



DISTRICT COUNCIL - APPROVED SUMMARY OF THE NOVEMBER 7, 2016, MEETING

Present	District Council Member:	Representing:
X	Abdeljabbar, Wael	Faculty, Mission College
X	Ceresa, Melissa (By phone)	Classified, Classified Senate President, WVC
X	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Davis, Brad	Administrator, WVC President
	Farnsworth-Ryan, Cheryl	Administrator, District Administrative Services Representative
X	Goo, Brian	Classified, Classified Senate President, MC
X	Inmann, Corinna	Student Representative, WVC
X	Johnson, Tracy	(non-voting) Recorder
	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
X	McGowan, Sean	Classified, District Administrative Services Representative
X	McMahon, Barbara	Classified, WVMCEA President
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
\	Pape, Eric	Faculty, Academic Senate President, WVC
X	Peck, Daniel	Administrator, MC President
X	Schmitt, Patrick	(non-voting) Chancellor
	Sebo, Johnathan	Student, Associated Student Organization President, WVC
X	Wasserbauer, Ann Marie	Faculty, ACE/AFT 6554 President
X	Williams, Debra (By phone)	Administrator, Managers Association Representative
X	Winsome, Thais	Faculty, Academic Senate President, MC
X	Yoshimoto, Lani	Student, Associated Student Government President, MC
	Vacant	Student Representative, MC
<u>Others</u>	Fenton, Pat; Smith, Ron	

The meeting was called to order at 1:34 p.m. by facilitator Albert Moore.

1. Order of Agenda

Action taken: It was M/S/P (McGowan/Abdeljabbar) to approve the Order of the Agenda, with a change to take up Item 8, Banner Implementation Update, immediately following the approval of the minutes.

2. Oral Communications

There were none.

3. Approval of the Minutes

Action taken: It was M/S/P (McGowan/Wasserbauer) to approve the minutes of the October 10, 2016, District Council meeting.

8. Banner Implementation Update

Director of Information Systems, Ron Smith, indicated that the Student Team Leads have been working with eLumen on uploading data to the eLumen database. The first phase has been focused on the West Valley College data. The second phase will focus on Mission College, once they are ready to engage with eLumen. All of this is part of the process of documenting all third-party systems that need to integrate with the Banner system. There is a product go-live checklist indicating status of portions of the implementation.

Mission College Academic Senate President, Thais Winsome, indicated that there is still not a curriculum system in place. Mr. Smith said that there is one in place, it is functional, and that the choice of software was

college-driven. Ms. Winsome indicated that the selection was not college-driven and that it did not go through shared governance at Mission College.

Mission College President Peck expressed that there had been more consideration of the software at West Valley College. His understanding is that Mission would move forward with the software providing the curriculum module was in place. Assessment and program review are part of the curriculum module and that fundamental piece is not in place. He is very concerned that it is not in place.

West Valley College President Brad Davis said that WV's curriculum committee voted to move forward with the software.

President Peck will discuss the issue in GAP.

4. Review of the November 15, 2016, Draft Board Agenda

Chancellor Patrick Schmitt reviewed the draft Board Agenda with members.

The agenda included a presentation regarding future directions for the Santa Clara Unified School District Middle College at Mission College, curriculum and grant approvals, HR transactions, ratification of vendor warrants, financial statements and budget adjustments, and action on several items related to facilities and construction.

5. WSCH/FTE Goals for 2017/18

Albert Moore indicated the Performance Goals Committee had met on October 12 in compliance with Article 20 of the ACE contract. Following discussion, the committee unanimously agreed to maintain the status quo and establish the FY 17/18 WSC/FTE goal at 520. According to the ACE contract, this goal can be adjusted upward by 10 without additional agreement by the Performance Goals Committee. The actual goal has therefore been established at 530 and that figure will be used in FY 17/18 Budget development. It was made clear at the PGC meeting that the cost of maintaining the target will rise if there are increases in associate faculty salary, because as efficiency goes down, associate faculty are hired to handle the overload.

Chancellor Schmitt noted the District is only able to sustain such a low efficiency target because it is a community support district. He commented that efficiency by itself is not a great or bad measuring tool; reduced efficiency can be useful in classes that have problems in retention and success.

6. First Quarter Budget Adjustments

Director of Fiscal Services, Ngoc Chim, discussed the first quarter budget adjustments, which were reviewed by the Fiscal Workgroup on 10/27. She indicated that it was a difficult quarter to close because it was the first use of the new system in that process. Finance is becoming more familiar with the new system and is constantly cross-checking to be sure there are no issues.

Action taken: It was M/S/P (Abdeljabbar/McMahon) to accept the First Quarter Budget Adjustments report.

7. First Quarter 311 Report

Director of Fiscal Services, Ngoc Chim, discussed the first quarter budget adjustments.

Action taken: It was M/S/P (Abdeljabbar/McMahon) to accept the First Quarter Budget Adjustments report.

9. Other

10. Announcements

11. Future Agenda Items

There were none suggested.

The meeting was adjourned at 2:10 p.m.