

## **CHILD ABUSE AND NEGLECT REPORTING ACT: MANDATED REPORTERS**

Community members have an important role in protecting children (anyone under the age of 18) from abuse and neglect. The California Community College Chancellor's Office has determined that all faculty and most classified employees are mandated reporters of child abuse. If you reasonably suspect a child is suffering abuse, you are required to report the abuse to law enforcement and/or Child Protective Services.

What is a Mandated Reporter?

- [Listing of Mandated Reporters as defined by Penal Code 11165.7](#)

What Must Be Reported?

- [Reportable Types of Abuse](#)

### **MANDATED REPORTING CONTACT INFORMATION**

24-Hour Child Protective Services (CPS) are mandated by Federal and State Law to investigate and respond to all allegations of suspected child abuse and neglect.

#### **Steps in Making a Report**

\*\*\*Call 911 if there is a life-threatening emergency to a child\*\*\*

1. Call the Department of Family and Children's Services (DFCS) Child Abuse and Neglect Center to report child abuse or neglect. Reports of abuse and neglect can be reported to these hotlines:
  - 1-833-722-5437 or 1-408-299-2071
2. In addition to calling the hotline, Mandated Reporters must complete the Suspected Child Abuse Report (SCAR-SS8572) provided below:
  - [Suspected Child Abuse Report Form](#)
3. Mail the written report (SS8572) within 36 hours of receiving the information concerning the incident to the:
  - Santa Clara County Department of Family and Children's Services
  - Child Abuse and Neglect Center
  - 373 West Julian Street-Second Floor
  - San Jose CA 95110
4. West Valley-Mission Community College District Police
  - Mission College-Dispatch (Non-emergency): 1-408-855-5435
  - West Valley College-Dispatch (Non-emergency): 1-408-741-2092
  - Emergency: 9-1-1

### **DISTRICT CONSIDERATIONS**

Internal Reporting: State law does not require a mandated reporter to notify College administration of a report. The district encourages employees who file a report to notify College administration for purposes of awareness and expediting CPS investigations.

### **FORMS AND REFERENCES**

- [Suspected Child Abuse Report](#)
- [Statement Acknowledging Requirement to Report Child Abuse](#)
- [Child Abuse and Neglect Reporting Act \(full text\)](#)
- [BP 3518 Child Abuse Reporting](#)
- [AP 3518 Child Abuse Reporting](#)