West Valley-Mission
Community College District

Tuesday, June 16, 2026
WVMCCD Board of Trustees Regular Meeting

West Valley College
Board Room
14000 Fruitvale Avenue
Saratoga, CA 95070
6:00 PM Public Session - Club Room, West Valley College
6:01 PM Closed Session
6:01 PM Closed Session
7:00 PM Public Session - Board Room, West Valley College
ZOOM - https://wvm-edu.zoom.us/j/4087419002
Meeting ID: 4087419002

1. Meeting Opening

Subject	**1.1 Roll Call**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural

1. Meeting Opening

Subject	**1.2 Board Member Virtual Participation pursuant to Government Code, § 54953 et seq., Teleconference Attendance for "Just Cause" or qualifying "Reasonable Accommodation" - Recommendation: The Board of Trustees approves the governing board member's participation in the board meeting virtually/remotely citing the "Just Cause" or qualifying "Reasonable Accommodation" provision of Gov. Code, § 54953 et seq., circumstance relating to the qualifying reason.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action, Discussion
Recommended Action	The Board of Trustees approves the governing board member's participation in the board meeting virtually/remotely citing the "Just Cause" or qualifying "Reasonable Accommodation" provision of Gov. Code, § 54953 et seq., circumstance relating to the qualifying reason.

1. Government Code section 54953

Pursuant to Government Code section 54953, a trustee may be eligible to attend a Board of Education meeting remotely with Just Cause, a qualifying Reasonable Accommodation, or during a proclaimed state of emergency or local emergency. To ensure compliance with the notice requirements of Gov. Code § 54953 et seq., the Board will maintain a standing Gov. Code § 54953 et seq. agenda item for each meeting.

a. Identify Just Cause submissions, if any.

Pursuant to Gov. Code § 54953 et seq., a trustee may attend the Board meeting remotely with a qualifying Just Cause. The Board will identify and approve any Just Cause submissions received for the current Board meeting.

b. Consider and take action on proclaimed state of emergency or local emergency requests, if any.

Pursuant to Section 54953.8, a trustee may attend the Board meeting remotely during a proclaimed state of emergency or local emergency and Board approval. Emergency. The Board will identify any state of emergency or local emergency requests received for the current Board meeting, provide a general description of the circumstances, and take action by majority vote to approve or deny the request.

c. Disclosure of individuals present at remote locations, if any, pursuant to Gov. Code § 54953 et seq.

A trustee attending a Board meeting remotely under Gov. Code § 54953 et seq. must publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the trustee, and the general nature of the member's relationship with any such individuals. Any trustee attending the current Board meeting remotely under Gov. Code § 54953 et seq will make this public disclosure.

1. Meeting Opening

Subject	**1.3 Oral Communication from the Public on Closed Session Agenda**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

Members of the audience may address the Board on any item listed on the Closed Session agenda. Comments will be limited to three (3) minutes per agenda item, with a total of fifteen (15) minutes of public comment on an item unless waived by the Board.

2. Closed Session

Subject	**2.1 Adjourn to Closed Session**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

3. Opening Items

Subject	**3.1 Reconvene Public Session**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural

3. Opening Items

Subject	**3.2 Roll Call**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

3. Opening Items

Subject	**3.3 Pledge of Allegiance**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural

3. Opening Items

Subject	**3.4 Report of Closed Session Action**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

3. Opening Items

Subject	**3.5 Approval of the Order of the Agenda**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	Motion to approve agenda as presented.

3. Opening Items

Subject	**3.6 Swearing in of Mission College Student Trustee: Yasin Hassan - by Chancellor Bradley Davis**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

OATH OF OFFICE

Board of Trustees

I, Yasin Hassan, do solemnly swear or affirm that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

3. Opening Items

Subject	**3.7 Approval of the May 12, 2026 Meeting Minutes - Board of Trustees Meeting**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Minutes

3. Opening Items

Subject	**3.8 West Valley College: ESSP – Strategy and Equity - Presented by: Andrea Vizenor, Vice President Strategy & Equity West Valley College**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
(Final) WVMCCD Board Meeting S & E Slide Deck 2026 June 16_1.pdf (4,097 KB)

3. Opening Items

Subject	**3.9 Fiscal Year 2026/2027 Tentative Budget Presentation - Ngoc Chim**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

File Attachments
FY 26-27 Tentative Budget Presentation.pdf (708 KB)

3. Opening Items

Subject	**3.10 Report of the Audit and Budget Oversight Committee (ABOC) Committee Members: Oster Fish | Fong | Kepner**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

3. Opening Items

Subject	**3.11 Report of the Legislative and Policy Oversight Committee (LPOC) Committee Members: Grey | Kinman | Lamkin**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

3. Opening Items

Subject	**3.12 Oral Communication from the Public on items not on the agenda**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD OF TRUSTEES MEETINGS

Public Comments:

Public comment requests may be submitted electronically by emailing Board Clerk, Rebecca Alvarez at rebecca.alvarez@wvm.edu or via phone by calling 408-741-2072. Attendees may either request to speak by raising their hand at the meeting or via the zoom raise hand feature.

Please include the following information in your public comment request:

SUBJECT: COMMENTS FOR THE MEETING DATE OF:
TOPIC: _____
NAME: _____
TITLE: _____
ORGANIZATION (optional): _____
ADDRESS (optional): _____

How to address the Board (Speaking):
When it is your turn to address the Board, the Board Clerk will call your name based on the information provided above in the Public Comment Request.

Please note:
Per Board Policy 2345, three minutes may be allotted to each speaker with a maximum of 30 minutes per subject. No action or discussion shall be undertaken on any public comments except that members of the Board or its staff may briefly respond to or ask a question for clarification regarding statements made or questions posed by persons addressing the Board under this agenda item. The Board President may adjust the individual's allotted speaking time when multiple persons want to speak on the same subject.

4. Unfinished Business

Subject	**4.1 There are no items**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

5. Consent Agenda

Subject	**5.1 Approval of Consent Agenda**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	Motion to Approve Consent Agenda Items as Presented.

5. Consent Agenda

Subject	**5.2 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE Recommendation: The Board of Trustees approve the curriculum changes at Mission College as presented.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve the curriculum changes at Mission College as presented.

Prepared By: Linping Yu, Mehran Karimi, Guy Shani, Valerie Jensen and Lorrie Ranck

Reviewed By: Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The General Fund is the major source for the cost of instruction, which pertains to the offering of approved courses. These costs are offset, to varying degrees, by apportionment received for credit-based instruction and other associated fees.

Reference(s)
Curriculum development and approval is an ongoing activity overseen by the Academic Senate, and its subordinate Curriculum Committee, and the Office of Instruction as per District Policy 4020. It is integrated into the Mission College Program Review process. It is emphasized in many sections of Standard II of the Accreditation Standards of the Accrediting Commission for Community and Junior Colleges. Likewise, it is regulated through Title 5 and WVMCCD District Policy 4020.

Background/Alternatives
As per District policy, the curriculum changes to programs and courses described herein have been considered and approved by the Curriculum Committee and the Articulation Officer. Each of the curriculum changes and the foregoing approvals has been further reviewed by the chief instructional officer, the college president, and the district chancellor. The Office of Instruction further certifies that the programs and courses described herein satisfy all applicable requirements of Title 5 and have also been submitted to the Associated Students Government of Mission College. Degrees developed in compliance with State-approved Transfer Model Curricula (TMC) pursuant to SB-1440 (Padilla, 2010) have already been approved by the District Chancellor acting as designee for the Board of Trustees and are being presented here as information items.

Coordination
Offerings have been coordinated between Mission College and West Valley College through a process of consultation.

Follow-up/Outcomes
Following Board approval of the curriculum changes, updates to catalogs and class schedules will be made, and campus marketing communications will reflect the changes, as appropriate. Courses which are archived will be removed from the College catalog; courses which are deleted will be removed both from the College catalog and from the state Curriculum Inventory.

File Attachments
Curriculum Packet for June 16 BOT 2026 Attachment - Approved SA.pdf (187 KB)

5. Consent Agenda

Subject	**5.3 CONSIDER APPROVAL OF WEST VALLEY COLLEGE PARTICIPATION IN THE 2026 INTERNATIONAL PLANETARIUM SOCIETY CONFERENCE IN JAPAN - Recommendation: The Board of Trustees approve travel costs of $8,684 for one faculty member and one instructional learning technician to attend the 2026 International Planetarium Society Conference in Fukuoka, Japan, June 18–27, 2026.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve travel costs of $8,684 for one faculty member and one instructional learning technician to attend the 2026 International Planetarium Society Conference in Fukuoka, Japan, June 18–27, 2026.

Prepared By: Anthony Djedi

Reviewed By: Jennifer Taylor-Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The International Planetarium Society Conference will take place in Fukuoka, Japan, from June 18–27, 2026.

The estimated cost of attendance for two college employees is $8,684

Item	Cost
Registration	$1,584
Airfare	$2,700
Lodging	$1,300
Meals	$2,100
Ground Transportation	$1,000
ESTIMATED TOTAL COST - 2 ATTENDEES	**$8,684**

Funding will be provided by the West Valley College faculty conference leave committee fund and the general fund.

Reference(s)
BP7400 states: “Prior Board approval shall be required for any travel at District expense if the total travel expense exceeds or will exceed $10,000 for any one event or purpose, without regard to the number of individuals traveling.” It further states that "All travel outside the United States must be approved in advance by the Board."

Background/Alternatives
West Valley College’s Kvamme Planetarium serves as a regional center for astronomy education, immersive STEM learning, and community engagement. Attendance at the International Planetarium Society Conference provides valuable professional development opportunities focused on planetarium operations, educational programming, astronomy outreach, immersive media systems, and emerging presentation technologies.
Conference participation will support continued improvements to instructional programming, operational effectiveness, and public engagement at the Kvamme Planetarium while strengthening staff expertise in advanced planetarium systems and immersive technology infrastructure. Attendance also provides access to current industry standards, technical best practices, and professional collaboration opportunities identified as important through a recent external technical evaluation of the planetarium control environment.

Coordination
The Kvamme planetarium coordinator will facilitate attendance at the conference. Further support will be provided by the dean of the school of science and math and the vice president of administrative services.

Follow-up/Outcome
Upon Board approval, travel arrangements for two attendees at the conference will be finalized.

5. Consent Agenda

Subject	**5.4 CONSIDER APPROVAL OF AWARD OF RFP 03-2526 FOR FACILITIES USE OF MISSION COLLEGE'S TENNIS COURTS - Recommendation: The Board of Trustees approve entering into a non-exclusive Facilities Use License Agreement with PNW Tennis, LLC d/b/a Gorin Tennis Academy for facilities use of Mission College's tennis courts. The term of the agreement will be for a five year term.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve entering into a non-exclusive Facilities Use License Agreement with PNW Tennis, LLC d/b/a Gorin Tennis Academy for facilities use of Mission College's tennis courts. The term of the agreement will be for a five year term.

Prepared By: John Vlahos and Michael Robins

Reviewed By: Ngoc Chim

Approved By: Bradley Davis

Funding Source/Fiscal Impact
In accordance with the proposal submitted in response to RFP 03-2526, the district will receive use fees from the selected awardee, generating a guaranteed annual tennis court rental revenue of $400,000, along with an additional $20,000 in scholarship donations. Total revenue may exceed the guaranteed base amount depending on facility usage.

Reference(s)
Pursuant to California Education Code Sections 82537, 82542 and Board Policy/Administrative Procedures 6700, the Civic Center Act allows the district to issue facility use agreements when it does no interfere with educational use.

Background/Alternatives
The district publicly solicited proposals for RFP 03-2526 for the use of the Mission College tennis courts. Proposals were sent to seven local tennis academies and schools, and three proposals were received and found to be responsive:

Name of Bidder	Hourly Rate	Percentage increase	Scholarships/ Gift in Kind
PNW Tennis LLC d/b/a Gorin Tennis Academy	$40.00 ($400,000 base yearly total proposed)	5% Increase per year	$20,000
Tennis Development, LLC. d/b/a/ Eagle-Fustar Tennis	$37.00 (With modified hours, $210,000 base yearly total proposed)	No increases	$0
Ultra Performance Academy	$30.00 (With modified hours, $ 78,300 base yearly total proposed)	0% increase first year, after that, a 5%increase, conditional on facility improvements	$0

Coordination
All three proposals were evaluated by the district's Contracts Compliance Manager, Buyer, and Administrative Specialist of Athletics, who served as the evaluation committee for this RFP. The Associate Vice Chancellor of Intercollegiate Athletics and the Executive Director of General Services also reviewed and approved the recommendation. PNW Tennis LLC d/b/a Gorin Tennis Academy submitted the proposal with the highest fee remuneration and was therefore selected by the evaluation committee for recommendation to the Board.

Follow-up/Outcome
Upon Board approval, the executive director of general services will execute a Facilities Use License Agreement with awardee PNW Tennis LLC d/b/a Gorin Tennis Academy to enter into a non-exclusive five year contract term.

5. Consent Agenda

Subject	**5.5 SANTA CLARA COUNTY TREASURY INVESTMENT PORTFOLIO STATUS - Recommendation: This item is for informational purposes only.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent), Information
Recommended Action	This item is for informational purposes only.

Prepared By: Christina Booth

Reviewed By: Ngoc Chim

Approved By: Bradley Davis

Funding Source/Fiscal Impact
There is no fiscal impact associated with this item.

Reference(s)
Investments are governed by Board Policy 6320.

Background/Alternatives
The district's funds are invested with the County Treasury. The third quarter report is attached.

Coordination
N/A

Follow-up/Outcome
No further action is required.

File Attachments
3 -March 2026 - Quarterly Investment Report - Schools and Special Districts.pdf (2,395 KB)

5. Consent Agenda

Subject	**5.6 REVIEW AND RATIFICATION OF PURCHASE ORDER TRANSACTIONS - Recommendation: The Board of Trustees ratify the attached PO report.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees ratify the attached PO report.

Prepared By: Gina Venn

Reviewed By: Michael Robins and Ngoc Chim

Approved By: Bradley Davis

Funding Source/Fiscal Impact
There is no fiscal impact associated with this item.

Reference(s)
Education Code Section 81656 states that the governing board of a community college district must review the purchases of the district. District policy section BP 6330 states that purchase orders are subject to Board review every sixty (60) days. District policy section BP 6340 states that contracts are not enforceable obligations until they are ratified by the Board.

Background/Alternatives
Attached are the purchase orders issued in April 2026 that are more than $10,000. Purchase orders less than $10,000 are available for review upon request. The attached report is being provided so that larger expenditure items are separately identified for review by the Board of Trustees. Items appearing in the report will have, in some cases, been presented to the Board prior to issuance of a contract that was subsequently converted into a purchase order for payment purposes. Approval of this consent agenda item constitutes Board ratification of these purchase orders and their associated contracts, if any, unless said item(s) were already previously approved by the Board.

Coordination
The executive director of general services has reviewed this list with the vice chancellor of finance and administration.

Follow-up/Outcome
A monthly report will be generated for Board review.

File Attachments
April PO Report - Final.pdf (82 KB)

5. Consent Agenda

Subject	**5.7 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES – Recommendation: The Board of Trustees approve the listed items.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve the listed items.

Prepared By: Rose Jackson and Choua Wu

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

I. Appointment(s)

Academic

- Kevin Kramer, Coach, Athletics, West Valley-Mission Community College District, 100% of full time, 10 months per year; effective August 28, 2026. Position ID# WF0107. Fund 110-General Fund.
- Dustin Kirk-Sandy, Coach, Athletics, West Valley-Mission Community College District, 100% of full time, 10 months per year; effective August 28, 2026. Position ID# MF0136. Fund 110-General Fund.
- Marites Visda Johnsen, Instructor, Health Occupations/Nursing, Mission College, 100% of full time, 11 months per year; effective August 28, 2026. Position ID# MF0065. Fund 110-General Fund.
- Sandra Pitcock McKeithan, Instructor, Child Development, Mission College, 100% of full time, 10 months per year; effective August 28, 2026. Position ID# MF0127. Fund 110-General Fund.
- Dan Hua, Lab Faculty Specialist, Industrial Design, West Valley College, 100% of full time, 10 months per year; effective August 28, 2026. Position ID# MF0200. Fund 110-General Fund.
- Alexander McRobbie, Instructor, Physical Therapist Assistant (PTA), West Valley College, 100% of full time, 10 months per year; effective August 28, 2026. Position ID# WF0203. Fund 110-General Fund.

Classified

- Huan Tien Vu, Custodian, WVMCEA Unit, Range 49 ($5,712.25 - $7,454.50), Facilities, West Valley-Mission Community College District, 100% of full-time, 12 months per year, effective June 22, 2026. Position ID# DC2052. Fund 110-General Fund.
- Juhwan Kim, Facilities Security Technician, WVMCEA Unit, Range 72 ($9,386.42 - $12,390.33), Public Safety, West Valley-Mission Community College District, 100% of full-time, 12 months per year, effective June 22, 2026. Position ID# DC2062. Fund 110-General Fund.
- Ikaika Shiveley, Administrative Specialist, WVMCEA Unit, Range 69 ($9,178.42 - $12,123.50), Health & Human Development, West Valley College, 100% of full-time, 12 months per year, effective July 1, 2026. Position ID# WC1069. Fund 110-General Fund.

II. Transfer(s)

Classified

- Rachel Ashman, WVMCEA Unit, *from* Instructional Technician-Art, Range 56 ($6,920.67 - $9,067.25), Art, West Valley College, 53.3% of full-time, 12 months per year *to* Instructional Technician-Art, Range 56 ($6,920.67 - $9,067.25), Art, West Valley College, 100% of full-time, 12 months per year; effective August 20, 2026. *From* Position ID# WC1030 *to* Position ID# WC1065. Fund 110-General Fund.
  Rationale: Lateral transfer replacement to fill a vacancy, per WVMCEA Collective Bargaining Agreement, Article 18.

III. Position Change(s)

Classified

- Leslie Funk, WVMCEA Unit, *from* Instructional Technician-Chemistry, Range 56 ($6,591.08 - $8,635.50), School of Science and Math, West Valley College, 53.3% of full-time, 11 months per year *to* Instructional Technician-Chemistry & Biology, Range 56 ($6,591.08 - $8,635.50), School of Science and Math, West Valley College, 100% of full-time, 12 months per year; effective June 22, 2026. Position ID# WC1056. Fund 110-General Fund.

IV. Temporary Assignment(s)

Classified

- Erica David, *temporary out-of-class assignment*, Program Analyst, WVMCEA Unit, Range 67 ($8,366.92 - $11,027.67), Enrollment Services, West Valley College, 100% of full time, 12 months per year; effective July 1, 2026 through August 31, 2026. Position ID# WC1120. Fund 124-CA College Promise (AB19) 21/22.
  Rationale: To provide support while Program Analyst recruitment is in progress.

V. Temporary Position Change(s)

Classified

- Vianey Topete, Program Specialist, WVMCEA Unit, Range 64 ($7,462.33-$9,820.33), TRiO, Mission College, 100% of full time, *from* 11 months *to* 12 months per year; effective September 1, 2020 *through* August 31, 2026 *extend through* August 31, 2030. Position ID# MC1026. Fund 120055-TRIO 25/26 Grant Fund (0.50) and 120050-TRIO 25/26 Grant Fund (0.50).
  Rationale: To continue providing additional support during the summer months that will allow for more services to students and to prepare the program for the beginning of each Fall semester, for the length of the grant funding.

6. Advancement

Subject	**6.1 Acceptance of a $25,000 pledge to the West Valley-Mission Community College District (WVMCCD) Foundation from Terence and Carol Choy - Recommendation: The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $25,000 pledge from Terence and Carol Choy.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $25,000 pledge from Terence and Carol Choy.

Prepared By: Justin Tran

Reviewed By: Melissa Johns

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The WVMCCD Foundation received a $25,000 pledge to establish the Choy Art Scholarship Endowment at West Valley College. The endowment fund will provide sustainable, long-term support for students majoring in art.

Donations to this Fund will be considered principal and shall be preserved in perpetuity. Investment returns will be used to distribute the scholarship award(s) on an annual basis. Per WVMCCD Foundation investment policy, it is our intention to annually distribute 5% of the Choy Art Scholarship Endowment's three-year average market value. Any excess funds will be re-invested to build the size of the endowment.

Reference(s)
Board Policy 3820 Gifts: Governs acceptance of donations exceeding $10,000, which require prior Board approval.

Background/Alternatives
Terence Choy is a retired West Valley College faculty member who served as an art instructor from 1990 through 2000. Terence and his wife, Carol, began supporting West Valley College through a donation to provide two general scholarships. The donors subsequently chose to establish an endowment fund to provide scholarships for art students.

Coordination
The gift was coordinated by office of advancement program director, Nicole Aguinaldo.

Follow-up/Outcome
The Office of Advancement and the WVMCCD Foundation will be responsible for the acceptance of the gift and accurate accounting of funds.

6. Advancement

Subject	**6.2 Acceptance of a $25,700 gift to the West Valley-Mission Community College District (WVMCCD) Foundation from David Hendrickson - Recommendation: The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $25,700 gift from David Hendrickson.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $25,700 gift from David Hendrickson.

Prepared By: Justin Tran

Reviewed By: Melissa Johns

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The WVMCCD Foundation received $25,700 gift to support the David Hendrickson – Men's and Women's Family Aquatic Scholarship endowment fund. The endowment provides annual scholarships to student-athletes transferring from West Valley College.

Reference(s)
Board Policy 3820 Gifts: Governs acceptance of donations exceeding $10,000, which require prior Board approval.

Background/Alternatives
David Hendrickson participated in the West Valley College Aquatics program as a highly successful student-athlete. He was a four-time State Champion in swimming and set two national swimming records which stood for eight years. David played water polo for the Vikings for two seasons before transferring to UC Santa Barbara, where he was a member of the UCSB 1979 NCAA Division 1 Championship men's water polo team. David is one of 10 children, several of whom attended West Valley College as student-athletes.

Coordination
The gift was coordinated by West Valley College dean of health and human development Erika Vargas, water polo and swim coach Willo Rodriguez, and associate vice chancellor of advancement Melissa Johns.

Follow-up/Outcome
The Office of Advancement and the WVMCCD Foundation will be responsible for the acceptance of the gift and accurate accounting of funds.

6. Advancement

Subject	**6.3 Acceptance of a $30,000 gift to the West Valley-Mission Community College District (WVMCCD) Foundation from the Char McCaskey Foundation at Fidelity Charitable - Recommendation: The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $30,000 gift from the Char McCaskey Foundation, a donor advised fund at Fidelity Charitable.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $30,000 gift from the Char McCaskey Foundation, a donor advised fund at Fidelity Charitable.

Prepared By: Justin Tran

Reviewed By: Melissa Johns

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The WVMCCD Foundation received $30,000 gift to support the West Valley College men's soccer program. Funds will be applied to program needs such as equipment, travel, program development, and enhancements to strengthen the student-athlete experience.

Reference(s)
Board Policy 3820 Gifts: Governs acceptance of donations exceeding $10,000, which require prior Board approval.

Background/Alternatives
For more than a decade, Char McCaskey has been a consistent supporter of the West Valley College men's soccer team. In addition to her financial support, Char attends games, sponsors team meals and events, and graciously opens her home to the team during the holidays.

Coordination
The gift was coordinated by men's soccer coach Gaspar Silveria.

Follow-up/Outcome
The Office of Advancement and the WVMCCD Foundation will be responsible for the acceptance of the gift and accurate accounting of funds.

7. Human Resources

Subject	**7.1 ADMINISTRATIVE PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

Prepared By: Rose Jackson

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

I. Appointment(s)

- Safiyyah Forbes, Vice President, Instruction, Office of Academic Affairs, West Valley College, Range 30 ($18,684.58 - $23,293.67 per month); effective June 22, 2026. Position ID# WAD005. Fund 110-General Fund. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $14,981-$36,632 on an annual basis.
  Rationale: To fill a vacant position to service the Office of Academic Affairs.
- Diego Espinoza Ayala, Dean, Academic Counseling and Student Success, West Valley College, Range 25 ($17,340.25 - $21,617.75 per month); effective July 27, 2026. Position ID# WAD009. Fund 110-General Fund. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $14,981-$36,632 on an annual basis.
  Rationale: To fill a vacant position to service the Academic Counseling and Student Success department.
- Matthew Strapp, Manager, Sports Information, Athletics, West Valley-Mission Community College District, Range 11 ($11,687.75 - $14,570.83 per month); effective June 22, 2026. Position ID# DAD037. Fund 110-General Fund (50%) and Fund 597-Athletic Facilities Rental Fund (50%). Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $14,981-$36,632 on an annual basis.
  Rationale: To fill a vacant position to service the Athletics department.

II. Interim Appointment(s)

- Virginia Marquez, Interim Dean, Academic Counseling and Student Success, West Valley College, Range 25 ($17,340.25 - $20,947.41 per month); effective July 1, 2026, through July 31, 2026, or *until permanent appointment is approved by the Board of Trustees but in any case, not to exceed 960 hours*. Position ID#: WAD009. Fund 110-General Fund (0.75) and Fund 133-SEAP Fund (0.25).
  Rationale: To provide support to the Academic Counseling and Student Success Department by filling a critically needed position on an interim basis while the recruitment is in progress.

7. Human Resources

Subject	**7.2 APPROVE ADMINISTRATOR CONTRACTS - Recommendation: The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

Prepared By: Danielle Ramirez-King and Areli Ortiz

Reviewed By: Laura C. Benson

Approved By: Bradley J. Davis

A two-year contract adjustment is due for the following administrators:

NAME	TITLE	RANGE
Jorge Guiterrez	Police Captain	28
Yuko Kawasaki	Executive Director, Health Service	30

Administrators are eligible for compensation in the form of fringe benefits, which are limited by the coverage selected from $14,981-$36,632 on an annual basis.

FULL EXPLANATION OF TRANSACTIONS

Funding Source/Fiscal Impact
Funding for all positions is included in the regular budget development process.

References
Education Code Section 72411 and Section IV of the Administrative Handbook. Full explanation of salary ranges referenced in this Board item can be found at this link:
https://www.wvm.edu/forms-documents/human-resources/employee-resources/salary-schedules/administrators/2026-2027-administrators.pdf

Background/Alternatives
The district, in accordance with the Administrative Handbook, provides Academic and Classified Administrators with two-year renewal of standard employment contracts. The district has purchased a District therapy dog, Bea. The day-to-day handling of Bea has been designated to police captain, Jorge Gutierrez, and executive director of health services, Yuko Kawasaki, to compensate the above listed administrators for expenses incurred for acting as the handlers of the K-9 support dog, Bea; Mr. Gutierrez is eligible for $1,000 per month and Ms. Kawasaki is eligible for $500 per month.

Coordination
Human Resources staff confirmed both administrators have satisfactorily met all requirements and have already been Board approved for a two year contract from July 1, 2026, through June 30, 2028, Mr. Gutierrez at the March 17, 2026 Board meeting and Ms. Kawasaki at the December 16, 2025 Board meeting.

Follow-up/Outcome
Upon Board approval, Human Resources staff will prepare contracts and meet with the administrators to sign their new contracts. The administrators will be issued new contracts according to the conditions stipulated above.

8. Business and Finance

Subject	**8.1 2026-27 TENTATIVE BUDGET - Recommendation: The Board of Trustees adopt the 2026-27 tentative budget and set September 8, 2026, as the date for a public hearing and adoption of the final budget for 2026-27.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees adopt the 2026-27 tentative budget and set September 8, 2026, as the date for a public hearing and adoption of the final budget for 2026-27.

Prepared By: Ngoc Chim

Reviewed By: Bradley Davis

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The tentative budget is the fiscal plan for the fiscal year 2026-27.

Reference(s)
Section 58305, Title 5, California Code of Regulations, requires that a tentative budget be adopted by July 1 of each year. This section also requires that the date for the public hearing for discussion of the final budget be declared.

Background/Alternatives
The final budget will be different than the tentative budget. Known key variables that can significantly affect the budget as it moves from tentative to final are the following:

1. Final action on the State budget
2. Results of contract negotiations
3. Unaudited ending balance for FY 2025-26
4. Summer session FTES
5. Final district-wide fixed costs
6. Fluctuation in property tax revenues

The budget overview of the tentative budget provides details about the significant items that affect the budget.

Coordination
The tentative budget has been discussed with the Fiscal Workgroup, District Council and the Audit and Budget Oversight Committee (ABOC).

Follow-up/Outcome
The district will begin work on the development of the final budget. The final budget will be distributed for inspection by the public not less than three days prior to the date of the public hearing. In accordance with Section 58301, Title 5, California Code of Regulations, a public notice will be made in a newspaper of general circulation identifying the locations where the proposed final budget will be available for public inspection. This notice will be filed not less than three days prior to the date that the document will be available for inspection.

File Attachments
FY 2627 Tentative Budget.pdf (2,852 KB)

9. Public Safety

Subject	**9.1 AB 481 - 2026 Military Equipment Annual Report and Review of Resolution No. 26061603 (Policy 709) - Recommendation: The Board of Trustees review and approve the 2026 Military Equipment Use Annual Report, approve Resolution No. 26061603, and authorize the funding, acquisition, collaboration, and use of the specific equipment identified.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees review and approve the 2026 Military Equipment Use Annual Report, approve Resolution No. 26061603, and authorize the funding, acquisition, collaboration, and use of the specific equipment identified.

Prepared By: Chris Rolen

Reviewed By: Cade Story-Yetto

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The equipment, associated supplies, and training, are supported by the General Fund, the Entrepreneurial Fund, and the District Parking Fund. The fiscal impact is as follows:

In fiscal year 25/26, the total cost for equipment, acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other on-going costs was $125,525.00. The specific details are outlined in the 2026 Annual Military Equipment Use Report.

Reference(s)
AB 481 Law enforcement and state agencies: military equipment: funding, acquisition, and use (Government Code Section 7070-7073).

West Valley-Mission Community College District Board of Trustees Resolution No. 26061603 - Approval of entitled "Military Equipment Policy" in compliance with Assembly Bill 481.

District Police Department Lexipol Policy 709 - Military Equipment Use.

2026 Annual Military Equipment Use Report.

Background/Alternatives
Government Code Section 7070 requires that all law enforcement agencies in California obtain approval from their governing body before funding, acquiring, or using military equipment. This approval must come through the adoption of a “military equipment use policy” by ordinance, at a regular public meeting in compliance with open meeting laws.

The Board of Trustees originally adopted Resolution No. 2206211 and approved the district police department’s Military Equipment Use Policy (Policy 709) on June 21, 2022. On June 17, 2025, the Board unanimously renewed the resolution and reauthorized the funding, acquisition, collaboration, and use of the specific equipment identified in the policy’s equipment list.

Government Code Section 7071 requires the Board to review the resolution annually and determine, based on a report from the district police department, whether the equipment listed still meets the standards for approval. The Board must then choose to either renew the resolution or amend the policy.

Government Code Section 7072 requires law enforcement agencies to submit an annual report to their governing body within one year of initial approval and every year thereafter, for as long as the military equipment remains available for use.

Coordination
A Community Engagement Meeting was held on June 12, 2026, to inform the public and provide an opportunity to discuss and ask questions regarding the Annual Military Equipment Report, including the funding, acquisition, and use of military equipment.

This item has been reviewed by the chancellor and the vice chancellor of public health and safety, chief of police.

Follow-up/Outcome
Upon Board approval, the vice chancellor of public health and safety, chief of police will post the 2026 Annual Military Equipment Use Report and the approved Military Equipment Policy 709 on the department's website.

File Attachments
AB 481 Military Equipment Annual Report 2026.pdf (291 KB)
Proposed Military Equipment Policy 709_20260616.pdf (152 KB)
9.1-1 Resolution No. 26061603_ Military Equipment Policy.pdf (272 KB)

10. Information Systems

Subject	**10.1 There are no items.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

11. Facilities Development & Operations

Subject	**11.1 CONSIDER APPROVAL OF THE PROJECT ASSIGNMENT INCREASE WITH HPI ARCHITECTURE FOR THE MISSION COLLEGE NORTH AND WEST CAMPUS PERIMETER SITE IMPROVEMENT PROJECT - Recommendation: The Board of Trustees ratify Project Assignment Agreement Request #2 for an increase of $20,390.00 to the contract with HPI Architecture for the Mission College North and West Campus Perimeter Site Improvements project.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees ratify Project Assignment Agreement Request #2 for an increase of $20,390.00 to the contract with HPI Architecture for the Mission College North and West Campus Perimeter Site Improvement project.

Prepared By: Joseph Martinez

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding for this contract comes from the Measure W Bond Program.

Reference(s)
This item is associated with the implementation of the Mission College Facilities Master Plan, the WVMCCD 5-Year construction plan, and the measure W bond program.

Background/Alternatives
On March 18, 2025, the Board approved the award to HPI Architecture in the amount of $735,450.00 for the Perimeter Site Improvement project at Mission College. On April 16, 2025, the district entered into an agreement for architectural services, establishing terms and conditions for HPI architecture's design professional services.

The proposed contract amendment adds $20,390.00 for the addition of site elements connecting the facilities building pedestrian sidewalk to the public right of way. These services will help safe access from outside of the campus into the existing campus infrastructure.

Contract Amount Summary:

Original Contract Amount	$735,450.00
Contract Change Add Service #1	$56,650.00
Contract Change Add Service #2	$20,390.00
Revised Contract Amount	$812,490.00

Coordination
This effort was coordinated with the vice chancellor of facilities development and operations, executive director of bond construction, Gilbane Building Company, and HPI Architecture.

Follow-up/Outcome
Upon Board approval, the district will execute an amended agreement, increasing the contract by $20,390.00 to the contract with HPI Architecture.

11. Facilities Development & Operations

Subject	**11.2 CONSIDER APPROVAL OF THE PROJECT ASSIGNMENT AMENDMENT INCREASE WITH P2S ENGINEERING FOR THE STEM CLASSROOM HVAC UPGRADES AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees ratify Project Assignment Amendment #1 for an increase of $58,000.00 to the contract with P2S Engineering for the STEM Classroom HVAC Upgrades at West Valley College.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees ratify Project Assignment Amendment #1 for an increase of $58,000.00 to the contract with P2S Engineering for the STEM Classroom HVAC Upgrades at West Valley College.

Prepared By: Daniel Cervantes

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding for this contract comes from the Measure W Bond Program and Capital Improvement Funds.

Reference(s)
On January 30, 2025, the District entered into an agreement with P2S Engineering in the amount of $88,700 for engineering design services related to the STEM HVAC upgrades in the Science and Math Building at West Valley College. The original scope included laboratory ventilation improvements, HVAC modifications, fume hood support, DSA coordination, and construction administration services to improve indoor air quality and laboratory safety conditions.

During design development and DSA review, additional existing conditions and regulatory requirements were identified outside the original scope of work. The existing VRF system serving the Dean's Office and adjacent support spaces was found to be non-operational and required redesign and replacement with a new four-pipe fan coil system connected to the campus central plant. Additional engineering analysis was also required to evaluate system capacity and related mechanical, electrical, plumbing, and structural impacts.

In addition, DSA backcheck comments required preparation of a Hazardous Materials Inventory Statement (HMIS), including chemical inventory analysis and code compliance documentation for laboratory spaces. These services were excluded from the original agreement and required a specialized subconsultant.
The proposed amendments provide the additional engineering, hazardous materials consulting, and DSA support services necessary to address unforeseen conditions, satisfy regulatory requirements, and advance the project toward permitting and construction.

Contract Change Requests:

- Project Assignment Amendment #1 ($58,000.00): This additional service request will provide professional engineering and consulting services to correct failed HVAC systems serving faculty office areas, improve laboratory ventilation by replacing gravity vents with filtered mechanical air systems, and prepare a hazardous materials inventory statement and supporting documentation required for DSA approval of laboratory spaces.

Financial Summary:

- Original Contract Amount: $88,700.00
- Project Assignment Amendment (PAA # 1) $58,000.00
- Adjusted Contract Amount: $146,700.00

Coordination
This effort was coordinated with the vice chancellor of facilities development and operations, the general services department, the executive director of bond construction, Kitchell CEM, and P2S Engineering.

Follow-up/Outcome
Upon Board approval, the district will execute an amended agreement, increasing the contract with P2S Engineering by $58,000.00.

11. Facilities Development & Operations

Subject	**11.3 CONSIDER APPROVAL OF AGREEMENT WITH XL CONSTRUCTION/GENSLER FOR THE STEM CENTER PROJECT AT MISSION COLLEGE - Recommendation: The Board of Trustees approve an agreement with XL Construction/Gensler to incorporate Mechanical, Electrical, Plumbing and Fire Protection Trade Partner Buy Out for $33,537,700.00 as a part of the Guaranteed Maximum Price (GMP) for the STEM Center Project at Mission College.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees approve an agreement with XL Construction/Gensler to incorporate Mechanical, Electrical, Plumbing and Fire Protection Trade Partner Buy Out for $33,537,700.00 as a part of the Guaranteed Maximum Price (GMP) for the STEM Center Project at Mission College.

Prepared By: Joseph Martinez

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding for this contract comes from the Measure W Bond Program.

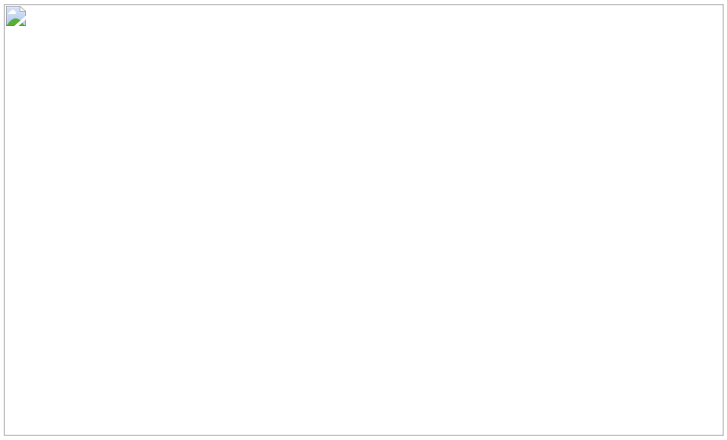
Reference(s)
This item is associated with the implementation of the MC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure W Bond Program.

Background/Alternatives
On June 17, 2025, the board approved the award of a design-build contract for Phase 1 design and preconstruction services to XL Construction Corporation for the Mission College STEM Center Project. On August 29, 2025, the district entered into a design-build pre-construction services agreement, which establishes the terms and conditions for the Design Build Entity's ("DBE") design professional services. These services include programmatic design, development of construction documents, and submission to the Division of State Architect (DSA).

This project uses a progressive design-build delivery method, which allows key construction trade packages to be competitively procured and incorporated into the project in phases as the design advances. As part of this process, the district in collaboration with XL Construction Corporation conducted competitive procurement for the Mechanical, Electrical, Plumbing, and Fire Protection (MEPF) trades.

The district has worked in collaboration with XL Construction Corporation to conduct competitive procurement of design-assist trades including Mechanical, Electrical, Plumbing, and Fire Protection (MEPF) trades. The selected design-assist trade partners will work collaboratively with XL Construction Corporation and Gensler during both the design and construction phases of the project. Their involvement will support design coordination, constructability reviews, identification of cost-saving opportunities, and coordinated three-dimensional Building Information Modeling (BIM). This approach minimizes construction-phase issues and results in time and cost savings.

The Mechanical, Electrical, Plumbing, and Fire Protection (MEPF) trades design-assist Guaranteed Maximum Price (GMP) buyout represents approximately 45% of the project's final GMP, as shown in the below chart.



Board approval is requested to authorize the formal incorporation of the Mechanical, Electrical, Plumbing, and Fire Protection (MEPF) design-assist Guaranteed Maximum Price (GMP) scope into the contract. This action will allow the project to proceed with both design and construction work by design-assist trade partners while maintaining alignment with the approved project budget.

This action will establish the Guaranteed Maximum Price (GMP) for Design Assist Trade Partners, including Eco Fire, Silicon Valley Mechanical, Western Allied Mechanical and Prime Electric.

Coordination
This effort was coordinated with the vice chancellor of facilities development and operations, the general services department, the executive director of bond construction, Gilbane Building Company, and XL Construction/Gensler.

Follow-up/Outcome
Upon Board approval, the district will execute an agreement to incorporate $33,537,700 as part of the XL Construction/Gensler project scope of work.

11. Facilities Development & Operations

Subject	**11.4 CONSIDER APPROVAL OF PROJECT ASSIGNMENT AGREEMENT WITH GILBANE BUILDING COMPANY FOR CONSTRUCTION MANAGEMENT SERVICES FOR DISTRICT CAPITAL IMPROVEMENT PROJECTS AT MISSION COLLEGE - Recommendation: The Board of Trustees authorize the district to execute a project assignment agreement with Gilbane Building Company for FY 26/27 construction management services on district capital improvement projects at Mission College, in an amount not to exceed $2,565,720.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the district to execute a project assignment agreement with Gilbane Building Company for FY 26/27 construction management services for district capital improvement projects at Mission College, in an amount not to exceed $2,565,720.

Prepared By: Terrance DeGray

Reviewed By: Rebecca Alvarez

Approved By: Bradley Davis

Funding Source/Fiscal Impact

Expenditures under this agreement will vary based on specific project assignments. Most projects are expected to be funded through the Measure W Bond Program, with additional funding provided by the Community Support Fund, State Scheduled Maintenance, or other applicable state funding sources.

Reference(s)

This item is associated with the implementation of the Mission College Facilities Master Plans, the WVMCCD 5-Year Construction Plan, and the Measure W Bond Program.

Background/Alternatives

Gilbane Building Company currently holds a Master Agreement with the district for Project and Construction Management Services, which was approved by the Board of Trustees on August 20, 2024. This new Project Authorization Agreement (PAA) outlines Gilbane's Design and Construction Management Services for district bond projects at the Mission College campus during Fiscal Year 2026–27, in the amount of $2,565,720.

Under this agreement, Gilbane will provide comprehensive project and construction management services across all phases, including programming, design, pre-construction, DSA submission, construction administration, project closeout, and warranty administration. For fiscal year 2025–2026, there is an estimated 26 percent savings on the Gilbane agreement due to unexpended funds.

Combining these efforts under a single PAA streamlines project assignments for the district, allowing greater flexibility in deploying construction management staff across multiple projects without the need for new contracts. This consolidation also enhances invoice oversight, billing control, and overall transparency within the construction management program.

Assigned staff will support a variety of projects at Mission College, including but not limited to:

- STEM Building
- Science Renovation
- Campus Center Renovation
- Library Renovation
- Access Control and Security Enhancements
- Perimeter Fencing and Landscaping
- Gillmor Boiler Plant
- Food Service Kitchen Repairs
- Parking Lot Resurfacing and Repairs
- Lighting Replacement
- Walk-In Refrigerator Repairs
- Swing Space / Move Management
- Roofing Repairs / Replacement
- Additional capital improvement projects as designated by the vice chancellor of facilities development and operations.

Coordination

This item was developed in coordination with the vice chancellor of facilities development and operations, the executive director of facilities construction, and Gilbane Building Company.

Follow-up/Outcome

Upon Board approval, a contract will be issued to Gilbane Building Company in the amount of $2,565,720.

11. Facilities Development & Operations

Subject	**11.5 CONSIDER APPROVAL OF PROJECT ASSIGNMENT AGREEMENT WITH KITCHELL CEM, INC. FOR CONSTRUCTION MANAGEMENT SERVICES FOR DISTRICT CAPITAL IMPROVEMENT PROJECTS AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees authorize the district to execute a project assignment agreement with Kitchell CEM, Inc. for FY 26/27 construction management services on district capital improvement projects at West Valley College, in an amount not to exceed $2,413,720.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the district to execute a project assignment agreement with Kitchell CEM, Inc. for FY 26/27 construction management services on district capital improvement projects at West Valley College, in an amount not to exceed $2,413,720.

Prepared By: Terrance DeGray

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact

Expenditures under this agreement will depend on the specific project assignments. Most projects are anticipated to be funded through the Measure W Bond Program, with others supported by the Community Support Fund, State Scheduled Maintenance, or other state funding sources.

Reference(s)

This item is associated with the implementation of the West Valley College and Mission College Facilities Master Plans, the WVMCCD 5-Year Construction Plan, and the Measure W Bond Program.

Background/Alternatives

Kitchell CEM, Inc. currently holds a master agreement with the district for project and construction management services, which was approved by the Board of Trustees on August 20, 2024. This new Project Authorization Agreement (PAA) outlines Kitchell CEM's Design and Construction Management Services for district bond projects at the West Valley College campus during Fiscal Year 2026–27, in the amount of $2,413,720.

Under this agreement, Kitchell CEM, Inc. will provide comprehensive project and construction management services throughout all phases of project delivery, including programming, design, pre-construction, DSA submission, construction administration, project closeout, and warranty administration. During fiscal year 2025–2026, the district realized approximately 32 percent in savings under the agreement due to funds that were not expended.

Utilizing a single Project Assignment Agreement (PAA) for these services allows the district to efficiently manage project assignments and deploy construction management personnel as needed across multiple projects without executing additional contracts. This consolidated structure strengthens invoice review processes, improves billing accountability, and increases overall transparency in the administration of the construction management program.

Assigned staff will support a variety of projects at West Valley College, including but not limited to:

- Music Building
- Theater Building
- PE/Wellness Center
- IS Building HVAC and Security Upgrades
- Parking Lot Resurfacing and Paving
- Science and Math Landscaping
- Science and Math HVAC Project
- Aquatics Center Renovation
- IS Building Elastomeric Paint
- Facilities Building Exterior Envelope
- Administrative Building Access Control and Restrooms
- IS Server and HVAC Upgrades
- Child Development Center Replacement
- Swing Space/Move Management
- Roofing Repairs / Replacement
- Additional capital improvement projects as designated by the vice chancellor of facilities development and operations.

Coordination

This item was developed in coordination with the vice chancellor of facilities development and operations, the executive director of facilities construction, and Kitchell CEM.

Follow-up/Outcome

Upon Board approval, a contract will be issued to Kitchell CEM in the amount of $2,413,720.

12. Colleges

Subject	**12.1 Certification of the West Valley College Institutional Self-Evaluation Report - Recommendation: The Board of Trustees certifies the West Valley College Accreditation Institutional Self-Evaluation Report (ISER) for submission to the Accrediting Commission for Community and Junior Colleges (ACCJC).**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees certifies the West Valley College Accreditation Institutional Self-Evaluation Report (ISER) for submission to the Accrediting Commission for Community and Junior Colleges (ACCJC).

Prepared By: Shusaku Horibe

Reviewed By: Jennifer Taylor-Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Costs associated with preparing the self-evaluation report are covered by accreditation funding set aside in fixed costs.

Reference(s)
In accordance with BP/AP 3200 “Accreditation” and the requirements of the Accrediting Commission for Community and Junior Colleges (ACCJC), West Valley College’s Institutional Self-Evaluation Report (ISER) is presented to the Board of Trustees for certification.

Background/Alternatives
West Valley College is completing its comprehensive self-evaluation process, required by ACCJC every six years. The college's last full reaffirmation of accreditation occurred in 2021, following the site visit and required follow-up reports. Planning for the current self-evaluation began in Spring 2024, with a self-study process designed to be broad-based and inclusive across faculty, classified professionals, administrators, and students.

The ISER addresses all four ACCJC Accreditation Standards and provides a comprehensive assessment of West Valley College's educational quality and institutional effectiveness. Board review and certification are required before the ISER can be submitted to ACCJC.

Coordination
The ISER was developed through the West Valley College participatory governance process, with the college ISER writing team coordinating input from faculty, classified staff, administrators, and students. District services contributed by reviewing and providing feedback to drafts, coordinated by the chief of staff to the chancellor.

Follow-up/Outcome
Following Board certification, West Valley College will submit the ISER to ACCJC no later than August 1, 2026. The focused peer review team site visit to West Valley College is scheduled for Spring 2027.

File Attachments
West Valley College Institution Self Evaluation Report (v19).pdf (55,539 KB)
12.1 West Valley College ISER Board Presentation (2026-05-05) (6).pdf (1,223 KB)

12. Colleges

Subject	**12.2 Certification of the Mission College Institutional Self-Evaluation Report - Recommendation: The Board of Trustees certifies the Mission College Accreditation Institutional Self-Evaluation Report (ISER) for submission to the Accrediting Commission for Community and Junior Colleges (ACCJC).**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees certifies the Mission College Accreditation Institutional Self-Evaluation Report (ISER) for submission to the Accrediting Commission for Community and Junior Colleges (ACCJC).

Prepared By: Nita Esparza & Lorrie Ranck

Reviewed By: Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Costs associated with preparing the self-evaluation report are covered by accreditation funding set aside in fixed costs.

Reference(s)
In accordance with Accrediting Commission for Community and Junior Colleges (ACCJC) Standard 4.4, which states that, acting through policy, the governing board takes responsibility for the overall quality and stability of the institution and regularly monitors progress toward its goals and fiscal health, and Eligibility Requirement 7, the Mission College Institutional Self Evaluation Report is being presented to the West Valley-Mission Community College District Board of Trustees for review and approval. This action is also consistent with Board Policy and Administrative Procedure 3200, Accreditation.

Background/Alternatives
Mission College is completing its comprehensive self-evaluation process, which is required by the ACCJC every six years. The college's last full reaffirmation of accreditation occurred in 2020 following the completion of the site visit and required follow-up reports. Planning for the current self-evaluation began in 2024, with a kick-off hosted by the ACCJC and reflective self-study process designed to be inclusive across faculty, classified professionals, administrators, and students.

The ISER addresses all ACCJC Accreditation Standards and eligibility requirements and provides a comprehensive assessment of Mission College's educational quality and institutional effectiveness. Board review and certification is required before the ISER can be submitted to ACCJC.

Coordination
The ISER was developed through Mission College's participatory governance process, with the college ISER writing team coordinating input from faculty, classified staff, administrators, and students. District Services contributed by reviewing and providing feedback to drafts, coordinated by the chief of staff, to the chancellor.

Follow-up/Outcomes
Following Board certification, Mission College will submit the ISER to ACCJC no later than August 1, 2026. The focused peer review team site visit to Mission College is scheduled for Spring 2027.

File Attachments
MAY 26 MC-Institutional Self Evaluation Report (1).pdf (25,015 KB)
Copy of MC ISER Board Overview (2).pdf (15,944 KB)

12. Colleges

Subject	**12.3 CONSIDER APPROVAL OF THE WEST VALLEY COLLEGE WEBSITE REDESIGN PROJECT WITH KWALL - Recommendation: The Board of Trustees approve a one-year contract with KWALL, the most responsive bidder, for the West Valley College Website Redesign Project in an amount not to exceed $320,000, and reject all other proposals.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve a one-year contract with KWALL, the most responsive bidder, for the West Valley College Website Redesign Project in an amount not to exceed $320,000, and reject all other proposals.

Prepared By: Anthony Djedi

Reviewed By: Jennifer Taylor-Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The West Valley College website redesign project will be funded through a special project grant from the Land Corporation.

Reference(s)
Per Public Contract Code Section 20651, the District competitively bids contract services through a "Request for Proposals" ("RFP") process to meet the California Code's bid requirements, including competitive bidding for non-construction professional services.

Background/Alternatives
West Valley College's current website presents an important opportunity to enhance the College's ability to attract prospective students, engage the surrounding community, and support the daily needs of faculty, staff, and current students. As the College's primary digital presence, a modern, user-friendly, and visually engaging website is essential to remaining competitive in today's increasingly digital enrollment environment, where prospective students often form their first impressions online. An updated website will strengthen the College's visibility and brand identity within the Silicon Valley community while improving access to the resources, information, and services relied upon by students and staff each day.

WVC RFP 01-2026 was developed and distributed to five prospective bidders.

The college received proposals from the following vendors:

KWALL
Picadilly
25th Hour
Modern Campus
Sensis

Coordination
As part of the RFP process, bidders were asked to submit a comprehensive proposal that integrated professional services, website design, and equipment. The College sought to retain one or two qualified firms to provide website design services under a one-year agreement. The scope of work includes the design, installation, programming, integration, and testing of the website service for West Valley College.
All proposals were reviewed and approved by the vice president of administrative services, the director of marketing and communication, and the executive director of general services. The evaluation committee, comprised of the website designer, the marketing administrative analyst, and graphic designer, determined that KWALL submitted the most responsive proposal.

Follow-up/Outcome
Upon Board approval, the district will execute a contract with KWALL for the project. A purchase order will be issued in an amount not to exceed $320,000 under a one-year agreement with fixed pricing.

13. Government Relations and Public Communications

Subject	**13.1 There are no items.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action

14. Board

Subject	**14.1 ORDER OF THE NOVEMBER 3, 2026 TRUSTEE ELECTIONS, REQUEST FOR AND CONSENT TO CONSOLIDATION OF ELECTIONS, AND SPECIFICATIONS OF THE ELECTION ORDERS - Recommendation: The Board of Trustees adopt Resolution No. 26061601 to the Santa Clara County Registrar of Voters ordering November 2026 Trustee elections, requesting consolidation of the elections, and providing specifications of the election order.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees adopt Resolution No. 26061601 to the Santa Clara County Registrar of Voters ordering November 2026 Trustee elections, requesting consolidation of the elections, and providing specifications of the election order.

Prepared By: Rebecca Alvarez

Reviewed by: Cade Story-Yetto

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The total cost of the November 2026 Trustee elections is estimated to be approximately $523,273. This amount exclusively covers the reimbursement to the counties for the costs incurred by the County of Santa Clara Registrar of Voters and the Santa Cruz County Elections Department for their services in conducting the general election for the district. It does not include any support for individual candidates' campaigns. The funds will be included in the 2026/27 district budget.

Reference(s)
Board Policy 2100 (Board Elections), Education Code Sections 5000 et seq., and 72022, and Election Code Sections 10400 et seq.

Background/Alternatives
The West Valley-Mission Community College District Board of Trustees consists of seven members elected by trustee area for terms of four years. Elections are held every two years, in even numbered years. Board members are elected from Trustee Areas 1, 2, 4, and 6 in one election cycle and from Trustee Areas 3, 5, and 7 in the other. In November 2026, Trustee Areas 3, 5, and 7 are open for election in the district’s regular Trustee election cycle.

Current Trustees by Area:

Anne Kepner - Area 3
Diane Lamkin - Area 5
Susan Oster-Fish - Area 7

In line with the California Education Code and Elections Code, the district requests the services of the Board of Supervisors of the County of Santa Clara and the Registrar of Voters of the County of Santa Clara to conduct the general election of the District's open trustee area seats. The election services to be performed shall include the preparation, printing and mailing of official ballots and county voter information guides; the establishment of precincts, election ballots, return mail envelopes, ballot drop boxes, vote centers, election officers, and producing such publications as are required by law in connection therewith; the furnishing of ballots, envelopes, and other necessary supplies and materials for voting places; the canvassing of the returns of the election; the furnishing of the results of such canvassing to the board clerk; and, the performance of other election services as may be requested by the board clerk.

Coordination
The chancellor will transmit the approved resolutions to the Santa Clara County Registrar of Voters and the Santa Cruz County Elections Department.

File Attachments
14.1 2026 - Santa Clara County Election Board Resolution FINAL.pdf (160 KB)

14. Board

Subject	**14.2 ORDER OF THE NOVEMBER 3, 2026, TRUSTEE ELECTIONS, REQUEST FOR AND CONSENT TO CONSOLIDATION OF ELECTIONS, AND SPECIFICATIONS OF THE ELECTION ORDERS - Recommendation: The Board of Trustees adopt Resolution No. 26061602 to the Santa Cruz County Registrar of Voters ordering November 2026 Trustee elections, requesting consolidation of the elections, and providing specifications of the election order.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees adopt Resolution No. 26061602 to the Santa Cruz County Registrar of Voters ordering November 2026 Trustee elections, requesting consolidation of the elections, and providing specifications of the election order.

Prepared By: Rebecca Alvarez

Reviewed by: Cade Story-Yetto

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The total cost of the November 2026 Trustee elections is estimated to be approximately $26,334. This amount exclusively covers the reimbursement to the counties for the costs incurred by the County of Santa Clara Registrar of Voters and the Santa Cruz County Elections Department for their services in conducting the general election for the district. It does not include any support for individual candidates' campaigns. The funds will be included in the 2026/27 district budget.

Reference(s)
Board Policy 2100 (Board Elections), Education Code Sections 5000 et seq., and 72022, and Election Code Sections 10400 et seq.

Background/Alternatives
The West Valley-Mission Community College District Board of Trustees consists of seven members elected by trustee area for terms of four years. Elections are held every two years, in even numbered years. Board members are elected from Trustee Areas 1, 2, 4, and 6 in one election cycle and from Trustee Areas 3, 5, and 7 in the other. In November 2026, Trustee Areas 3, 5, and 7 are open for election in the district’s regular Trustee election cycle.

In line with the California Education Code and Elections Code, the District requests the services of the Board of Supervisors of the County of Santa Clara and the Registrar of Voters of the County of Santa Clara to conduct the general election of the District's open trustee area seats. The election services to be performed shall include the preparation, printing and mailing of official ballots and county voter information guides; the establishment of precincts, election ballots, return mail envelopes, ballot drop boxes, vote centers, election officers, and producing such publications as are required by law in connection therewith; the furnishing of ballots, envelopes, and other necessary supplies and materials for voting places; the canvassing of the returns of the election; the furnishing of the results of such canvassing to the board clerk; and, the performance of other election services as may be requested by the board clerk.

Coordination
The chancellor will transmit the approved resolutions to the Santa Clara County Registrar of Voters and the Santa Cruz County Elections Department.

File Attachments
14.2 2026 Santa Cruz County Board Election FINAL.pdf (202 KB)

14. Board

Subject	**14.3 Second Reading - BOARD POLICY 5015 on RESIDENCE DETERMINATION - Recommendation: The Board of Trustees conduct a second reading of Board Policy 5015 on Residence Determination, close public comment, and adopt proposed changes.**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action | Discussion
Recommended Action	The Board of Trustees conduct a second reading of Board Policy 5015 on Residence Determination, close public comment, and adopt proposed changes.

Prepared By: Chris Dyer

Reviewed By: Cade Story-Yetto

Approved By: Bradley Davis

Funding Source/Fiscal Impact
If approved, the revised BP 5015 would help remove a financial barrier for eligible veterans, active-duty military members, and other qualifying military-connected students by allowing them to receive resident tuition treatment or a nonresident tuition exemption as provided by state and federal law. To the extent this increases enrollment or retains students who might otherwise not enroll, WVMCCD may also generate apportionment-eligible FTES for those students.

Reference(s)
Title 5 Sections 54000 et seq.; Education Code Sections 68040 , 68086 and 76140

Background/Alternatives
This policy language was provided by the Community College League of California's (CCLC) Policy & Procedure Service, aligning with federal and state law for military-affiliated students. The federal Veterans Access, Choice, and Accountability Act and later amendments, now reflected in 38 U.S.C. § 3679(c) and California Education Code, require public colleges to provide in-state tuition treatment to qualifying veterans and other "covered individuals," including certain GI Bill and Chapter 31 beneficiaries, or risk VA disapproval of covered programs. BP 5015 makes clear that the normal one-year California residency rule has exceptions for qualifying active military, veterans, and certain military-connected students for tuition purposes.

Coordination
This policy went through the district's participatory governance process and was reviewed by the Academic Senates and College Councils of both colleges prior to review by District Council on March 10 and April 14, 2026, and by the Legislative Policy & Oversight Committee on April 22, 2026. Each body voted to recommend full approval by the Board.

Follow-up/Outcome
At the June 16, 2026, Board of Trustees meeting, approval of Board Policy 5015 on Residence Determination and the conclusion of the public comment period will be considered on the agenda. If adopted, this policy will be publicly available on the WVMCCD website. This policy and the corresponding Administrative Procedure will be incorporated into the websites of both Mission College and West Valley College. Both college's Enrollment Services offices with adjust residence procedures and fees to align with this adopted language.

File Attachments
BP 5015-Residence Determination for BOT 05.12.2026.pdf (91 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.1 Chancellor's Report: Bradley Davis**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

15. Information Reports and Items for Future Board Consideration

Subject	**15.2 Trustee Comments**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

16. Continuation of Closed Session, If Necessary

17. Reconvene Public Session, If Necessary

Subject	**17.1 Report of Closed Session Action**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

18. Meeting Closing

Subject	**18.1 Adjournment**
Meeting	Jun 16, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural