West Valley-Mission
Community College District

# District Technology Advisory and Coordination (TAC) team
## Meeting Agenda
## November 11, 2026

| Members & Guests | |
|---|---|
| Jim Temple, VC IT (Chair) | Sean Mulligan, Principal IT Architect, Networks |
| Joel Bennett, Director, ETS & Operations | Linh Nguyen, Director, Applications |
| Kevin Cartier, Int. Director, Cyber & Infrastructure | Heather Rothenberg, Nutritional Sci Faculty (MC) |
| Whitney Clay, Instructional Designer (WV) | Be Phan, Principal IT Architect, Construction Projects |
| Anthony Djedi, VP of Administrative Services (WV) | Kay Van Kirk, Administrative Specialist |
| Danny Nguyen, VP of Administrative Services (MC) | Chris Dyer, Int. Executive Director Ed Services & Success |
| Dat Nguyen, Senior IT Analyst | Daniel Niemann, Principal IT Architect, Instruction |
| | |

*Agenda Items:*

1. **Approve September 2026 Minutes** ..... **All**
   2026.09.02-TAC-Minutes.docx

2. **Staffing Update** ..... **Kevin/Joel**
   *Overview*: The team will provide an update on staffing (recruitments, new hires).

3. **Technology Master Plan 2025-27 Update** ..... **Jim**
   *Overview:* Status of the review by governance groups.
   Draft WVM Tech Plan 2025.2027.docx
   Clean Review Copy WVM Tech Plan 2025.2027.docx

4. **New 2027 District IT Satisfaction Survey** ..... **Jim**
   *Overview*: Introduce the first draft of the new District IT Satisfaction Survey
   2027 DRAFT Survey.docx

5. **2027-2030 Technology Master Plan Development** ..... **Jim**
   *Overview:* Update on Plan Development and review of Survey questions.

6. **AI Adoption & Policy** ..... **Jim/Chris/Joel**
   *Overview:* Provide an overview of the progress in developing plans for AI adoption and use across the District in collaboration and alignment with college efforts.

7. **BP/AP 3800 – Personal Data Protection Update** ..... **Jim**
   *Overview*: Update on BP/AP 3800 process through shared governance.

8. **Software Technology Request Workflow** ..... **Joel**
   *Overview:* Update on Workflow development and role of District TAC.
   Technology_Request_Workflow_Version4_82626 (1).pdf

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9. **Workflow of Adopting Free Tools .....Whitney and Heather**
   *Overview:* Discuss the workflow procedure for adopting free tools. Nectar AI being a current example.

10. **Applications Project Prioritization Committee** ..... **Jim/Linh**
    *Overview*: Update on new prioritization committee.

11. **Security Assessment** ..... **Kevin**
    *Overview*: As part of our ongoing security assessment and improvement process, we have scheduled a third-party assessment. Kevin will provide an update on the assessment.

12. **2027/28 Technology Budget Planning** ..... **Jim**
    *Overview*: Discuss budget priorities for equipment replacement, software renewals, and impact of new sales tax law on software license purchases.
13. **Open Forum** ..... **All**
14. **Adjourn**

## 2026/2027 Meeting Schedule:

- Thursday, March 11, 2027
- Thursday, May 6, 2027