



West Valley - Mission

Community College District

DISTRICT COUNCIL

APPROVED SUMMARY OF THE SEPTEMBER 9, 2019, MEETING

Present	District Council Member:	Representing:
	Abdeljabbar, Wael	Faculty, Mission College
X	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Bullock, Charles (Interim WVC President)	Administrator, WVC President
X	Ehlers, Gretchen	Faculty, Academic Senate President, WVC
	Hampton, Lori	Classified, WVMCEA President
X	Hutton, Susan	Administrator, District Administrative Services Representative
X	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
	Massa, Cheryl	Classified, Classified Senate President, WVC
X	McGowan, Sean	Classified, District Administrative Services Representative
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Do, Thanh	Classified, Classified Senate President, MC
X	Peck, Daniel	Administrator, MC President
X	Johnson, Tracy	(non-voting) Recorder
X	Davis, Brad	(non-voting) Chancellor
X	Disney, Kate	Faculty, WVMFT President
	Williams, Debra	Administrator, Managers Association Representative
X	Shepherd, Aram	Faculty, Academic Senate President, MC
		Student, Associated Student Government President, WVC
		Student, Associated Student Organization President, MC
	Vacant	Student Representative, WVC
	Vacant	Student Representative, MC
<u>Others</u>	Danny Nguyen, Pat Fenton, Karen Chan	

Facilitator Albert Moore called the meeting to order at 1:31 p.m.

1. Order of Agenda

Action taken: It was M/S/P (McGowan/Hutton) to approve the Order of the Agenda.

2. Oral Communications

There were none.

3. Approval of the Minutes of the August 26, 2019, District Council Meeting

Action taken: It was M/S/P (McGowan/Bullock) to approve the minutes of the August 26, 2019, meeting.

4. Review of September 17, 2019, Draft Board Agenda Items

Chancellor Brad Davis asked if there were any questions about the draft agenda items, which he briefly reviewed. He noted that the ESSP would be HR Equity Training and Development. .

5. Second Reading of BP 6155, BP 6335, and BP 7400

These policies came forward for a first reading at the September 9 meeting. They are returning for a second reading and recommendation that they be forwarded to the Board of Trustees.

Action taken: It was M/S/P (Bullock/Hutton) to approve the second reading of BP 6155, BP 6335, and BP 7400 and forward them to the Board of Trustees.

6. Second Reading of Chapter 3 Board Policy Revisions

These policies came forward for a first reading at the September 9 meeting. They are returning for a second reading and recommendation that they be forwarded to the Board of Trustees.

Action taken: It was M/S/P (McGowan/Bullock) to approve the second reading of Board Policy Chapter 3 and forward it to the Board of Trustees.

7. Second Reading of Chapter 7 Board Policy Revisions

These policies came forward for a first reading at the September 9 meeting. They are returning for a second reading and recommendation that they be forwarded to the Board of Trustees.

Action taken: It was M/S/P (McGowan/Hutton) to approve the second reading of Board Policy Chapter 3 and forward it to the Board of Trustees.

8. Second Reading, New Executive Class Specification: Associate Vice Chancellor, Facilities Development & Operations

This new executive class specification was submitted for first reading at the September 9 meeting and was returned to this meeting for second reading and approval. No comments or changes were submitted.

Action taken: It was M/S/P (Nguyen/Hutton) to approve the new executive class specification: Associate Vice Chancellor, Facilities Development & Operations.

9. Second Reading, New Executive Class Specification: Associate Vice Chancellor, Information & Educational Technology

This new executive class specification was submitted for first reading at the September 9 meeting and was returned to this meeting for second reading and approval. No comments or changes were submitted.

Action taken: It was M/S/P (Nguyen/Hutton; Disney abstained) to approve the new executive class specification, Associate Vice Chancellor, Information & Educational Technology.

10. First Reading, New Executive Class Specification: Associate Vice Chancellor, Finance & Administration

This new executive class specification was submitted to District Council for review. Members will share the job description with their constituencies as needed. It will return to the next meeting for second reading and approval. Chancellor Davis noted that the position will not be filled until the retirement of Vice Chancellor Maduli at some future date, noting that it will be impossible to find someone with Mr. Maduli's broad areas of knowledge and expertise. This new executive class specification will oversee Finance and General Services. Mr. Maduli noted that the Chancellor's Office requires that a position be designated as the District's CBO and suggested adding a bullet point to note that. He also suggested a bullet point regarding the financial leadership of the Foundation.

11. First Reading, New Executive Class Specification: Associate Vice Chancellor, Governmental Relations & Public Communications

This new executive class specification was submitted to District Council for review. Members will share the job description with their constituencies as needed. It will return to the next meeting for second reading and approval. Chancellor Davis indicated that this is a new position, noting that the previous lower-level position of Public Information Office has gone unfilled for years following budget cuts. This new executive class position will enable the District to have a much greater presence in the community, be better connected to media, and be a strong liaison with business and industry. It will also allow the District be much more aggressive legislatively; for instance, in the social justice areas of housing and food.

Regarding the new positions and the position reclassifications, Chancellor Davis noted that funding comes from a number of places: the delta between the current Vice Chancellor position and the new Associate Vice Chancellor, Finance & Administration; savings from a reduction in consultants in IS and Public Information; a \$175,000 reduction in fixed costs; and savings from a vacant position at one of the colleges. These funds will completely cover the reclassified positions and the new positions. He noted that the monies from the salary savings and the fixed cost reductions were already on the ‘wrong’ side of the 50% Law, and so will not affect the District’s compliance.

12. Other

There were none.

13. Announcements

There were none.

14. Future Agenda Items –

No future agenda items determined at this time.

The meeting was adjourned at 2:10 p.m.