



DISTRICT COUNCIL - APPROVED SUMMARY OF THE SEPTEMBER 12, 2016, MEETING

Present	District Council Member:	Representing:
	Abdeljabbar, Wael	Faculty, Mission College
	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Davis, Brad	Administrator, WVC President
X	Farnsworth-Ryan, Cheryl	Administrator, District Administrative Services Representative
X	Goo, Brian	Classified, Classified Senate President, MC
X	Johnson, Tracy	(non-voting) Recorder
X	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
	Ceresa, Melissa	Classified, Classified Senate President, WVC
X	McGowan, Sean	Classified, District Administrative Services Representative
X	McMahon, Barbara	Classified, WVMCEA President
	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Pape, Eric	Faculty, Academic Senate President, WVC
X	Peck, Daniel	Administrator, MC President
X	Schmitt, Patrick	(non-voting) Chancellor
X	Inmann, Corinna for Sebo, Johnathan	Student, Associated Student Organization President, WVC
X	Wasserbauer, Ann Marie	Faculty, ACE President
X	Williams, Debra	Administrator, Managers Association Representative
X	Winsome, Thais	Faculty, Academic Senate President, MC
	Yoshimoto, Lani	Student, Associated Student Government President, MC
	Vacant	Student Representative, MC
	Inmann, Corinna	Student Representative, WVC
<u>Others</u>		

The meeting was called to order at 1:34 p.m. by acting facilitator Sean McGowan.

**1. Order of Agenda**

Action taken: It was M/S/P (Davis/Williams) to approve the Order of the Agenda.

**2. Oral Communications**

There were none.

**3. Approval of the Minutes**

Action taken: It was M/S/P (Williams/Farnsworth/Ryan; Davis, McMahon, Winsome abstained) to approve the minutes of the August 29, 2016, District Council meeting.

**4. Review of the September 20, 2016, Draft Board Agenda**

Chancellor Patrick Schmitt reviewed the draft Board Agenda with members. The ESSP would be a presentation by Danny Nguyen on Mission College Stem Grants. There were two other items on the agenda: 6.1, Personnel Transactions, and 8.1, a Board discussion regarding the proposal to develop housing on the Mission College campus.

**5. College Enrollment Reports**

President Davis noted that September 12 is the census date for Fall 2016. He distributed a report that showed the West Valley College credit FTES at that time to be 2,855, 92.1% of the credit goal of 3,100.

He indicated that there has been a small uptick in community grant applications, and that the process of outreach has been a great relationship builder.

President Peck discussed Mission College's current enrollment of about 2,600, and noted that is about 8% less than goal. The data shows an increase in the number of returning students but a decrease in new enrollments. The College is studying the data to understand its implications.

There will be a further enrollment report at the next District Council meeting.

**6. Banner Implementation Update**

The Finance module is live and the Final Budget was developed using Banner. Implementation of the Student Module is progressing well. The District continues to work closely with Ellucian to ensure that it delivers as promised. SIG is providing good project management.

**7. Other**

There were none.

**8. Announcements**

President Davis informed Council members that West Valley College and the City of Saratoga have partnered with West Valley Community Services, a non-profit organization, to provide accessibility on campus to a mobile food pantry. The food is available to any student or member of the community who qualifies.

The College will host a ribbon cutting ceremony on September 22 at 3 p.m. in Parking Lot 3. All are invited to attend.

The mobile pantry, operated by WVCS, will be on campus on three Mondays of each month, from 10:30 am - 4:30 pm in Lot 3. Those in need can meet with the on-site case manager to determine. Small food donations will be accepted at the mobile pantry; larger donations can be made at the WVCS main office.

**9. Future Agenda Items**

There were none suggested.

The meeting was adjourned at 1:54 p.m.