_\_

ABSENT: MEMBERS: \_\_\_\_\_

ABSTENTIONS: MEMBERS: \_\_\_\_\_

This is to certify that this is a true and correct copy of the resolution as adopted and approved at a regular meeting of the Board of Trustees of the West Valley-Mission Community College District.

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

PREPARED BY: JAVIER CASTRUITA

REVIEWED BY: ED MADULI

APPROVED BY: PATRICK SCHMITT

**SUBJECT: APPROVAL OF MEASURE C PROJECT LIST**

**CHANCELLOR'S RECOMMENDATION:**

That the Board of Trustees approve the attached construction project list.

Funding Source/Fiscal Impact

Funding for these projects is derived from Measure C, State Capital Outlay, Measure H, or a combination thereof.

Reference(s)

This item is associated with the implementation of the WVC and MC Facilities Master Plans, the WVMCCD 5-Year Construction Plan, and Measure C.

Background/Alternatives

In June 2012, the District passed a bond measure, Measure C, in the amount of \$350,000,000. The listed projects are funded from Measure C, State Capital Outlay, Measure H, or a combination thereof. The project list is derived from the original Tier One projects presented to the Board on January 17, 2012, and modified to reflect Measure C and prioritization by the Colleges and District. In general, the projects will be implemented using the following criteria:

- Order of proposed funding so that the District can maximize its State dollars. Each year, the District will apply for capital outlay funds to supplement Measure C funds.
- Projects necessary to replace and/or renovate existing inefficient and dilapidated buildings.
- Projects will be phased to maximize the use of existing interim housing and to minimize the disruption to the Colleges and District programs.

Coordination

The colleges and District administration have approved this construction project list. The Executive Director of Facilities, Construction and Maintenance, Director of

Construction, and Gilbane Building Company have worked with District administration in preparing this report.

Follow-up/Outcome

Upon Board approval, construction planning based on the project list will commence.

**WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT  
PROPOSED  
MEASURE C BOND PROJECTS**

Draft - 8/2/2012

**Tier One Projects**

**District Services Projects**

Project Description	Initial Budget	Proposed Budget
<b>Tier One Projects</b>		
District Facilities Building Replacement	\$ 17,500,000.00	\$ 18,500,000.00
Underground MPOE Replacement	\$ 3,000,000.00	\$ 3,000,000.00
Datatel Infrastructure Project	\$ 2,500,000.00	\$ 2,500,000.00
HVAC and Lighting Energy Retrofit Projects	\$ 4,875,716.00	\$ 4,500,716.00
Energy Management System Replacement	\$ 2,983,000.00	\$ 2,733,000.00
Security, Safety and Monitoring	\$ 4,092,579.00	\$ 3,366,284.00
Accessibility/ADA Projects	\$ 6,315,038.00	\$ -
District Services Tier One Subtotal	\$ 41,266,333.00	\$ 34,600,000.00

**Mission College Projects**

Project Description	Initial Budget	Proposed Budget
<b>Tier One Projects</b>		
Main Building Replacement, Phase II	\$ 65,918,742.00	\$ 68,918,742.00
Building 1-D		
Corp. Yard/Facilities Building		
Main Plaza Landscaping (Partial scope)		
Campus Entry Realignment Project	\$ 6,265,945.00	\$ 5,265,944.00
Main Plaza Canopy / Landscaping	\$ 6,087,153.00	\$ 4,087,154.00
MT Portables Replacement Building	\$ 19,896,000.00	\$ 23,146,000.00
Technology Institute Building	\$ 18,500,000.00	\$ 17,000,000.00
Performing Arts Building	\$ 28,493,430.00	\$ 27,993,430.00
Wellness and Human Performance Addition	\$ 14,969,000.00	\$ 9,788,730.00
Technology System Refresh Projects	\$ -	\$ 1,500,000.00
Pedestrian/Vehicular/Wayfinding Modifications (Phase 1)	\$ 7,653,779.00	
Infrastructure Upgrade-Electrical,Data/Telecom-Phase 2	\$ 7,155,110.00	
Technology Infrastructure - Buildings	\$ 5,941,020.00	
Library Materials	\$ 1,000,000.00	
EIR Impacts	\$ 2,085,613.00	
Swing Space for Building Projects	\$ 3,000,000.00	
Tier One Subtotal	\$ 186,965,792.00	\$ 157,700,000.00

**West Valley Projects**

Project Description	Initial Budget	Proposed Budget
<b>Tier One Projects</b>		
Applied Arts and Sciences Renovation	\$ 24,094,374.00	\$ 9,018,310.00
Learning Resource Center Reconstruction	\$ 32,732,000.00	\$ 32,732,000.00
Fine Arts Building - New Replacement Building	\$ 12,345,330.00	\$ 12,345,330.00
Student Services Center - New Replacement Building	\$ 19,782,000.00	\$ 23,782,000.00
Business Division Renovation	\$ 8,050,000.00	\$ 9,050,000.00
Hum-Fine Arts Bldg Renovation	\$ 15,744,050.00	\$ 16,744,050.00
Campus Center Building Renovation-Phase 2	\$ 9,873,966.00	\$ 3,873,966.00
Admin of Justice Building Renovation	\$ 2,540,000.00	\$ 2,540,000.00
Campbell Center Permanent Purchase	\$ 5,000,000.00	\$ -
PE Department Building Renovation	\$ 27,613,250.00	\$ 27,613,250.00
Technology System Refresh Projects	\$ -	\$ 1,500,000.00
Vasona Creek Restoration and Green Belt Improvements	\$ 3,500,000.00	\$ 1,500,000.00
Swing Space for Building Projects	\$ 6,500,000.00	\$ 6,000,000.00
Child Development Center or Guirlani House Renovation	\$ 5,000,000.00	\$ 3,500,000.00
Planetarium Upgrade	\$ 1,500,000.00	\$ 1,500,000.00
Parking Lot and Campus Walkway Resurface/Replacement	\$ 12,500,000.00	\$ 6,001,094.00
Tier One Subtotal	\$ 186,774,970.00	\$ 157,700,000.00

Grand Total \$ 415,007,095.00 \$ 350,000,000.00