



Measure "W" Bond Program
West Valley College
14000 Fruitvale Ave
Saratoga, CA 95070



**West Valley College – STEM HVAC Upgrades
MANDATORY PRE-CONSTRUCTION JOB WALK AGENDA
04/29/2026 @ 10:00am
Bid # CA23-2526**

Called By:

West Valley – Mission Community College District (WVMCCD)

Held:

Wednesday, April 29th, 2026 at 10:00 am

West Valley College (General Services Conference Room 102)

14000 Fruitvale Ave,

Saratoga, CA 95070

I. MEETING CALLED TO ORDER (Kitchell)

Attendees to sign in

- Name
- Company
- Title / Roles & Responsibility
- Email & Phone Number
- Prime, Sub or other

II. TEAM MEMBERS:

WVMCCD (District):

- Terrance DeGray, Vice Chancellor Facilities Development & Operations
- Nini Reyes-Bolinger, Executive Director of Bond Construction
- Jennifer Mahato, Executive Director Facilities and Maintenance
- Vanet Murawsky, Facilities Project Analyst
- Jordan Salinas, Project Analyst, Facilities
- Don Mackessy, Contracts Compliance Manager, General Services
- Robert Curtis, Buyer, General Services
- Gina Venn, Purchasing Manager, General Services

P2S (Design Team):

- Akshay Kumar, Mechanical Design Engineer

Kitchell (Construction Manager):

- Travis Van't Hul, Project Manager
- Daniel Cervantes, Project Engineer
- Julio Ortega, Sr. Project Engineer

Keenan (OCIP Administrator)

- Tiffany Kratt, OCIP Manager

- Karen Villanueva, OCIP Administrator
- Anna Perez, Senior Loss Control Advisor

III. General (Kitchell):

- ✓ License Requirement: **C-20 or B**
- ✓ Prevailing Wage Requirement
- ✓ Project Labor Agreement requirements
- ✓ Compliance with state DIR requirements
- ✓ Bonding Requirement: Bid Bond, Performance Bond, Labor & Material Payment Bond
- ✓ Hours of work and deliveries:
 - Monday through Friday between 7:30am - 6:00pm.
 - Saturday construction hours are 9:00 am to 5:00 pm and must be pre-approved by the District in writing coordinated with and by the Construction Manager.
 - No work on Sunday or holidays.

IV. Project Specific Outline and Description of Scope of work (P2S)

The major components of this scope of work are anticipated to be:

1) HVAC Renovations and Upgrades within the West Valley College Science and Math Building, including selective demolition of existing mechanical equipment, ductwork, piping, and related components as indicated on the Drawings and in the Specifications.

2) Installation of New Mechanical Systems, including new fan coil units, energy recovery ventilators (ERVs), exhaust and supply fans, associated ductwork, hydronic piping, controls, insulation, testing, adjusting, and balancing, as required to serve classrooms, laboratories, offices, and support spaces.

3) Laboratory Ventilation Improvements, including modifications to existing fume hood exhaust systems, make up air systems, and interlocks to support code compliant laboratory operations.

4) Electrical and Controls Work necessary to support new HVAC systems, including new power connections, panels, controls wiring, integration with the Building Automation System (BAS), and coordination with existing electrical infrastructure.

5) Structural and Miscellaneous Work required to support new mechanical and electrical equipment, including equipment pads, hangers, supports, penetrations, firestopping, and patching of existing finishes disturbed by the Work.

6) Fire and Life Safety Scope, including installation of rolling fire shutters and coordination with fire alarm systems, smoke control requirements, and DSA approved fire and life safety provisions.

7) Phased Construction and Occupied Campus Coordination, with work to be performed in multiple phases to minimize disruption to ongoing campus operations. Construction phasing, sequencing, access restrictions, and work areas shall comply with Attachment B – Construction Phasing Plan, which identifies specific phase areas, anticipated sequencing, and periods of concentrated work. Work will occur on an active campus.

8) Temporary Measures and Protection, including dust control, noise control, temporary separations, utility outages, and protection of adjacent occupied spaces in accordance with campus requirements and the phasing plan.

9) Testing, Commissioning, and Closeout, including system testing, TAB, commissioning services, training, and delivery of complete record documentation, warranties, and closeout submittals. The commissioning agent will be hired by the district to support commissioning efforts.

V. Project Labor Agreement (PLA) (WVMCCD)

The Work and the Contract for the Work is subject to a Project Labor Agreement between the District and the Santa Clara-San Benito Counties Building Trades Council (“PLA”). The PLA is available for review and downloading at:

https://www.wvm.edu/services/general/publicworks/Forms/WVMCCD_PLA_2018.pdf

Prior to commencing Work, the Contractor shall submit to the District the PLA Agreement to be Bound completed and executed on behalf of the Contractor. The Contract Time is not subject to adjustment for delays of the Contractor in submitting the completed and executed form of PLA Agreement to be Bound. Subcontractors, of any tier, must submit the completed and executed form of PLA Letter of Assent prior to commencing Work. The form of the PLA Agreement to be Bound is included in the Division 00 Bid Documents. No Work will be permitted until the Contractor or Subcontractors, as applicable, submit the completed and executed form of PLA Agreement to be Bound to the District.

VI. OCIP- Owner Controlled Insurance Program (Keenan)

- Contractor and Owner role in OCIP.

VII. Electronic Submittal of Bid Proposals (WVMCCD)

All Bid Proposals shall be submitted on forms furnished by the District and/or its bid management portal, PlanetBids. Bid Proposals must conform with, and be responsive to, the Bid and Contract Documents, copies of which may be obtained from the District as set forth in the RFP. Only Bid Proposals submitted at or prior to the date and time set forth by Proposal deadline shall be considered.

All Bid Proposals must be submitted electronically via the PlanetBids Vendor portal. Bid Proposals submitted in any other manner will be rejected for non-responsiveness.

VIII. Bid and Contract Documents (WVMCCD)

The Bid and Contract Documents are available online on the District's Purchasing webpage:

<https://wvm.edu/bids> or directly at

<https://www.planetbids.com/portal/portal.cfm?CompanyID=39476>.

Bidders must be registered with PlanetBids through the college web page to view and download the documents. There is no registration charge. All Project Addenda will be posted on this webpage. It shall be Bidder's sole responsibility to conduct periodic checks of this webpage to identify and download any Project Addenda.



Any issues, contact PlanetBids at 818-992-1771 or click on help center button which is located in the top right corner of the page.

IX. Documents Accompanying Bid Proposal (WVMCCD):

Each Bid Proposal shall be submitted with the following documents. All information or responses of a Bidder in its Bid Proposal and other documents accompanying the Bid Proposal shall be complete, accurate and true; incomplete, inaccurate or untrue responses or information provided therein by a Bidder shall be grounds for the District to reject such Bidder's Bid Proposal for non-responsiveness.

- Bid proposal
- Qualifications Statement
- Subcontractors List via PlanetBids
- Non-Collusion Affidavit
- PLA Letter of Assent
- Bid Security in the form of (check one of the following):
 - Cash, Cashier's Check or Certified Check **mailed with tracking** and received the District's General Services before the latest date/time for submitting Bid Proposals.
 - Paper Hard Copy Bid Bond **mailed with tracking** to and received by the District's General Services before the latest date/time for submitting Bid Proposals.

- ❑ Verified electronically issued Bid Bond by Surety2000. For more information, go to: www.surety2000.com

X. Documents required from the lowest bidder once the contract has been awarded (WVMCCD):

If the Bidder submitting this Bid Proposal is awarded the Contract, the Bidder will execute and deliver to the District the Agreement in the form attached hereto within the timeframe dictated in the Instructions for Bidders after notification of award of the Contract. Concurrently with delivery of the executed Agreement to the District, the Bidder awarded the Contract shall deliver to the District:

- Agreement
- Certificates of Insurance evidencing all insurance coverages the Bidder and its Subcontractors are required to obtain under the Contract Documents
- Labor and Material Payment Bond
- Performance Bond
- Certificate of Workers' Compensation Insurance
- Drug-Free Workplace Certificate
- Contractor Compliance with Economic Sanctions Imposed in Response to Russia's Actions in Ukraine

Failure of the Bidder awarded the Contract to strictly comply with the preceding may result in the District's rescinding award of the Contract and/or forfeiture of the Bidder's Bid Security. In such event, the District may, in its sole and exclusive discretion elect to award the Contract to the responsible Bidder submitting the next lowest priced Bid Proposal or to reject all Bid Proposals.

XI. Procore (Kitchell):

- The District has adopted the Procore system for electronic transmittal of data and documents relating to the project.
- The Procore system is a web-based and jointly available to all personnel of the various parties engaged in construction of the Project, to facilitate the electronic exchange of information relating to the Project. The contractor must use the District's Procore system for Project communications.

XII. Important dates (Kitchell):

Pre-Bid Conference	Wednesday, April 29, 2026 @ 10 am
Last Day for Questions	Wednesday, May 6, 2026 @ 4 pm
Last Addendum issued	Wednesday, May 13, 2026 by end of day
Electronic Proposals due	Monday, May 18, 2026 @ 2 pm PST
BOT Award	Tuesday, June 16, 2026
Notice to Proceed (anticipated)	Friday, July 10, 2026
Substantial Completion	(300*) Calendar Days after NTP

*Subject to change

XIII. Pre-Bid RFIs/Questions/Inquires (Kitchell):

Submit through PlanetBids and submit one question at a time, not in a grouping. Answers will be responded to each question and will be released via PlanetBids as soon as answers are available. RFI's received after 4:00 pm May 6, 2026 will not be answered.

XIV.

Walk the Site (Kitchell and Catalyst):

- ✓ Area of Work
- ✓ Staging Area

XV. Meeting Adjournment

Thank You!

Important note: Responses to inquiries and discussions occurring at this pre-bid walk-through shall in no way change or modify the bid documents. The bid documents will be affected only by written addenda issued prior to the bid date.



Pre-Bid Walk meeting for:
BID # CA23-2526 - STEM Classroom HVAC Upgrades - WEST VALLEY COLLEGE
DATE/TIME : Wednesday, 4/29/2026 - 10 A.M. (PST)

SIGN-IN SHEET

NAME	TITLE	COMPANY	PHONE #	EMAIL ADDRESS	PRIME/SUB
Robert Curtis	General Services, Buyer	WVMCCD		robert.curtis@wvm.edu	
Don Mackessy	GS, Contracts Compliance Manager	WVMCCD		don.mackessy@wvm.edu	
Akshay Dhanapal Kumar	Mech. Design Engineer	P2S		akshay.dhanapalkumar@p2sinc.com	
Anthony Te	Mech. Design Engineer	P2S		anthony.te@p2sinc.com	
Anna Perez	Sr. Loss Control Advisor	Keenan		aperez@keenan.com	
Karen Villanueva	OCIP Admin	Keenan		kvillanueva@keenan.com	
Travis Van't Hul	Project Manager	Kitchell	(707) 312-3866	tvanthul@kitchell.com	
Daniel Cervantes	Project Engineer	Kitchell	(408) 217-4218	dcervantes@kitchell.com	
Julio Ortega	Project Engineer	Kitchell	(415) 656-6094	jortega@kitchell.com	
NAME	TITLE	COMPANY	PHONE #	EMAIL ADDRESS	PRIME/SUB
Willie Rosario	PM	ACCO	510-495-4894	wrosario@accoes.com	Prime
Luciano Cerritos	PM	ACCO	408-710-0826	lcerritos@accoes.com	Prime
Josh Hurd	Estimator	ASM	650-451-8153	josh@airesm.com	Sub
Cesar Jimenez	PM	California Electric	831-621-7109	jjimenezcesar82@gmail.com	Sub
Sami Samim	Estimator	California Plus Engineering	408-821-7168	bid@cpeinc.us	Prime
Dylan Zugar	PM	Cool Tech	650-678-1186	dzugar@cooltech-mech.com	Sub
Doug Common	Controls	ESI	408-761-3335	dcommon@esite.net	Sub
Danny Bates	PM	ESI	408-980-1711	bids@esite.net	Prime/Sub
Alayna Bongiorno	Project Engineer	JKL Construction	408-893-8392	abongiorno@jklbuild.com	Prime
Justin Libay	Engineer	Marina Mechanical	510-715-1326	jlibay@marinam.com	Prime/Sub
Adam Lloyd	Sales Engineer	Mesa Energy Systems	510-427-8257	alloyd@emcor.net	Prime
Andrea Huynh	APM	Plant Construction	408-599-8477	andrea.huynh@plantco.com	Prime
Rick Benson	PM	RC Benson & Sons	650-965-3430	rick@rcbenysonsons.com	Prime
Marco Dal Canto	PE	Rodan Builders	650-483-1410	bids@rodanbuilders.com	Prime
Maria Jarcia	Operations Manager	S&H Construction	925-917-3160	mariajshca@yahoo.com	Prime
Don Teixeira	Estimator	Strawn	650-888-9599	estmating@scmdinc.com	Prime



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NAME	TITLE	COMPANY	PHONE #	EMAIL ADDRESS	PRIME/SUB
Robert Curtis	General Services, Buyer	WVMCCD		robert.curtis@wvm.edu	
Don Mackessy	GS, Contracts Compliance Manager	WVMCCD		don.mackessy@wvm.edu	
Akshay Dhanapal Kumar	Mech. Design Engineer	P2S		akshay.dhanapalkumar@p2sinc.com	
Anthony Te	Mech. Design Engineer	P2S		anthony.te@p2sinc.com	
Anna Perez	Sr. Loss Control Advisor	Keenan		aperez@keenan.com	
Karen Villanueva	OCIP Admin	Keenan		kvillanueva@keenan.com	
Travis Van't Hul	Project Manager	Kitchell	(707) 312-3866	tvanthul@kitchell.com	
Daniel Cervantes	Project Engineer	Kitchell	(408) 217-4218	dcervantes@kitchell.com	
Julio Ortega	Project Engineer	Kitchell	(415) 656-6094	jortega@kitchell.com	
Andrea Huynh	APM	Plant Construction	4085948477	andrea.huynh@plantco.com	Prime
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JOSH HURD	ESTIMATOR	ASM	650-457-8153	JOSH@AIRESM.COM	SUB
Don Traivern	ESTIMATOR	STRawn	650 888 9599	ESTIMATING@SCROWC.COM	GC
Dylan Zugar	PM	CoolTech	650-678-1186	DZugar@cooltech-mech.com	Sub
Rick Benson	PM	RC Benson & Sons	650-965-3430	rick@rcbensonsons.com	GC
Kelsey Heaphy	Estimator	Thompson Builders	415-456-8972	bids@tbcorp.com	
Doug Common	Controls	ESI	408-761-3335	dcommon@esite.net	SUB/GC
Adam Lloyd	Sales Engineer	Mesa Energy System	510-427-8257	alloyd@emcor.net	Prime
KEVIN BIANCHI	ESTIMATOR	WESTERN ALLIED MECH.	650-280-3165	kbianchi@westernallied.com	Prime
Sami Samim	Estimator	California Plus Eng	(408) 821-7168	Bid@Cpeinc-US	Prime
Rojelo Silana	PM	western allied mechanical	650 223 3506	rsilana@westernallied.com	SUB
Marco Dal Canto	PE	Rodan	(650) 483-1410	bids@rodanbuilders.com	GC
Maria Jarua	Oper. Mngr.	S&H Construction	(925) 917 3160	mariajshca@yahoo.com	GC
Wilkie Rosario	PM	ACC	510 495 4894	wrosario@accos.com	Prime
Luisa Cantos	PM	ACC	408-710-0876	lcantos@accos.com	PM
Danny Bates	PM	ESI	408 980 1711	bids@esite.net	Sub/GC

