



DISTRICT COUNCIL - APPROVED SUMMARY OF THE MARCH 13, 2017, MEETING

Present	District Council Member:	Representing:
X	Abdeljabbar, Wael	Faculty, Mission College
X	Ceresa, Melissa	Classified, Classified Senate President, WVC
	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Davis, Brad	Administrator, WVC President
X	Farnsworth-Ryan, Cheryl	Administrator, District Administrative Services Representative
X	Goo, Brian	Classified, Classified Senate President, MC
X	Johnson, Tracy	(non-voting) Recorder
	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
X	McGowan, Sean	Classified, District Administrative Services Representative
X	McMahon, Barbara	Classified, WVMCEA President
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Pape, Eric	Faculty, Academic Senate President, WVC
X	Bennett, Rick for Peck, Daniel	Administrator, MC President
X	Schmitt, Patrick	(non-voting) Chancellor
X	Wasserbauer, Ann Marie	Faculty, ACE/AFT 6554 President
X	Williams, Debra	Administrator, Managers Association Representative
X	Winsome, Thais	Faculty, Academic Senate President, MC
X	Yoshimoto, Lani	Student, Associated Student Government President, MC
	Vacant	Student Representative, WVC
	Vacant	Student, Associated Student Organization President, WVC
	Vacant	Student Representative, MC
Others	Fenton, Pat	

The meeting was called to order at 1:35 p.m. by facilitator Albert Moore.

1. Order of Agenda

Action taken: It was M/S/P (McGowan/McMahon) to approve the Order of the Agenda.

2. Oral Communications

There were none.

3. Approval of the Minutes

Action taken: It was M/S/P (McMahon/Farnsworth-Ryan) to approve the summary of the February 27, 2017, meeting.

4. Review of the March 21, 2017, Draft Board Agenda

Chancellor Patrick Schmitt reviewed the draft Board Agenda with members, particularly noting the following items on the agenda:

- Focus Topic: Banner Implementation
- Three bid acceptance items
- WVMCEA initial proposals to the District would be ‘sunshined’
- Public opportunity for comment on District initial proposals to WVMCEA

5. Review and Approval of Revised Chapter 6 Administrative Procedures

Vice Chancellor Maduli indicated that updates had been made to AP6330, Purchasing; AP6340, Bids and Contracts; AP6345, bids, Contracts, and UPCCA; and AP6360, Contracts – Electronic Materials. After discussion at the February 13 meeting, District Council decided to further review the procedures, discuss

them in their constituency groups, and provide any feedback to Vice Chancellor Maduli. Mr. Maduli had received no feedback after the February 13 meeting and Council members had no further comments.

Action taken: It was M/S/P (Bennet/McGowan) to approve the revisions to AP6330, Purchasing; AP6340, Bids and Contracts; AP6345, Bids, Contracts, and UPCCA; and AP6360, Contracts – Electronic Materials.

6. Review and Discussion of AP5505, Bullying

Chancellor Schmitt had briefly discussed the proposed procedure at the March 13 DC meeting and asked that District Council members discuss it with their constituencies in preparation for discussion at this meeting. In preparation for the discussion, Ann Marie Wasserbauer and Thais Winsome provided additional information and policy samples.

Ms. Williams indicated that any bullying policy could not be applied strictly across-the-board. For instance, a student on the autism spectrum might be in someone's personal space without realizing that this is a problem. Chancellor Schmitt noted that there might be cultural sensitivities, too.

There was discussion regarding including a 'civility' statement; Chancellor Schmitt indicated that he is uncomfortable with rules regarding speech. Ms. Winsome said the Senate wants to be sure that academic freedom will be protected. People should be able to speak in an emotional manner on important subjects of great import. A policy would have to be very careful in its definition of abusive conduct in order not to curtail academic freedom and free discussion.

Mr. Pape agreed. Vigorous, open, and sometimes emotional debate is a necessity and there must be a statement regarding academic freedom.

Brian Goo raised the issue of non-verbal bullying, and how to draw lines in supervisor/supervisee relationships.

There was discussion of remote bullying, cyber bullying, and instances of students remotely monitoring (cyber-stalking) other students.

District Council formed a subcommittee consisting of Ann Marie Wasserbauer, Thais Winsome, Brian Goo, Lani Yoshimoto, and Debra Williams to gather information and develop a suggested policy. Ms. Wasserbauer indicated that there must be opportunity for review and discussion by all constituencies, including student government.

Mr. Moore said that all new and revised policies must include review by the District's attorney as part of the process. He suggested that the subcommittee look at the District's existing academic freedom procedures. He called DCs attention to a workshop on April 28 regarding abusive conduct and noted that HR would defray the costs of those wishing to attend.

The subcommittee will provide an update at the March 27 meeting, including its choice of chair, timeline, etc.

7. Update on Classification/Compensation Study in Relation to Classified Staff

Chancellor Schmitt reported that the District is back in negotiations with WVMCEA on this matter – it has not been dropped or forgotten.

8. Banner Implementation Update

Chancellor Schmitt reported that the implementation is moving along relatively smoothly. A new consultant has been assigned to the project. Following the last Banner Steering Committee meeting, the plan is for the student module and accounts receivable to go live in the middle of April and payroll to go live on July 1.

Registration will take place in self-service Banner as the Portal is still in process. Information is being collected for post-implementation work that will need to be done; for instance, training, analysis, etc.

9. Other

Mr. Moore invited all employees who plan to serve on future searches to attend upcoming trainings on how to serve on a search committee. Among other things, the training will include how to screen applications,

create criteria, create interview questions, and conduct the interview. An email with details will be forthcoming.

10. Announcements

There were none.

11. Future Agenda Items

There were none suggested.

The meeting adjourned at 2:25 p.m.