



DISTRICT COUNCIL - APPROVED SUMMARY OF THE MAY 9, 2016, MEETING

Present	District Council Member:	Representing:
X	Peck, Daniel	Administrator, MC President
X	Rogers, Brenda for Ceresa, Melissa	Classified, Classified Senate President, WVC
	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Abdeljabbar, Wael	Faculty, Mission College
X	Davis, Brad	Administrator, WVC President
X	Farnsworth-Ryan, Cheryl	Administrator, District Administrative Services Representative
X	Hou, Erik	Student, Associated Student Government President, MC
X	Johnson, Tracy	(non-voting) Recorder
X	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
X	McGowan, Sean	Classified, District Administrative Services Representative
X	McMahon, Barbara	Classified, WVMCEA President
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Pape, Eric	Faculty, Academic Senate President, WVC
X	McMahon, Barbara	Classified, Classified Senate President, MC
X	Schmitt, Patrick	(non-voting) Chancellor
X	Sebo, Johnathan	Student, Associated Student Organization President, WVC
	Sobczyk, Joanna	Student Representative, Mission College
X	Wasserbauer, Ann Marie	Faculty, ACE President
	Williams, Debra	Administrator, Managers Association Representative
X	Winsome, Thais	Faculty, Academic Senate President, MC
	Vacant	Student, WVC
<u>Others</u>		

The meeting was called to order at 1:38 p.m. by facilitator Albert Moore.

1. Order of Agenda

Action taken: It was M/S/P (Farnsworth-Ryan/McGowan) to approve the Order of the Agenda.

2. Oral Communications

There were none.

3. Approval of the Minutes

Action Taken: It was M/S/P (McGowan/Farnsworth-Ryan; Williams abstained) to approve the minutes of the April 25, 2016, meeting.

4. Review of the May 17, 2016, Draft Board Agenda

Chancellor Patrick Schmitt reviewed the draft Board Agenda with members.

5. Third Quarter Budget Adjustments

Mr. Maduli indicated that the third quarter budget adjustments had been discussed in detail at the Fiscal Workgroup meeting. With three-quarters of the year over, expenditures are where they should be at this time of year. He reminded everyone that categorical funds cannot be carried-over and so should be spent. He also noted the balance of the fund for student advocacy, and said that both Colleges should remember and use the funds for student advocacy efforts. He pointed out that the OPEB trust fund is about 40% of the \$83 million liability, but it should be at about 60%. The District should consider putting some of the one-time RDS money into this fund.

6. Third Quarter 311 Report

Mr. Maduli discussed this report. He noted that this year's ending fund balance will be higher due to the District's receipt of one-time RDA funds, which are being distributed to the taxing agencies following the dissolution of the RDAs. He indicated that much of the ending fund balance is designated for liabilities the District is required to pay in the future; for instance, banked leave liability, reserves, funds to cover PERS and STRS increases, etc. He asked District Council members that these funds are not being held for some undesignated purpose, but are used to pay the District's current and future obligations, ensure that employees have jobs, and for the primary mission of educating students.

7. Review and Approval of Administrative Procedure AP 6700

Mr. Maduli discussed this procedure, which deals with the Civic Center act obligations and other facilities uses. District facilities identified as Civic Centers or as designated public forums are available for community use when such use does not conflict with District programs and operations. Facility use shall be limited to places and times identified by the Vice President of Administrative Services at each college, but shall be sufficiently frequent and available on specific dates and times, so as to allow meaningful use by outside groups. Except as provided in these procedures, no organizations shall be denied the use of District facilities because of the content of the speech to be undertaken during the use.

Action taken: It was M/S/P (Abdeljabbar/McGowan) to approve the procedure.

8. Second Reading, Administrative Job Description, Athletic Director

Mr. Moore pointed out that the job description had been presented at a previous District Council meeting, with a request that the Colleges and constituencies review the item and provide any input. West Valley College already had instructions. At Mission, a meeting was held with representatives from athletics and kinesiology, who suggested minor changes to reflect the College's structure, and the second-reading document reflects those suggestions.

Ms. Wasserbauer said that the current faculty position is about a 50% position and asked what the increases are. President Peck indicated that Mission is still determining whether it would like to hire full-time, part-time, or leave as it is.

It was noted that this job description this arose out of a direction from ACE that jobs that are more administrative be moved out of the faculty area. The job description will be used for both colleges, and it fits both.

Action taken: It was M/S/P (McGowan/Farnsworth-Ryan) to approve the procedure.

9. Banner Implementation Update

Mr. Maduli reported that Fiscal Services' implementation continues to be right on schedule for live implementation on July 1, 2016. Fiscal Services staff continues to work diligently on the move to the new system. All trainings for the Core Team have been completed. Trainings will be set up at each campus for the users of the system, starting in June and continuing through August. The District's 2016-17 Tentative Budget will be loaded into the new system, which will go live at the end of June, with the exception of the Foundation and Fixed Asset portions.

10. Classification and Compensation Study Update

Mr. Moore briefly updated the group regarding the compensation portion of the study. All bargaining units and meet-and-confer units have been contacted with a request to discuss the recommendations, and HR is already negotiating with ACE on the matter and expects to begin meeting with other units by the end of the month. Chancellor Schmitt indicated that he has recommended to the Board that the findings of the study be implemented. The intention is to immediately put everyone at least at the median salary as a starting point to moving forward in the with future salary improvements. He emphasized that the median should be considered simply as the starting point for continued sustainable salary improvements, not the ultimate goal.

11. Other

Chancellor Schmitt discussed the May 3 Board meeting. He felt the rule that negotiated matters should not be raised at these open forums had been violated. He expressed disappointment that bargaining issues had been raised at the meeting and felt that faculty comments had been an attempt to bargain outside the proper arena. He indicated that collegiality must always be maintained, and that the Board must be treated with dignity and respect.

Ms. Wasserbauer said that she did not feel that faculty had shown disrespect to the Board. ACE had been counselled by its attorneys regarding what could be said, and she felt confident that members were within the law in exercising their freedom of speech. She indicated faculty members spoke from the heart, and with respect.

12. Announcements - There were none.

13. Future Agenda Items - There were none.

The meeting was adjourned at 3:00 p.m.