West Valley-Mission
Community College District

Tuesday, May 12, 2026
WVMCCD Board of Trustees Regular Meeting

West Valley College
Board Room
14000 Fruitvale Avenue
Saratoga, CA 95070
6:00 PM Public Session - Club Room, West Valley College
6:01 PM Closed Session
7:00 PM Public Session - Board Room
ZOOM - https://wvm-edu.zoom.us/j/4087419002
Meeting ID: 4087419002

1. Meeting Opening

Subject	**1.1 Roll Call**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural

1. Meeting Opening

Subject	**1.2 Board Member Virtual Participation pursuant to Government Code, § 54953 et seq., Teleconference Attendance for "Just Cause" or qualifying "Reasonable Accommodation" - Recommendation: The Board of Trustees approves the governing board member's participation in the board meeting virtually/remotely citing the "Just Cause" or qualifying "Reasonable Accommodation" provision of Gov. Code, § 54953 et seq., circumstance relating to the qualifying reason.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action, Discussion
Recommended Action	The Board of Trustees approves the governing board member's participation in the board meeting virtually/remotely citing the "Just Cause" or qualifying "Reasonable Accommodation" provision of Gov. Code, § 54953 et seq., circumstance relating to the qualifying reason.

1. Government Code section 54953

Pursuant to Government Code section 54953, a trustee may be eligible to attend a Board of Education meeting remotely with Just Cause, a qualifying Reasonable Accommodation, or during a proclaimed state of emergency or local emergency. To ensure compliance with the notice requirements of Gov. Code § 54953 et seq., the Board will maintain a standing Gov. Code § 54953 et seq. agenda item for each meeting.

a. Identify Just Cause submissions, if any.

Pursuant to Gov. Code § 54953 et seq., a trustee may attend the Board meeting remotely with a qualifying Just Cause. The Board will identify and approve any Just Cause submissions received for the current Board meeting.

b. Consider and take action on proclaimed state of emergency or local emergency requests, if any.

Pursuant to Section 54953.8, a trustee may attend the Board meeting remotely during a proclaimed state of emergency or local emergency and Board approval. Emergency. The Board will identify any state of emergency or local emergency requests received for the current Board meeting, provide a general description of the circumstances, and take action by majority vote to approve or deny the request.

c. Disclosure of individuals present at remote locations, if any, pursuant to Gov. Code § 54953 et seq.

A trustee attending a Board meeting remotely under Gov. Code § 54953 et seq. must publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the trustee, and the general nature of the member's relationship with any such individuals. Any trustee attending the current Board meeting remotely under Gov. Code § 54953 et seq will make this public disclosure.

1. Meeting Opening

Subject	**1.3 Oral Communication from the Public on Closed Session Agenda**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

Members of the audience may address the Board on any item listed on the Closed Session agenda. Comments will be limited to three (3) minutes per agenda item, with a total of fifteen (15) minutes of public comment on an item unless waived by the Board.

2. Closed Session

Subject	**2.1 Adjourn to Closed Session**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

2. Closed Session

Subject	**2.2 DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6) Provide direction to Interim Vice Chancellor of Human Resources, Laura Benson, and Chancellor Bradley Davis, District-designated representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA; and to Chancellor Bradley Davis, District-designated representative, regarding unrepresented groups.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

3. Opening Items

Subject	**3.1 Reconvene Public Session**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural

3. Opening Items

Subject	**3.2 Roll Call**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

3. Opening Items

Subject	**3.3 Pledge of Allegiance**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural

3. Opening Items

Subject	**3.4 Report of Closed Session Action**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

3. Opening Items

Subject	**3.5 Approval of the Order of the Agenda**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	Motion to approve agenda as presented.

3. Opening Items

Subject	**3.6 Introduction of the West Valley-Mission Community College Therapy Dog, Bea - Bradley Davis**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

3. Opening Items

Subject	**3.7 Approval of the April 21, 2026 Meeting Minutes - Board of Trustees Meeting**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Minutes

3. Opening Items

Subject	**3.8 Recognition of Bachelor of Science Degree in Emergency Services Administration at Mission College - Seher Awan, President, Mission College**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

3. Opening Items

Subject	**3.9 ESSP: Mission College ESCALA Update - Presented by: Ashley Fairs, Javier Huerta, Monse Villarreal, Inez Barragan and Alfred Gallegos**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
3.7 - Mission College ESSP.pdf (31,994 KB)

3. Opening Items

Subject	**3.10 Report of the Audit and Budget Oversight Committee (ABOC) Committee Members: Oster Fish | Fong | Kepner**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

3. Opening Items

Subject	**3.11 Report of the Legislative and Policy Oversight Committee (LPOC) Committee Members: Grey | Kinman | Lamkin**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

3. Opening Items

Subject	**3.12 Oral Communication from the Public on items not on the agenda**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD OF TRUSTEES MEETINGS

Public Comments:

Public comment requests may be submitted electronically by emailing Board Clerk, Rebecca Alvarez at rebecca.alvarez@wvm.edu or via phone by calling 408-741-2072. Attendees may either request to speak by raising their hand at the meeting or via the zoom raise hand feature.

Please include the following information in your public comment request:

SUBJECT: COMMENTS FOR THE MEETING DATE OF:
TOPIC: _____
NAME: _____
TITLE: _____
ORGANIZATION (optional): _____
ADDRESS (optional): _____

How to address the Board (Speaking):
When it is your turn to address the Board, the Board Clerk will call your name based on the information provided above in the Public Comment Request.

Please note:
Per Board Policy 2345, three minutes may be allotted to each speaker with a maximum of 30 minutes per subject. No action or discussion shall be undertaken on any public comments except that members of the Board or its staff may briefly respond to or ask a question for clarification regarding statements made or questions posed by persons addressing the Board under this agenda item. The Board President may adjust the individual's allotted speaking time when multiple persons want to speak on the same subject.

4. Unfinished Business

Subject	**4.1 There are no items**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

5. Consent Agenda

Subject	**5.1 Approval of Consent Agenda**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	Motion to Approve Consent Agenda Items as Presented.

5. Consent Agenda

Subject	**5.2 CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the curriculum changes at West Valley College as presented.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve the curriculum changes at West Valley College as presented.

Prepared By: Kristen Jackanich, Luis Portillo, Doonu Barife, Melissa Stewart, Joann Denning, and Joe Morello

Reviewed By: Jennifer Taylor-Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The general fund is the major source for the cost of instruction, which pertains to the offering of approved courses. These costs are offset, to varying degrees, by apportionment received for credit-based instruction and other associated fees.

Reference(s)
Curriculum development and recommendation is an ongoing activity overseen by the West Valley College Academic Senate, and its subordinate curriculum committee, and the office of instruction as per District Policy 4020. It is integrated into the West Valley College program review process. It is emphasized in many sections of Standard II of the Accreditation Standards of the Accrediting Commission for Community and Junior Colleges. Likewise, it is regulated through Title 5 and WVMCCD District Policy 4020.

Background/Alternatives
As per district policy, the curriculum changes to programs and courses described herein have been considered and recommended by the curriculum committee and the articulation officer. Each of the curriculum changes and the foregoing recommendations has been further reviewed by the chief instructional officer, the college president, and the district chancellor. The office of instruction further certifies that the programs and courses described herein satisfy all applicable requirements of Title 5 and have also been submitted to the Associated Students Government of West Valley College. Degrees developed in compliance with state-approved Transfer Model Curricula (TMC) pursuant to SB-1440 (Padilla, 2010) have already been approved by the district chancellor acting as designee for the Board of Trustees, and are being presented here as information items.

Coordination
Offerings have been coordinated between West Valley College and Mission College through a process of consultation.

Follow-up/Outcome
Following Board approval of the curriculum changes, updates to catalogs and class schedules will be made, and campus marketing communications will reflect the changes, as appropriate. Courses which are archived will be removed from the college catalog; courses which are deleted will be removed both from the college catalog and from the state curriculum inventory.

File Attachments
Curriculum Item - 05.12.2026.pdf (170 KB)

5. Consent Agenda

Subject	**5.3 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE - Recommendation: That the Board of Trustees approve the curriculum changes at Mission College as presented.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	That the Board of Trustees approve the curriculum changes at Mission College as presented.

Prepared By: Lingping Yu, Mehran Karimi, Guy Shani, Valerie Jensen, and Lorrie Ranck

Reviewed By: Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The General Fund is the major source for the cost of instruction, which pertains to the offering of approved courses. These costs are offset, to varying degrees, by apportionment received for credit-based instruction and other associated fees.

Reference(s)
Curriculum development and approval is an ongoing activity overseen by the Academic Senate, and its subordinate Curriculum Committee, and the Office of Instruction as per District Policy 4020. It is integrated into the Mission College Program Review process. It is emphasized in many sections of Standard II of the Accreditation Standards of the Accrediting Commission for Community and Junior Colleges. Likewise, it is regulated through Title 5 and WVMCCD District Policy 4020.

Background/Alternatives
As per District policy, the curriculum changes to programs and courses described herein have been considered and approved by the Curriculum Committee and the Articulation Officer. Each of the curriculum changes and the foregoing approvals has been further reviewed by the Chief Instructional Officer, the College President, and the District Chancellor. The Office of Instruction further certifies that the programs and courses described herein satisfy all applicable requirements of Title 5 and have also been submitted to the Associated Students Government of Mission College. Degrees developed in compliance with State-approved Transfer Model Curricula (TMC) pursuant to SB-1440 (Padilla, 2010) have already been approved by the District Chancellor acting as designee for the Board of Trustees and are being presented here as information items.

Coordination
Offerings have been coordinated between Mission College and West Valley College through a process of consultation.

Follow-up/Outcomes
Following Board approval of the curriculum changes, updates to catalogs and class schedules will be made, and campus marketing communications will reflect the changes, as appropriate. Courses which are archived will be removed from the College catalog; courses which are deleted will be removed both from the College catalog and from the state Curriculum Inventory.

File Attachments
Curriculum Packet.pdf (188 KB)

5. Consent Agenda

Subject	**5.4 AGREEMENT BETWEEN WEST VALLEY COLLEGE AND CAMPBELL UNION HIGH SCHOOL DISTRICT FOR A COLLEGE AND CAREER ACCESS PATHWAYS DUAL ENROLLMENT PARTNERSHIP 2026-2027 - Recommendation: The Board of Trustees receive, review, and approve the College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement with Campbell Union High School District (CUHSD) as required by the California Education Code (EC § 76004(b)).**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees receive, review, and approve the College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement with Campbell Union High School District (CUHSD) as required by the California Education Code (EC § 76004(b)).

Prepared By: Andrea Vizenor

Reviewed By: Jennifer Taylor-Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact
If approved, West Valley College will continue to offer community college pathway courses exclusively to CUHSD students at the West Valley College and Campbell Union High School District campuses. The West Valley-Mission Community College District will claim apportionment for enrolled students under this CCAP agreement. These classes will be in addition to course sections offered on the West Valley College campus and will generate full-time equivalent students (FTES).

Reference(s)
Education Code 76004 (Assembly Bill 288) establishes the College and Career Access Pathways Act to authorize California Community College districts to enter into formal partnership agreements with local school districts. The goal is to create easier pathways from high school to community college and to offer or expand dual enrollment opportunities for under-represented higher education students or for students who may not be college bound. On October 4, 2019, the Governor signed Assembly Bill 30 and Senate Bill 586, which amended the law to require that a proposed CCAP agreement be presented only once to each governing board. This agreement has been reviewed by the West Valley College president; vice president of strategy and equity; director of the school of community education; and by the Campbell Union High School District superintendent and assistant superintendent. It is also being presented to the CUHSD Board for approval.

Background/Alternatives
Students who complete college credit in high school are more likely than their peers to graduate, enroll in post-secondary education full-time and complete degrees. CUHSD is a public-school district serving grades 9-12 with students whose residences are located within WVMCCD's regional service area. These students will now have access to the accelerated pathway this CCAP agreement provides. Courses offered as part of this CCAP agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve career readiness.

Coordination
The operational and instructional aspects of this agreement will be administered and monitored by the director of the school of community education at West Valley College. This educational administrator will serve as the point of contact to facilitate cooperation and coordination between the college and CUHSD, in conformity with WVMCCD contracts, policies and standards.

Follow-up/Outcome
After approval by both boards, West Valley College will submit the agreement to the State Chancellor's Office for review and coordinate with CUHSD staff to implement the pathway in preparation for the next cohort in Fall 2026.

File Attachments
CCAP_2026-2027_WVMCCD_CUHSD.pdf (379 KB)

5. Consent Agenda

Subject	**5.5 AGREEMENT BETWEEN WEST VALLEY COLLEGE AND METROPOLITAN EDUCATION DISTRICT FOR A COLLEGE AND CAREER ACCESS PATHWAYS DUAL ENROLLMENT PARTNERSHIP 2026-2027 - Recommendation: The Board of Trustees receive, review, and approve the College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement with Metropolitan Education District (Metro Ed) as required by the California Education Code (EC § 76004(b)).**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees receive, review, and approve the College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement with Metropolitan Education District (Metro Ed) as required by the California Education Code (EC § 76004(b)).

Prepared By: Andrea Vizenor

Reviewed By: Jennifer Taylor-Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact
If approved, West Valley College will continue to offer community college pathway courses exclusively to Metro Ed students at the West Valley College and Metro Ed campuses. The West Valley- Mission Community College District will claim apportionment for enrolled students under this agreement. These classes will be in addition to course sections offered on the West Valley College campus and will generate full-time equivalent students (FTES).

Reference(s)
Education Code 76004 (Assembly Bill 288) establishes the College and Career Access Pathways Act to authorize California Community College districts to enter into formal partnership agreements with local school districts. The goal is to create easier pathways from high school to community college and to offer or expand dual enrollment opportunities for under-represented higher education students or for students who may not be college bound. On October 4, 2019, the Governor signed Assembly Bill 30 and Senate Bill 586, which amended the law to require that a proposed agreement be presented only once to each governing board. This agreement has been reviewed by the West Valley College president; vice president of strategy and equity, director of the school of community education; and by the Metro Ed superintendent and academic project coordinator. It is also being presented to the Metro Ed Board for approval.

Background/Alternatives
Students who complete college credit in high school are more likely than their peers to graduate, enroll in post-secondary education full-time and complete degrees. Metro Ed is a public school district serving grades 9-12 with students whose residences are located within WVMCCD's regional service area. These students will now have access to the accelerated pathway this CCAP agreement provides. Courses offered as part of this CCAP agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve career readiness.

Coordination
The operational and instructional aspects of this agreement will be administered and monitored by the director of the school of community education at West Valley College. This educational administrator will serve as the point of contact to facilitate coordination and cooperation between the college and Metro Ed, in conformity with WVMCCD contracts, policies and standards.

Follow-up/Outcome
After approval by both boards, West Valley College will submit the agreement to the State Chancellor's Office for review and coordinate with the Metro Ed staff to implement the pathway in preparation for the next cohort in Fall 2026.

File Attachments
CCAP_2026-2027_WVMCCD_MetroEd.pdf (216 KB)

5. Consent Agenda

Subject	**5.6 AGREEMENT BETWEEN WEST VALLEY COLLEGE AND LOS GATOS-SARATOGA UNION HIGH SCHOOL DISTRICT FOR A COLLEGE AND CAREER ACCESS PATHWAYS DUAL ENROLLMENT PARTNERSHIP 2026- 2027 - Recommendation: The Board of Trustees receive, review, and approve the College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement with Los Gatos-Saratoga Union High School District (LGSUHSD) as required by the California Education Code(EC § 76004(b)).**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees receive, review, and approve the College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement with Los Gatos-Saratoga Union High School District (LGSUHSD) as required by the California Education Code(EC § 76004(b)).

Prepared By: Andrea Vizenor

Reviewed By: Jennifer Taylor-Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact
If approved, West Valley College will continue to offer community college pathway courses exclusively to LGSUHSD students at the West Valley College and Los Gatos-Saratoga Union High School District campuses. The West Valley-Mission Community College District will claim apportionment for enrolled students under this CCAP agreement. These classes will be in addition to course sections offered on the West Valley College campus and will generate full-time equivalent students (FTES).

Reference(s)
Education Code 76004 (Assembly Bill 288) establishes the College and Career Access Pathways Act to authorize California Community College districts to enter into formal partnership agreements with local school districts. The goal is to create easier pathways from high school to community college and to offer or expand dual enrollment opportunities for under-represented higher education students or for students who may not be college bound. On October 4, 2019, the Governor signed Assembly Bill 30 and Senate Bill 586, which amended the law to require that a proposed CCAP agreement be presented only once to each governing board. This agreement has been reviewed by the West Valley College president; vice president of strategy and equity, director of the school of community education; and by the Los Gatos-Saratoga Union High School District superintendent and assistant superintendent. It is also being presented to the LGSUHSD Board for approval.

Background/Alternatives
Students who complete college credit in high school are more likely than their peers to graduate, enroll in post-secondary education full-time and complete degrees. LGSUHSD is a public-school district serving grades 9-12 with students whose residences are located within WVMCCC's regional service area. These students will now have access to the accelerated pathway this CCAP agreement provides. Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve career readiness.

Coordination
The operational and instructional aspects of this agreement will be administered and monitored by the director of the school of community education at West Valley College. This educational administrator will serve as the point of contact to facilitate coordination and cooperation between the college and LGSUHSD, in conformity with WVMCCD contracts, policies and standards.

Follow-up/Outcome
After approval by both boards, West Valley College will submit the agreement to the State Chancellor's Office for review and coordinate with the LGSUHSD staff to implement the pathway in preparation for the next cohort in Fall 2026.

File Attachments
CCAP_2026_2027_WVMCCD_LGSUHSD.pdf (327 KB)

5. Consent Agenda

Subject	**5.7 CONSIDER APPROVAL OF WEST VALLEY COLLEGE ATTENDANCE AT THE 2026 CLASSIFIED LEADERSHIP INSTITUTE - Recommendation: The Board of Trustees approve travel for six West Valley College classified professionals to attend the 2026 Classified Leadership Institute in Riverside, CA, June 3–5, 2026.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve travel for six West Valley College classified professionals to attend the 2026 Classified Leadership Institute in Riverside, CA, June 3–5, 2026.

Prepared By: Anthony Djedi

Reviewed By: Jennifer Taylor-Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The estimated total cost is $10,200. Funds from the FY'25-26 Land Corporation [XYZ FUND] have been identified to support this effort. Costs cover registration, airfare, lodging, and meals for six attendees.

Item	Cost
Registration	$4,400
Airfare	$2,000
Lodging	$3,000
Meals	$800
ESTIMATED TOTAL COST - 6 ATTENDEES	**$10,200**

Reference(s)
AP 6311 states: "Prior Board approval must be obtained for any travel at district expense if the total travel expense will exceed $10,000 for any one event or purpose, without regard to the number of individuals traveling."

Background/Alternatives
The Classified Leadership Institute (CLI) is California's signature professional learning event by and for California community college classified professionals. Attendees engage in governance, leadership, wellness, and cultural-responsiveness workshops that build capacity for classified leaders at every level.

Attendance reflects the district's ongoing investment in the professional growth of classified professionals, who serve as the foundation for student-centered operations.

Coordination
The vice president of administrative services will coordinate logistics for the conference, with additional support from the vice president of student affairs

Follow-up/Outcome
Following Board approval, the vice president of administrative services will finalize travel arrangements for the six attendees.

5. Consent Agenda

Subject	**5.8 CONSIDER APPROVAL OF WEST VALLEY COLLEGE ATTENDANCE AT THE 2026 ONLINE TEACHING CONFERENCE - Recommendation: The Board of Trustees approve travel for four West Valley College faculty members to attend the 2026 Online Teaching Conference in Anaheim, CA, June 23–26, 2026.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve travel for four West Valley College faculty members to attend the 2026 Online Teaching Conference in Anaheim, CA, June 23–26, 2026.

Prepared By: Anthony Djedi

Reviewed By: Jennifer Taylor-Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact

Funding will be provided by the West Valley College Conference Leave Committee.

Item	Cost
Registration	$3,000
Airfare	$2,000
Lodging	$4,000
Meals	$1,200
ESTIMATED TOTAL COST - 4 ATTENDEES	**$10,200**

Funding will be provided by the West Valley College Conference Leave Committee.

Reference(s)
AP 6311 states: "Prior Board approval must be obtained for any travel at district expense if the total travel expense will exceed $10,000 for any one event or purpose, without regard to the number of individuals traveling."

Background/Alternatives
The Online Teaching Conference (OTC) is California's signature event for community college educators advancing online learning. Hosted annually for faculty, staff, and administrators from across the 116-college system, OTC convenes practitioners working in curriculum design, pedagogy, and instructional technology.

Coordination
The vice president of administrative services will coordinate logistics for the conference, with additional support from the vice president of academic affairs.

Follow-up/Outcome
Following Board approval, the vice president of administrative services will finalize travel arrangements for the four attendees.

5. Consent Agenda

Subject	**5.9 APPROVAL OF CLASSIFIED PROFESSIONAL STEVE DUONG TO TRAVEL TO VIETNAM AND THAILAND FOR THE SAN JOSE STATE UNIVERSITY DOCTORAL LEADERSHIP PROGRAM GLOBAL FIELD EXPERIENCE - Recommendation: The Board of Trustees authorize Mission College Classified Professional Steve Duong's international travel to Vietnam and Thailand for his attendance in the San Jose State University Ed. D. Leadership Program Global Field Experience, scheduled for June 28 – July 13, 2026.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees authorize Mission College Classified Professional Steve Duong's international travel to Vietnam and Thailand for his attendance in the San Jose State University Ed. D. Leadership Program Global Field Experience, scheduled for June 28 – July 13, 2026.

Prepared By: Steve Duong

Reviewed By: Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The estimated total cost is $3,500, funded jointly by Mission College Classified Professional Development funds and Adult Education funds.

Below is the estimated cost of attendance:

Item	Cost
San Jose State Global Field Experience Fee	$3,500

*This fee covers the roundtrip airfare from SFO to Vietnam and Bangkok to SFO, accommodations and activity-sponsored lunches and dinners, welcome and farewell dinners and additional flights (Ho Chi Minh City–Chiang Mai and Chiang Mai–Bangkok).

Reference(s)
BP 7400 states: "All travel outside the United States must be approved in advance by the Board."

Background/Alternatives
This professional learning opportunity will strengthen Mr. Duong's growth as an educational leader by expanding his understanding of global perspectives on education, particularly the social, political, and economic factors that shape access and equity. The experience connects directly to his role as program analyst for the Rising Scholars and Adult Education programs at Mission College, providing strategies and frameworks applicable to program development, student support services, and partnership-building efforts tied to the Asian Pacific Islander Desi American (APIDA) Initiative and the Mission College Strategic Education Master Plan (SEMP).

A key focus is strengthening Mission College's Adult Education efforts to promote upward social and economic mobility for Asian adult learners, who constitute approximately 30.1% of adult education participants in the central part of Santa Clara County. The knowledge and strategies gained will support program design, outreach, and student success across the Educational Partnership Department's adult learner pathways, including ESL, Adult Basic Education, High School Equivalency, CTE, and programs serving adults with disabilities.

Site visits in Vietnam (Ho Chi Minh City National University and the University of Social Sciences and Humanities) and Thailand (Chiang Mai University, underserved schools, highland ethnic minority communities, and Education for the Deaf) will provide direct learning about inclusive education models for linguistically diverse populations and students with disabilities. These experiences will inform improvements to Adult Education programming and equity-minded practices at Mission College."

Coordination
This request was reviewed and approved by the president prior to submission.

Follow-up/Outcome
Upon Board approval, Mr. Duong will finalize travel arrangements through the San José State University Ed.D. Leadership Program. Following his return, he will share findings with Mission College colleagues and leadership teams, with outcomes informing program design, outreach strategies, and support services for Asian adult learners and other underserved student populations served by Rising Scholars and Adult Education.

5. Consent Agenda

Subject	**5.10 APPROVAL OF MISSION COLLEGE FACULTY MEMBER JOANNE CABANILLA TO ATTEND THE PARIS CONFERENCE ON EDUCATION IN PARIS, FRANCE - Recommendation: The Board of Trustees authorize the allocation of $4,445 to fund faculty member Joanne Cabanilla to represent Mission College at the International Academic Forum (IAFOR) Conference held in Paris, France from June 15 - 19, 2026.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees authorize the allocation of $4,445 to fund faculty member Joanne Cabanilla to represent Mission College at the International Academic Forum (IAFOR) Conference held in Paris, France from June 15 - 19, 2026.

Prepared By: Joanne Cabanilla

Reviewed By: Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The estimated total cost is $4,445, funded jointly by the Land Corporation International and National Travel Special Project fund and the Mission College Faculty and Staff Professional Development fund.

Item	Cost
Registration Fee	$600
Round Trip Airfare	$1,300
Hotel Accommodations	$1,970
Ground Transportation	$140
Meals	$435
TOTAL ESTIMATED COST	**$4,445**

Reference(s)
BP 7400 states: “All travel outside the United States must be approved in advance by the Board.”

Background/Alternatives
The International Academic Forum (IAFOR) Paris Conference on Education convenes educators internationally to examine globalization's impact on education and to advance interdisciplinary dialogue on change, transformation, and equity in teaching and learning. Conference themes include Technology and Artificial Intelligence, Humanity and Human Intelligence, Global Citizenship and Education for Peace, and Leadership.
Ms. Cabanilla will present her work, "Changes Made in the Classroom to Address Learning Gaps Brought by Teaching Disruptions During COVID and the Surge of AI Technology." Her participation aligns with her ongoing contributions to Mission College's Student Equity and Success Committee, where equity-centered teaching practice has been a core focus. Engagement with international peers will surface comparative approaches to post-pandemic learning recovery and AI integration, both of which directly affect Mission College students and faculty.

Coordination
This request was reviewed and approved by the Mission College president prior to submission.

Follow-up/Outcome
Upon Board approval, Ms. Cabanilla will finalize travel arrangements to attend the conference. Following her return, she will share insights with Mission College colleagues and students, with particular attention to international approaches to post-pandemic learning recovery and AI integration in the classroom. Feedback received on her presentation will inform her continued work with the Student Equity and Success Committee.

5. Consent Agenda

Subject	**5.11 APPROVAL OF MISSION COLLEGE HEALTH OCCUPATIONS FACULTY TO TRAVEL TO VIETNAM CONTINUING THE NURSING EXCHANGE PROGRAM - Recommendation: The Board of Trustees authorize the international travel of up to seven Mission College faculty, staff, and administrators to participate in a cultural exchange professional learning opportunity with the University of Medicine and Pharmacy – School of Nursing in Ho Chi Minh City, Vietnam, January 8-16, 2027.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees authorize the international travel of up to seven Mission College faculty, staff, and administrators to participate in a cultural exchange professional learning opportunity with the University of Medicine and Pharmacy – School of Nursing in Ho Chi Minh City, Vietnam, January 8-16, 2027.

Prepared By: Pamela Yang, Lania Williams, Ann Nguyen

Reviewed By: Lorrie Ranck and Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact:
The estimated total cost is $28,000 ($4,000 per participant for up to seven participants), funded through the Mission College Conference Leave Committee's professional development funds via the standard conference leave application process. Participant costs cover airfare, visas, international travel insurance, accommodations, and meals.

The host institutions (the University of Medicine and Pharmacy – School of Nursing in Ho Chi Minh City, Lam Dong Medical College, and the Association of Vietnam Nurses – Teacher Branch) will provide ground transportation between the airport, hotel, and clinic sites, as well as cultural programming, at no cost to the district.

Item	**Cost Per Person**
Airfare	$3,000
Visa	$100
Meals	$200
Travel Insurance	$200
Accommodations	$500
Estimated cost per participant	$4,000
TOTAL COST - $4,000 x 7 PARTICIPANTS	**$28,000**

References:
AP 6311 states: "Prior Board approval must be obtained for any travel at District expense if the total travel expense will exceed $10,000 for any one event or purpose, without regard to the number of individuals traveling." BP 7400 states: "All travel outside the United States must be approved in advance by the Board."

Background/Alternatives:
The Vietnam Nursing Exchange Program is a strategic international partnership between Mission College and several Vietnamese institutions, including University of Medicine & Pharmacy at Ho Chi Minh City, Lam Dong Medical College, and the Association of Vietnam Nurses – Teacher Branch.

In the second year of on-site visits of our multi-year partnership, the group will be working with a small village outside of Ho Chi Minh City. Last year's effort focused on developing a standardized Nursing Assistant Program in Vietnam to support the country's response to its aging population's healthcare needs. National policy on this program is currently in development. This next visit focuses on developing lab and simulation space to provide the teaching areas of the Nursing Assistant program.

Mission College faculty will contribute to:
- Faculty workshops and clinical observations
- Site visits to hospitals, clinics, and laboratories
- Cultural exchange and team building
- Creation of a national nursing competency exam in Vietnam

This exchange will allow the group to gain exposure to diverse healthcare systems through visits to the Vietnamese clinics, hospitals and labs in rural settings. These site visits will highlight healthcare management, the collaboration, tasks, and expectations of the staff within the facilities, and the support services available for the students, patients, and patient families.

Coordination:
The program is coordinated by the faculty of the Mission College Nursing & Health Occupations Department, dean of public safety, health& wellness, the vice president of instruction, and the President's Office, in partnership with the Vietnamese institutions. An MOU has been fully executed by all parties. Participating faculty will work with the Mission College Conference Leave Committee to receive reimbursement for airfare and related travel expenses.

Follow Up/Outcome:
Upon return from the Vietnam Nursing Exchange Program, participants will share instructional innovations and insights into global healthcare practices. Key outcomes will be shared with the college community. The group will work with the partners in Vietnam to diagram and develop best practices for developing nursing programs to present at the international conference in Vietnam to further position Mission College as a leader in international healthcare education.

5. Consent Agenda

Subject	**5.12 FINANCIAL STATEMENTS AND BUDGET ADJUSTMENTS - Recommendation: The Board of Trustees approve the financial statements and budget adjustments as presented for the period of January 1, 2026, through March 31, 2026 (third quarter). The summary of significant changes lists the third quarter's cumulative budget transactions.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve the financial statements and budget adjustments as presented for the period of January 1, 2026, through March 31, 2026 (third quarter). The summary of significant changes lists the third quarter's cumulative budget transactions.

Prepared By: Victoria May

Reviewed By: Susan Sanchez and Ngoc Chim

Approved By: Bradley Davis

Funding Source/Fiscal Impact
This activity reports the sources and uses of the various funds of the district. All budget transfers reflect either:

1. Increases/decreases in expenditures that correspond to associated revenue increases/decreases; or
2. Movement of equal budget amounts from one account to another; or
3. Increases/decreases in expenditures or revenues that directly impact Fund Balance.

Allocations of carry-overs result in a reduction of the beginning fund balances. Other budget adjustments are recommended to realign the budget with anticipated or actual expenditures or to make adjustments resulting from changes in revenue.

Reference(s)
Education Code Section 84040 provides that the governing board of a community college district, as required by regulations of the Board of Governors, shall periodically report information to the Board of Governors regarding the fiscal condition of the district. This assessment includes a comparison of budget to actual amounts. Once a budget is adopted, the total designated for each major expenditure classification is the maximum expenditure allowed. Pursuant to Title 5, California Code of Regulations Section 58307, any budget transfers between major classifications, or from reserves, must be authorized by the governing board.

Background/Alternatives
A summary of all funds is presented on the following pages. It should be noted that the Adopted Budget includes current year allocations that were approved by the Board of Trustees on September 9, 2025. The actual balances reported as of March 31, 2026, do not include any outstanding encumbrances.

Fund 110 - Unrestricted General Fund
Budget transfers were processed to increase $925,474 in revenues and $2,543,192 in expenditures. The net change between revenues and expenditures of $1,617,718 will come from fund balance. These changes are due to the following:

Revenue:
- $650,472 increase for enrollment fees
- $250,000 increase for secured property tax
- $25,002 increase for student transcript fees

Expenditure:
- $392,993 increase for administrator settlement
- $241,641 increase for faculty settlement
- $290,333 increase for legal fees
- $507 increase for WVC student transcript expense
- $1,582,677 increase for student tuition and grants from fund balance
- $35,041 increase for legal fees from fund balance

Fund 12x & 13x – Restricted General Fund (Grants)
Budget transfers were processed to increase $1,801,478 in revenues and expenditures. These changes are primarily due to the following:

- $678,005 increase for DW Student Support Block Grant
- $245,000 increase for MC Adult Education English Language Learner Grant (AEELL)
- $200,000 increase for DW Puente Project program
- $163,125 increase for MC Silicon Valley Advanced Manufacturing (SVAMP)
- $138,783 increase for MC Extended Opportunity Programs and Services (EOPS)
- $100,582 increase for MC Dreamer Resource Center Emergency Funds
- $100,000 increase for DW Credit for Prior Learning (CPL)
- $60,000 increase for MC Program Pathways Mapper (PPM)
- $42,732 increase for MC Emergency Aid for California Dream Act Application filers (CADAA)
- $30,000 increase for MC Silicon Valley Higher Ed Anchor Network
- $30,000 increase for MC Other local for EFAN Demonstration Projects
- $25,000 increase for DW Health Data and Planning Fund
- $20,676 increase for MC Cooperative Agencies Resources for Education Program (CARE)
- $20,000 increase for MC Early Care & Education Pathways to Success Program (ECEPTS)
- $20,000 increase for DW Health Professions Career Opportunity Program
- $14,799 increase for DW Other Categorical Programs
- $10,000 increase for WVC African American Male Education Network and Development (A2MEND)
- $5,407 decrease for WV Financial Aid BFAP II
- $50,817 decrease for DW Federal Student Aid Administration (FSAA)
- $41,000 decrease for DW Strong Workforce Program (SWP)

Fund 138 - Health Services Fund
A budget transfer was processed to increase $5,305 in revenues and $2,400 in expenditures. The net change between revenues and expenditures of $2,905 will be added to fund balance. These changes are due to the following:

Revenue:
- $5,305 increase for the Medi-cal Administrative Activities Program (MAA)

Expenditures:
- $2,400 increase in budget to offset revenue from above

Fund 139 - Parking Fund
A budget transfer was processed to increase $19,469 in revenues and expenditures for parking citations.

Fund 330 - Child Development Fund
Budget transfers were processed to increase $133,207 in revenues and expenditures. These changes are primarily due to the following:

Revenues:
- $66,061 increase for WVC State Child Development Title V Grant
- $48,742 increase for WVC parent fees
- $18,404 increase for DW Federal Food program

Expenditures:
- $133,207 increase in budget to offset revenue from above

Fund 410 – Capital Projects Fund

Budget transfers were processed to increase $11,641,693 in revenues and expenditures. These changes are due to the following:

Revenues:
- $10,807,000 increase for WVC State Funding for the Performing Arts Center
- $257,801 increase for DS Facilities building insurance claim for water intrusion
- $200,000 increase for WVC Student Service Center insurance claim for water intrusion
- $281,961 increase for WVC insurance claim for storm drain failure
- $62,544 increase for MC insurance claim for the roof at Business Technology building
- $24,660 increase for WVC softball dugout water damage
- $7,727 increase for DS IS Building insurance claim for mold remediation

Expenditures:
- $11,641,693 increase in budget to offset revenue from above

Fund 430 - General Obligation Bonds Construction Fund
A budget transfer was processed to decrease $2,654,588 in expenditures for DW Measure W Rebase #18. The balance will be added to the fund balance.

Fund 597 – Entrepreneurial Fund
Budget transfers were processed to decrease $56,804 in revenues and increase $430,691 in expenditures. The net change between revenues and expenditures of $487,495 will come from fund balance. These changes are due to the following:

Revenues:
- $121,120 decrease for WVC facilities rental revenue to reflect actual revenue
- $60,000 increase for DW rental and leases revenue
- $4,316 increase for LiveScan fingerprinting revenue

Expenditures:
- $10,000 increase for DW rental and lease
- $4,316 increase for LiveScan fingerprinting expense
- $416,375 increase for WV expenditures will come from fund balance.

Fund 711 - Associated Students Trust Fund
A budget transfer was processed to increase $28,999 in revenues and expenditures for MC Associated Student Government (ASG).

Fund 722 - Student Representative Fee Trust Fund
A budget transfer was processed to increase $1,076 in revenues and expenditures for DW student representative fee.

Fund 731 - Student Body Center Fee Fund
A budget transfer was processed to increase revenue by $11,000, which was added to fund balance.

Fund 741 – Student Financial Aid Trust Fund
Budget transfers were processed to increase $421,480 in revenues and expenditures. These changes are due to the following:

- $413,866 increase for WVC Cal Grant B
- $7,614 increase for WVC Cal Grant C

Fund 751/752 – Scholarship Fund
Budget transfers were processed to increase $20,098 in revenues and $13,500 in expenditures for DW Foundation Grants and Scholarships. The net change between revenues and expenditures of $6,598 will be added to fund balance.

Fund 791 – OPEB Trust Fund
A budget adjustment was made to account for additional investment gain of $329,921 as of March 31, 2026.

Coordination
The budget adjustments are coordinated between the vice presidents of administrative services throughout the year.

Follow-up/Outcome
No follow-up action is required. The budget adjustments have been incorporated in the financial report.

File Attachments
Q3 Financial Statements DW.pdf (248 KB)

5. Consent Agenda

Subject	**5.13 2025-26 CCFS 311 THIRD QUARTER FINANCIAL REPORT - Recommendation: The Board of Trustees accept the 2025-26 Third Quarter Financial Report and authorize Finance staff to certify and submit the CCFS-311Q Report electronically to the California Community Colleges Chancellor's Office (CCCCO).**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees accept the 2025-26 Third Quarter Financial Report and authorize Finance staff to certify and submit the CCFS-311Q Report electronically to the California Community Colleges Chancellor's Office (CCCCO).

Prepared By: Susan Sanchez

Reviewed By: Ngoc Chim

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The projected ending fund balance of $124.9 million includes the estimated 17% Board reserve of $36.8 million, assigned fund balance of $5.7 million for banked leave liability, projected $78.5 million in community support fund reserve, $0.6 million for the Lease Revenue Bonds debt obligation, $1.4 million for the SERP contribution and fees, $1.2 million for RSI apprenticeship program, and a projected $0.7 million set aside for prepaids, and student transcript/material.

Reference(s)
Title 5 of the California Code of Regulations, Section 58310, requires that the chief executive officer, or other designees of the governing board of each district, regularly report to the governing board of the district, the financial and budgetary conditions of the district on a quarterly basis. This report is referred to as the CCFS-311Q and must be delivered to the California Community Colleges System Office no later than forty-five days following the completion of each quarter.

Background/Alternatives
The CCFS-311Q reports only the Unrestricted General Fund.

The report is set up in the sections below:

Section I: Unrestricted General Fund Revenue, Expenditure, and Fund Balance (Comparison of Actuals for three prior years)
Section II: Total General Fund Cash Balance (Unrestricted and Restricted)
Section III: Unrestricted General Fund Revenue, Expenditure and Fund Balance (Comparison of Adopted Budget, Working Budget to Actuals)
Section IV: Employee Contract Settlements
Section V: Significant District fiscal events for the quarter
Section VI: Significant District fiscal problems that must be addressed for the year and next fiscal year

A copy of the CCFS-311Q Report is presented on the following pages. It should be noted that Section I, columns 1 through 3, shows the actuals for prior fiscal years. Column 4 shows the projected actuals for July 1, 2025, through June 30, 2026.

The ending cash balance in the Santa Clara County Treasury as of March 31, 2026, for the General Fund, is $202.6 million as noted in Section II, Column 4. The district will continue to monitor cash flow monthly to ensure fiscal stability.

Section III, Column 1 is the Adopted Budget for FY 2025-26, which was approved by the Board of Trustees on September 9, 2025. Annual Current Budget, Column 2, is the adjusted budget which includes the third quarter budget adjustments. The adjustment includes the current allocations, major object budget transfers, and carryover balances that have been approved by the Board of Trustees. Year-to-date actuals, Column 3, are revenues and expenses posted in the general ledger as of March 31, 2026.

The bottom section of the report addresses employee contract settlements and significant fiscal events. There were no employee contract settlements or significant fiscal events during the third quarter. The district does not have any known fiscal problems that must be addressed for FY 2025-26 and FY 2026-27.

Coordination
This report was prepared by the budget director and reviewed by the vice chancellor of finance and administration.

Follow-up/Outcome
The vice chancellor of finance and administration will certify and submit the CCFS-311Q Report to the State Chancellor's Office.

File Attachments
311 Q3 FY25-26.pdf (213 KB)

5. Consent Agenda

Subject	**5.14 ACTUARIAL STUDY OF OTHER POST-EMPLOYMENT BENEFITS (OPEB) LIABILITIES FOR RETIREE HEALTH BENEFITS UNDER GASB 74/75 - Recommendation: The Board of Trustees accept the actuarial study of Other Post-Employment Benefits (OPEB) Liabilities for retiree health benefits under GASB 74/75.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees accept the actuarial study of Other Post-Employment Benefits (OPEB) Liabilities for retiree health benefits under GASB 74/75.

Prepared By: Ngoc Chim

Reviewed By: Bradley Davis

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The district's total OPEB liability (TOL) increased from $58.1 million to $67.5 million. The district's OPEB trust fund holds sufficient assets to fully cover the TOL, resulting in no net OPEB liability.

Reference(s)
The study was prepared in compliance with GASB 74 and 75.

Background/Alternatives
To effectively manage retiree health benefit costs, the district must periodically examine the total liability for retiree health benefits as well as future annual expected premium costs. GASB 74/75 requires a full valuation every other year with an option to perform a roll forward valuation in between. For June 30, 2026, the District selected the full valuation method to calculate the TOL. The report uses a measurement date and valuation date of June 30, 2025. The district will perform a roll forward valuation for June 30, 2027.

Coordination
The vice chancellor of finance and administration worked with Human Resources staff and Foster and Foster, Inc. to complete the report. The report was reviewed at the May 5, 2026, Audit and Budget Oversight Committee meeting.

Follow-up/Outcome
No additional action is required.

File Attachments
Actuarial Report.2026.pdf (411 KB)

5. Consent Agenda

Subject	**5.15 RATIFICATION OF VENDOR WARRANTS - Recommendation: The Board of Trustees ratify vendor payments from October 1, 2025, through March 31, 2026.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees ratify vendor payments from October 1, 2025, through March 31, 2026.

Prepared By: Muwen Tan

Reviewed By: Susan Hutton and Ngoc Chim

Approved By: Bradley Davis

Funding Source/Fiscal Impact
N/A

Reference(s)
Education Code Sections 81655 and 81656, as well as Board Policy 6300, require the Board of Trustees to ratify the warrant list.

Background/Alternatives
The district was granted authority to prepare and release warrants as required.

Coordination
The vendor warrant list is reviewed by current members of the Board.

Follow-up/Outcome
No further action is required.

File Attachments
Vendor warrants - Oct-March.pdf (776 KB)

5. Consent Agenda

Subject	**5.16 REVIEW AND RATIFICATION OF PURCHASE ORDER TRANSACTIONS - Recommendation: The Board of Trustees ratify the attached PO report.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees ratify the attached PO report.

Prepared By: Gina Venn

Reviewed By: Michael Robins and Ngoc Chim

Approved By: Bradley Davis

Funding Source/Fiscal Impact
There is no fiscal impact associated with this item.

Reference(s)
Education Code Section 81656 states that the governing board of a community college district must review the purchases of the district. District policy section BP 6330 states that purchase orders are subject to Board review every sixty (60) days. District policy section BP 6340 states that contracts are not enforceable obligations until they are ratified by the Board.

Background/Alternatives
Attached are the purchase orders issued in March 2026 that are more than $10,000. Purchase orders less than $10,000 are available for review upon request. The attached report is being provided so that larger expenditure items are separately identified for review by the Board of Trustees. Items appearing in the report will have, in some cases, been presented to the Board prior to issuance of a contract that was subsequently converted into a purchase order for payment purposes. Approval of this consent agenda item constitutes Board ratification of these purchase orders and their associated contracts, if any, unless said item(s) were already previously approved by the Board.

Coordination
The executive director of general services has reviewed this list with the vice chancellor of finance and administration.

Follow-up/Outcome
A monthly report will be generated for Board review.

File Attachments
March PO Report.pdf (78 KB)

5. Consent Agenda

Subject	**5.17 ASSOCIATE FACULTY HOURLY SALARY SCHEDULES - Recommendation: The Board of Trustees approve the proposed revisions to the Associate Faculty Hourly salary schedules as presented.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees approve the proposed Associate Faculty Hourly salary schedules as presented.

Prepared By: Sara Valencia Hernandez and Rose Jackson

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The approved 2025-2026 and 2026-2027 Budget includes funding for expenditures for the Associate Faculty as provided in the Board Item.

Reference(s)
Collective Bargaining Agreement between WVMFT-AFT and WVMCCD, July 1, 2024 – June 30, 2027, specifically Article 17.3.1 and Side Letter Agreement dated June 13, 2024; CalSTRS Publicly Available Pay Schedule and Publicly Available Agreement, California Code of Regulations Tit. 2, § 570.5, Government Code Sections 20630, 20636, and 20636.1, and Education Code Sections 22119.2 and 22119.3.

Background/Alternatives
Courses in the curriculum are loaded in accordance with their load base(s). Load bases refer to the number of in-class instructional hours per week a faculty member is required to perform. Load bases are included when calculating faculty pay.

The Load and Enrollment Cap Committee is responsible for reviewing and recommending changes to base load and is recommending the following load base changes:

- Adding a 16.4 lab base, to be effective Spring 2025.
- Adding a 13.1 lab base, to be effective Fall 2025.
- Adding a 9.8 lab base, to be effective Fall 2026.

Based on these recommendations, Human Resources has prepared the attached salary schedules for Board approval to comply with CalSTRS and CalPERS reporting requirements.

Coordination
The interim vice chancellor of human resources, executive director of human resources operations, and the interim executive director of educational services and success met to coordinate with the colleges.

Follow-up/Outcome
Human Resources will coordinate with payroll, along with district and college management to implement and administer the revised 2025-2026 and 2026-2027 Associate Faculty Hourly Salary Schedules.

File Attachments
2025-2026.PT.Faculty.Sal.Schedule_Rev 05.12.2026.pdf (275 KB)
2026-2027.PT.Faculty.Sal.Schedule_Rev 05.12.2026.pdf (680 KB)

5. Consent Agenda

Subject	**5.18 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES – Recommendation: The Board of Trustees approve the listed items.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve the listed items.

Prepared By: Rose Jackson and Quyen Lenshoek

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

I. Appointment(s)

Academic
- Rinat Mukhametzianov, Instructor, English as a Second Language (ESL), Mission College, 100% of full time, 10 months per year; effective August 28, 2026. Position ID# MF0134. Fund 110-General Fund.
- Leena Chen, Instructor, Accounting, Mission College, 100% of full time, 10 months per year; effective August 28, 2026. Position ID# MF0128. Fund 110-General Fund.
- Natalie Pedicino, Instructor, Biology, West Valley College, 100% of full time, 10 months per year; effective August 28, 2026. Position ID# WF0112. Fund 110-General Fund.

Classified
- Ibuki Hlaing, Program Analyst, WVMCEA Unit, Range 67 ($8,366.92 - $11,027.67), Strategy & Equity, West Valley College, 100% of full-time, 12 months per year, effective May 18, 2026. Position ID# WC1119. Fund 140-Perkins Title I C CTEA.
- Noely Ortiz, Administrative Specialist, WVMCEA Unit, Range 69 ($8,741.33 - $11,546.17), Professional Studies, West Valley College, 100% of full-time, 12 months per year, effective May 18, 2026. Position ID# WC1047. Fund 110-General Fund.

II. Leave(s)

Classified
- Uriel Huizache, Program Assistant, WVMCEA Unit, Range 57 ($6,733.42 - $8,833.25), Disabled Student Programs and Services, Mission College, 100% full-time, 12 months per year; Parental Leave effective June 15, 2026, through August 5, 2026. Position ID# MC1122. Fund 133 – DSPS Fund.
  Rationale: Extend Child Bonding covered under Article 8.5.1 of the Collective Bargaining Agreement.

III. Position Change(s)

Classified
- Elizabeth (Liby) Nair, Registered Nurse, WVMCEA Unit, Range 81 ($12,025.67-$15,951.50), Health Services, West Valley-Mission Community College District, 100% of full time, *from* 11 months *to* 12 months per year; effective July 1, 2026. Position ID# DC1085. Fund 138000-Health Services Fund.
  Rationale: To increase support during the summer months that will allow for more services to students and provide additional coverage for other health service areas during the summer months.

6. Advancement

Subject	**6.1 Acceptance of a $10,000 grant to the West Valley-Mission Community College District (WVMCCD) Foundation from the Friends of Saratoga Libraries (FSL) - Recommendation: The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $10,000 grant from the Friends of Saratoga Libraries.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $10,000 grant from the Friends of Saratoga Libraries.

Prepared By: Justin Tran

Reviewed By: Melissa Johns

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The WVMCCD Foundation received $10,000 to support the Textbooks and Technology program and the Tiny Scholars Early Literacy program at West Valley College.

Reference(s)
Board Policy 3820 Gifts: Governs acceptance of donations exceeding $10,000, which require prior Board approval.

Background/Alternatives
Established in 1972, the Friends of the Saratoga Libraries (FSL) is a nonprofit, all volunteer organization dedicated to supporting the welfare, enhancement, and long term vitality of Saratoga Library. In addition to providing financial support, FSL actively engages the local community to promote literacy and a lifelong appreciation of reading among residents of all ages.

FSL awarded a $5,000 grant in Spring 2025 to support the Textbooks and Technology program at West Valley College.

Coordination
The gift was coordinated by West Valley College director of library and learning support services, Joanna Messer.

Follow-up/Outcome
The Office of Advancement and the WVMCCD Foundation will be responsible for the acceptance of the gift and accurate accounting of funds.

7. Human Resources

Subject	**7.1 There are no items.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

8. Business and Finance

Subject	**8.1 RESOLUTION NO. 26051201 AUTHORIZING THE ISSUANCE OF THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT (SANTA CLARA AND SANTA CRUZ, COUNTIES, CALIFORNIA) ELECTION OF 2018 GENERAL OBLIGATION BONDS, SERIES 2026C, AND ACTIONS RELATED THERETO - Recommendation: The Board of Trustees adopt Resolution No. 26051201 authorizing the issuance of the West Valley-Mission Community College District (Santa Clara and Santa Cruz Counties, California) Election of 2018 General Obligation Bonds, Series 2026C, and actions related thereto.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees adopt Resolution No. 26051201 authorizing the issuance of the West Valley-Mission Community College District (Santa Clara and Santa Cruz Counties, California) Election of 2018 General Obligation Bonds, Series 2026C, and actions related thereto.

Prepared By: Ngoc Chim

Reviewed By: Cade Story-Yetto

Approved By: Bradley Davis

Funding Source/Fiscal Impact
There is no fiscal impact to the general fund resulting from the issuance of the bonds.

Reference(s)
This item is associated with the implementation of the WVC and MC Facilities Master Plans, the WVMCCD 5-Year Construction Plan, and the Measure W Project Priority List.

Background/Alternatives
An election was held in the West Valley-Mission Community College District (the "District") on November 6, 2018, for the issuance and sale of general obligation bonds of the District for various purposes in the maximum amount of $698,000,000 ("Measure W"). The District has previously issued two series of general obligation bonds under Measure W. The District now desires to issue the third series of bonds under Measure W in an amount not-to-exceed $300,000,000 (the "Bonds"). The Bonds are being authorized for the purpose of providing funds to finance projects approved by Measure W and to pay the costs of issuing the Bonds.

(a) Bond Resolution. This Resolution authorizes the issuance of the Bonds, in one or more series of federally taxable or tax-exempt bonds. The Resolution authorizes the issuance of the Bonds, specifies the basic terms, parameters and form of the Bonds, and approves the forms of Purchase Contract, Preliminary Official Statement, and Continuing Disclosure Certificate described below. In particular, Section 1 of the Resolution establishes the maximum aggregate initial principal amount of the Bonds to be issued ($300,000,000). Section 4 of the Resolution states the maximum underwriting discount (0.194%) with respect to the Bonds, the maximum legal interest rate on the Bonds, and authorizes the Bonds to be sold at a negotiated sale to the underwriters identified in the Purchase Contract (the "Underwriters"). The Resolution authorizes the issuance of current interest bonds only; capital appreciation bonds are not authorized.

(b) Form of Purchase Contract. Pursuant to the Purchase Contract, the Underwriters will agree to buy the Bonds from the District. All of the conditions of closing the transaction are set forth in this document, including the documentation to be provided at the closing by various parties. Upon the pricing of the Bonds, the final execution copy of the Purchase Contract will be prepared following this form.

(c) Form of Preliminary Official Statement. The Preliminary Official Statement (the "POS") is the offering document describing the Bonds which may be distributed to prospective purchasers of the Bonds. The POS discloses information with respect to, among other things, (i) the proposed uses of proceeds of the Bonds, (ii) the terms of the Bonds (interest rate, redemption terms, etc.), (iii) the bond insurance policy for the Bonds, if any, (iv) the security for repayment of the Bonds (the *ad valorem* property tax levy), (v) information with respect to the District's tax base (upon which such *ad valorem* property taxes may be levied), (vi) District financial and operating data, (vii) continuing disclosure with respect to the Bonds and the District, and (viii) absence of material litigation and other miscellaneous matters expected to be of interest to prospective purchasers of the Bonds. Following the pricing of the Bonds, a final Official Statement for the Bonds will be prepared, substantially in the form of the POS.

(d) Form of the Continuing Disclosure Certificate. The form of the Continuing Disclosure Certificate can be found in APPENDIX C to the POS. Effective July 3, 1995, all underwriters of municipal bonds are obligated to procure from a bond issuer a covenant that such bond issuer will annually file material financial information and operating data with respect to the issuer, as well as notices of the occurrence of certain enumerated events, through the web-based Electronic Municipal Market Access ("EMMA") system maintained by the Municipal Securities Rulemaking Board (which is the federal agency that regulates "broker-dealers," including investment bank firms that underwrite municipal obligation issuances). This requirement is expected to be satisfied annually by the filing of the District's audited financial statements and other operating information about the District, and from time to time by the filing of notices of enumerated events, in the same manner the District has filed in connection with prior bond issuances. The purpose of the law is to provide investors in the Bonds with current information regarding the District.

Coordination
This item has been reviewed by the chancellor, vice chancellor of finance and administration, and bond counsel.

Follow-up/Outcome
Upon Board approval, the vice chancellor of finance and administration will proceed with the issuance of Election of 2018 General Obligation Bonds, Series 2026C, and actions related thereto.

File Attachments
Attach. 8.1 2018, Series 2026C.pdf (393 KB)

8. Business and Finance

Subject	**8.2 RESOLUTION NO. 26051202 AUTHORIZING THE ISSUANCE OF THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT (SANTA CLARA AND SANTA CRUZ COUNTIES, CALIFORNIA) 2026 GENERAL OBLIGATION REFUNDING BONDS AND ACTIONS RELATED THERETO - Recommendation: The Board of Trustees adopt Resolution No. 26051202 authorizing the issuance of the West Valley-Mission Community College District (Santa Clara and Santa Cruz Counties, California) 2026 General Obligation Refunding Bonds and actions related thereto.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees adopt Resolution No. 26021202 authorizing the issuance of the West Valley-Mission Community College District (Santa Clara and Santa Cruz Counties, California) 2026 General Obligation Refunding Bonds and actions related thereto.

Prepared By: Ngoc Chim

Reviewed By: Cade Story-Yetto

Approved By: Bradley Davis

Funding Source/Fiscal Impact
There is no fiscal impact to the general fund resulting from the issuance of the Refunding Bonds.

Reference(s)
This item is associated with the implementation of the WVC and MC Facilities Master Plans, the WVMCCD 5-Year Construction Plan, and the Measure W Project Priority List.
A?
Background/Alternatives
On November 2, 2004, the voters of the West Valley-Mission Community College District (the "District") approved the issuance of not-to-exceed $235,000,000 of general obligation bonds ("Measure H"). Pursuant to Measure H, the District has previously issued several series of bonds, including its 2015 General Obligation Refunding Bonds (the "2015 Refunding Bonds"). On June 5, 2012, the voters of the West Valley-Mission Community College District (the "District") approved the issuance of not-to-exceed $350,000,000 of general obligation bonds ("Measure C"). Pursuant to Measure C, the District has previously issued several series of bonds, including its Election of 2012 General Obligation Bonds, Series 2015B (the "Series 2015B Bonds"), and its Election of 2012 General Obligation Bonds, Series 2017C (the "Series 2017C Bonds", and together with the 2015 Refunding Bonds and the Series 2015B Bonds, the "Prior Bonds").

The District now desires to refund (refinance) the outstanding Prior Bonds (refinance, the "Refunded Bonds"), thereby generating savings for District taxpayers through the issuance of general obligation refunding bonds (the "Refunding Bonds") pursuant to Government Code Section 53550 *et seq*. All benefits from the refunding will be delivered to the property owners in the District. The final maturity of the Refunding Bonds will not be later than the final maturity date of the Refunded Bonds.

(a) Bond Resolution. This Resolution authorizes the issuance of the Refunding Bonds, in one or more series of bonds. The Resolution specifies the basic terms, parameters and forms of the Refunding Bonds, and approves the forms of the Purchase Contract, Continuing Disclosure Certificate, Escrow Agreement and Preliminary Official Statement described below. In particular, Section 1 of the Resolution establishes the maximum aggregate principal amount of the Refunding Bonds to be issued ($221,600,000). Section 4 of the Resolution states the maximum underwriting discount (0.194%) with respect to the Refunding Bonds and authorizes the Refunding Bonds to be sold at a negotiated sale to the underwriters of the Refunding Bonds identified in the Purchase Contract (the "Underwriters"). The Resolution authorizes the issuance of current interest bonds only; capital appreciation bonds are not authorized.

(b) Form of Purchase Contract. Pursuant to the Purchase Contract, the Underwriters will agree to buy the Refunding Bonds from the District. All of the conditions of closing the transaction are set forth in this document, including the documentation to be provided at the closing by various parties. Upon the pricing of the Refunding Bonds, the final execution copy of the Purchase Contract will be prepared following this form.

(c) Form of Preliminary Official Statement. The Preliminary Official Statement ("POS") is the offering document describing the Refunding Bonds which may be distributed to prospective purchasers of the Refunding Bonds. The POS discloses information with respect to, among other things, (i) the proposed uses of proceeds of the Refunding Bonds, (ii) the terms of the Refunding Bonds (interest rate, redemption terms, etc.), (iii) the bond insurance policy for the Refunding Bonds, if any, (iv) the security for repayment of the Refunding Bonds (the tax levy), (v) information with respect to the District's tax base (upon which such *ad valorem* property taxes may be levied), (vi) District financial and operating data, (vii) continuing disclosure with respect to the Refunding Bonds and the District, and (viii) absence of litigation and other miscellaneous matters expected to be of interest to prospective purchasers of the Refunding Bonds. Following the pricing of the Refunding Bonds, a final Official Statement for the Refunding Bonds will be prepared, substantially in the form of the POS.

(d) Form of the Continuing Disclosure Certificate. The form of the Continuing Disclosure Certificate can be found in APPENDIX C to the POS. Effective July 3, 1995, all underwriters of municipal bonds are obligated to procure from a bond issuer a covenant that such bond issuer will annually file material financial information and operating data with respect to the issuer, as well as notices of the occurrence of certain enumerated events, through the web-based Electronic Municipal Market Access ("EMMA") system maintained by the Municipal Securities Rulemaking Board (which is the federal agency that regulates "broker-dealers," including investment bank firms that underwrite municipal obligation issuances). This requirement is expected to be satisfied annually by the filing of the District's audited financial statements and other operating information about the District, and from time to time by the filing of notices of enumerated events, in the same manner the District has filed in connection with prior bond issuances. The purpose of the law is to provide investors in the Refunding Bonds with current information regarding the District.

(e) Escrow Agreement. Pursuant to the Escrow Agreement, proceeds from the sale of the Refunding Bonds will be deposited in an escrow fund (the "Escrow Fund") held by The Bank of New York Mellon Trust Company, N.A. (acting as "Escrow Agent"). The monies in the Escrow Fund will be used by the Escrow Agent to refund the Refunded Bonds on the first optional redemption dates therefor. Following the deposit of proceeds into the Escrow Fund, the Refunded Bonds will be deafeased, and the obligation of Santa Clara and Santa Cruz Counties to levy a tax for the payment thereof will cease.

Coordination
This item has been reviewed by the chancellor, vice chancellor of finance and administration, and bond counsel.

Follow-up/Outcome
Upon Board approval, the vice chancellor of finance and administration will take the necessary actions to proceed with the issuance of the 2026 General Obligation Refunding Bonds.

File Attachments
Attach. 8.2 2026 GO Refunding Bonds.pdf (401 KB)

8. Business and Finance

Subject	**8.3 RESOLUTION NO. 26051203 REQUESTING BOARDS OF SUPERVISORS OF SANTA CLARA AND SANTA CRUZ COUNTIES TO ESTABLISH A TAX RATE FOR BONDS OF THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT EXPECTED TO BE SOLD DURING FISCAL YEAR 2026-27, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH - Recommendation: The Board of Trustees adopt Resolution No. 26051203 requesting the Boards of Supervisors of Santa Clara and Santa Cruz Counties to establish the tax rate for bonds of the West Valley-Mission Community College District expected to be sold during fiscal year 2026-27, and authorizing necessary actions in connection therewith.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees adopt Resolution No. 26051203 requesting the Boards of Supervisors of Santa Clara and Santa Cruz Counties to establish the tax rate for bonds of the West Valley-Mission Community College District expected to be sold during fiscal year 2026-27, and authorizing necessary actions in connection therewith.

Prepared By: Ngoc Chim

Reviewed By: Cade Story-Yetto

Approved By: Bradley Davis

Funding Source/Fiscal Impact
There is no fiscal impact to the general fund resulting from the issuance of the bonds.

Reference(s)
This item is associated with the implementation of the WVC and MC Facilities Master Plans, the WVMCCD 5-Year Construction Plan, and the Measure W Project Priority List.

Background/Alternatives
An election was held in the West Valley-Mission Community College District (the "District") on November 6, 2018, for the issuance and sale of general obligation bonds of the District for school improvements in the maximum amount of $698,000,000 ("Measure W"). The District has previously issued two series of general obligation bonds under Measure W.

The schedule for issuing the third series of bonds authorized under Measure W (the "Bonds") currently anticipates selling such Bonds after the time that the Auditor-Controllers of Santa Clara and Santa Cruz Counties (the "Counties") calculate the taxes to be levied for District bonded debt during fiscal year 2026-27. Therefore, this Resolution is being brought before the Board of Trustees now to formally request that, pursuant to Education Code Sections 15252-15254, the Boards of Supervisors of the Counties adopt a tax rate and levy a tax for the Bonds. The tax rate will be based upon an estimated debt service schedule prepared or caused to be prepared by the District. The Resolution further authorizes the District officials to file a certified copy of the Resolution with the Boards of Supervisors of the Counties and to deliver copies of the Resolution to the respective Auditor-Controllers and Treasurers and Tax Collectors of the Counties.

Adoption of this Resolution is necessary to ensure that property taxes are levied during fiscal year 2026-27 for the payment of the Bonds. The Bonds are xpected to be sold during fiscal year 2026-27 in an amount not-to-exceed $300,000,000.

Coordination
This item has been reviewed by the chancellor, vice chancellor of finance and administration, and bond counsel.

Follow-up/Outcome
Upon Board approval, the vice chancellor of finance and administration will file a certified copy of the Resolution with the Boards of Supervisors of the Counties and deliver copies of the Resolution to the Auditor-Controller and Treasurer and Tax Collector of the Counties.

File Attachments
Attach. 8.3 Tax Levy Resolution 2026-27 Election 2018 Go Bonds Series 2026C.pdf (173 KB)

9. Public Safety

Subject	**9.1 There are no items.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

10. Information Systems

Subject	**10.1 There are no items.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

11. Facilities Development & Operations

Subject	**11.1 CONSIDER APPROVAL OF THE PROJECT ASSIGNMENT AMENDMENT GREEMENT INCREASE WITH HPI ARCHITECTURE - Recommendation: The Board of Trustees ratify Project Assignment Amendment #2 for an increase of $44,512.00 to the contract with HPI Architecture for the site improvement project surrounding the Science and Math building at West Valley College.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees ratify Project Assignment Amendment #2 for an increase of $44,512.00 to the contract with HPI Architecture for the site improvement project surrounding the Science and Math building at West Valley College.

Prepared By: Daniel Cervantes

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding for this contract comes from the Measure W Bond Program and Capital Improvement Funds.

Reference(s)
This item is associated with the implementation of the WVC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure W Bond Program.

Background/Alternatives
On March 18, 2025, the Board approved the award to HPI Architecture in the amount of $996,980.00 for the site improvement project around the Science and Math building at West Valley College. On April 16, 2025, the district entered into an Agreement for Architectural Services, establishing terms and conditions for HPI Architecture's design professional services.

Project Assignment Amendment #1 added $57,750.00 to perform updated topographic and underground utility surveys to improve design accuracy and reduce the risk of unforeseen construction conflicts.

Project Assignment Amendment #2 (May 12, 2026) adds $44,512.00 to expand the scope of work to include demolition of the Giurlani House and Old Planetarium, along with associated post-demolition landscape improvements. Specifically, this amendment funds architectural, civil engineering, and landscape architecture services supporting demolition of the existing buildings (including removal of slabs and footings, grading and backfill, and capping of utilities for future use) as well as preparation of revised construction documents and post-demolition landscape restoration with minimal new planting and irrigation within the former building footprints.

Financial Summary:

- Original Contract Amount: $996,980.00
- Project Assignment Amendment (PAA) #1:$57,750.00
- Project Assignment Amendment (PAA) #2: $44,512.00
- Total PAA Amount: $102,262.00
- Adjusted Contract Amount: $1,099,242.00

Coordination
This effort was coordinated with the vice chancellor of facilities development and operations, the general services department, the executive director of bond construction, Kitchell CEM, and HPI Architecture.

Follow-up/Outcome
Upon Board approval, the district will execute an amended agreement, increasing the contract by $44,512.00.

File Attachments
2026-03-09_Giurlani House & Planetarium Demo_ASP 2.pdf (2,216 KB)

11. Facilities Development & Operations

Subject	**11.2 CONSIDER APPROVAL OF BID PACKAGE FOR CA17-2526 DS ROOF RESTORATION PROJECT AT MISSION COLLEGE AND WEST VALLEY COLLEGE CAMPUSES - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Courtney Inc., in the amount of $1,495,000.00, and reject all other bids.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees approve the lowest responsive and responsible bid received from Courtney Inc., in the amount of $1,495,000.00, and reject all other bids.

Prepared By: Joseph Martinez

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The funding for this project comes from the Measure W Bond Program and Capital Improvement Funds.

Reference(s)
This item is associated with the implementation of the West Valley and Mission College Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure W bond program.

Background/Alternatives
The award of the contract is based on the base bid plus allowance as follows:

Contractors	Base Bid	Allowance	Total Bid Amount
Best Contracting Services, Inc.	$957,918.00	$105,000.00	$1,062,918.00 (***Bid Withdrawn***)
Courtney Inc	$1,390,000.00	$105,000.00	$1,495,000.00
Pioneer Contractors Inc.	$1,865,000.00	$105,000.00	$1,970,000.00
Andy's Roofing, Inc.	$2,888,316.00	$105,000.00	$2,993,316.00

The district solicited bids for restoration of existing roofs on the following buildings: the Gillmor and Information Services (IS) Buildings at Mission College, and the Campus Center, Gymnasium, and Physical Education (PE) Buildings at West Valley College. This project provides a new protective coating system for existing roofs using materials procured under the Districts CMAS Agreement with the Garland Company Inc.

A Notice to Bidders was publicly advertised, and multiple contractors were invited to participate. Nine companies attended the two mandatory pre-bid meetings. Of those, four contractors submitted bids through PlanetBids. Bids were publicly opened and read aloud on March 25, 2026, at 2:00 PM.

Following a comprehensive review of all submitted bid documents and contractor qualifications, the district determined that Courtney Inc., is the lowest responsive and responsible bidder. The district intends to move forward by awarding the contract to Courtney Inc., in accordance with public contracting requirements.

Coordination
This item includes the work of the vice chancellor of facilities development and operations, the executive director of general services, and the executive director of construction.

Follow-up/Outcome
Upon Board approval, a contract will be issued to Courtney Inc., in the amount of $1,495,000.00 for the DS Roof Restoration Project scheduled to occur in Summer 2026.

11. Facilities Development & Operations

Subject	**11.3 CONSIDER APPROVAL OF BID PACKAGE FOR CA20-2526 - LIVE ROOF REPLACEMENT AT MISSION COLLEGE - Recommendation: The Board of Trustees approve the lowest responsive and responsible bid received from Andy's Roofing Company, Inc., in the amount of $366,061.00 and reject all other bids.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees approve the lowest responsive and responsible bid received from Andy's Roofing Company, Inc., in the amount of $366,061.00 and reject all other bids.

Prepared By: Joseph Martinez

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The funding for this project comes from the Measure W bond program and Capital Improvement Funds.

Reference(s)
This item is associated with the implementation of the Mission College Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure W bond program.

Background/Alternatives
The award of the contract is based on the base bid plus allowance as follows:

Contractor	Base Bid	Allowance	Award
Andy's Roofing Company, Inc	$316,061.00	$50,000.00	$366,061.00

The district requested bids for roofing replacement at the Art Annex Building and the Gillmor Patio area on the Mission College campus. The project will install a new roofing system using materials obtained through the district's CMAS agreement with the Garland Company, Inc. A "live roof," also known as a green roof, is a roofing system that incorporates vegetation such as grass.

A Notice to Bidders was publicly advertised, and multiple contractors were invited to participate. Ten (10) companies attended the mandatory pre-bid meeting. Of those, four contractors submitted bids through PlanetBids. Bids were publicly opened and read aloud on March 19, 2026, at 2:00 PM.

Following a comprehensive review of all submitted bid documents and contractor qualifications, the district determined that Andy's Roofing Services, Inc., is the lowest responsive and responsible bidder. The district intends to move forward by awarding the contract to Andy's Roofing Company, Inc., in accordance with public contracting requirements.

Coordination
This item includes the work of the vice chancellor of facilities development and operations, the executive director of general services, and the executive director of construction.

Follow-up/Outcome
Upon Board approval, a contract will be issued to Andy's Roofing Services, Inc., in the amount of $366,061.00.

11. Facilities Development & Operations

Subject	**11.4 CONSIDER APPROVAL OF AGREEMENT WITH TYR, INC. FOR INSPECTOR OF RECORD SERVICES FOR THE WEST VALLEY COLLEGE WELLNESS CENTER PROJECT – Recommendation: The Board of Trustees authorize the district to execute an agreement with TYR, Inc. to provide inspector of record services for the West Valley College Wellness Center Project, in an amount not to exceed $700,000.00, and reject all other proposals.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the district to execute an agreement with TYR, Inc. to provide inspector of record services for the West Valley College Wellness Center Project in an amount not to exceed $700,000.00, and reject all other proposals.

Prepared By: Travis Van't Hul

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding for this contract comes from the Measure W Bond Program and Capital Improvement Funds.

Reference(s)
This item is associated with the implementation of the WVC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure W Bond Program.

Pursuant to Title 24 of the California Code of Regulations, a Division of State Architect (DSA) approved and qualified Inspector of Record is required for public school construction projects.

Background/Alternatives
Inspector of Record services are required for the Wellness Center Project at West Valley College. Under Title 24 and the Division of Start Architect requirements, an approved Inspector of Record must perform inspection services to verify compliance with approved construction documents and applicable codes.

A request for proposal, RFP 21-2526, was advertised and solicited for a DSA-certified Inspector of Record (IOR) firm. Bids were publicly opened and read on March 23, 2026, at 2:00 PM. Nine firms submitted proposals electronically via the district's PlanetBids portal, including TYR, Inc., Eagle Enterprises, HBI Inspections, ABG Inspections, Inc., Prodigal Investment Group LLC, KGCS Inspection, Vital Inspection Services Inc., Irick Inspections, Inc., DSA School Inspectors, Inc.

TYR, Inc. was identified as the most responsive firm and was selected based on a combination of factors including relevant work experience, completeness of the proposal, references, availability, and cost to provide inspector of record services for the West Valley College Wellness Center Project.

Coordination
This effort was coordinated with the vice chancellor of facilities development and operations, the general services department, the executive director of bond construction, Kitchell CEM, and Hensel Phelps.

Follow-up/Outcome
Upon Board approval, the district will finalize and issue the contract to TYR, Inc. in an amount not to exceed $700,000.00 and reject all other proposals.

11. Facilities Development & Operations

Subject	**11.5 CONSIDER APPROVAL OF AGREEMENT WITH CONSTRUCTION TESTING SERVICES, INC. FOR LABORATORY OF RECORD SERVICES FOR THE WEST VALLEY COLLEGE WELLNESS CENTER PROJECT – Recommendation: The Board of Trustees authorize the district to execute an agreement with Construction Testing Services, Inc. to provide laboratory of record services for the West Valley College Wellness Center Project, in an amount not to exceed $630,000.00, and reject all other proposals.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the district to execute an agreement with Construction Testing Services, Inc. to provide laboratory of record services for the West Valley College Wellness Center Project in an amount not to exceed $630,000.00, and reject all other proposals.

Prepared By: Travis Van't Hul

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding for this contract comes from the Measure W Bond Program and Capital Improvement Funds.

Reference(s)
This item is associated with the implementation of the WVC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure W Bond Program.

Pursuant to Title 24 of the California Code of Regulations, a Division of State Architect (DSA) approved and qualified Laboratory of Record is required for public school construction projects.

Background/Alternatives
Laboratory of Record services are required for the Wellness Center Project at West Valley College. Under Title 24 and Division of State Architect requirements, an approved Laboratory of Record must perform material testing and inspection services to verify compliance with approved construction documents and applicable codes.

The scope of services includes testing and inspection of structural steel, concrete, post-installed anchors, fireproofing, and other structural and building materials incorporated into the project.

A request for proposal, RFP 22-2526, was advertised and solicited for a DSA-certified Laboratory of Record (LOR) firm. Seven firms submitted proposals electronically via the district's PlanetBids portal. Bids were publicly opened and read on March 20, 2026, at 2:00 PM. The seven firms who submitted proposals included Construction Testing Services, Inc., Consolidated Engineering Laboratories, Achievement Engineering Corp, Signet Testing Laboratories, Inc., Ninyo & Moore, Smith-Emery and Twining, Inc..

Construction Testing Services, Inc. was identified as the most responsive firm and was selected based on a combination of factors including relevant work experience, completeness of proposal, references, availability, and cost to provide laboratory of record services for the West Valley College Wellness Center Project.

Coordination
This effort was coordinated with the vice chancellor of facilities development and operations, the general services department, the executive director of bond construction, Kitchell CEM, and Hensel Phelps.

Follow-up/Outcome
Upon Board approval, the district will finalize and issue the contract to Construction Testing Services, Inc. in an amount not to exceed $630,000.00 and reject all other proposals.

12. Colleges

Subject	**12.1 There are no items.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

13. Government Relations and Public Communications

Subject	**13.1 There are no items.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action

14. Board

Subject	**14.1 First Reading - BOARD POLICY 5015 on RESIDENCE DETERMINATION - Recommendation: The Board of Trustees conduct a first reading of Board Policy 5015 on Residence Determination and consider public comment.**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action | Discussion
Recommended Action	The Board of Trustees conduct a first reading of Board Policy 5015 on Residence Determination and consider public comment.

Prepared By: Chris Dyer

Reviewed By: Cade Story-Yetto

Approved By: Bradley Davis

Funding Source/Fiscal Impact
If approved, the revised BP 5015 would help remove a financial barrier for eligible veterans, active-duty military members, and other qualifying military-connected students by allowing them to receive resident tuition treatment or a nonresident tuition exemption as provided by state and federal law. To the extent this increases enrollment or retains students who might otherwise not enroll, WVMCCD may also generate apportionment-eligible FTES for those students.

Reference(s)
Title 5 Sections 54000 et seq.; Education Code Sections 68040 , 68086 and 76140

Background/Alternatives
This policy language was provided by the Community College League of California's (CCLC) Policy & Procedure Service, aligning with federal and state law for military-affiliated students. The federal Veterans Access, Choice, and Accountability Act and later amendments, now reflected in 38 U.S.C. § 3679(c) and California Education Code, require public colleges to provide in-state tuition treatment to qualifying veterans and other "covered individuals," including certain GI Bill and Chapter 31 beneficiaries, or risk VA disapproval of covered programs. BP 5015 makes clear that the normal one-year California residency rule has exceptions for qualifying active military, veterans, and certain military-connected students for tuition purposes.

Coordination
This policy went through the district's participatory governance process and was reviewed by the Academic Senates and College Councils of both colleges prior to review by District Council on March 10 and April 14, 2026, and by the Legislative Policy & Oversight Committee on April 22, 2026. Each body voted to recommend full approval by the Board.

Follow-up/Outcome
At the June 16, 2026, Board of Trustees meeting, approval of Board Policy 5015 on Residence Determination and the conclusion of the public comment period will be considered on the agenda. If adopted, this policy will be publicly available on the WVMCCD website. This policy and the corresponding Administrative Procedure will be incorporated into the websites of both Mission College and West Valley College. Both college's Enrollment Services offices with adjust residence procedures and fees to align with this adopted language.

File Attachments
BP 5015-Residence Determination for BOT 05.12.2026.pdf (91 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.1 Student Senate Update: Isaiah Tracy, Mission College | Leilany Huerta-Hernandez, West Valley College**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
15.1 WVC ASG report.pdf (3,349 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.2 Classified Senate Update: Andrae Macapinlac - West Valley College | Amanda Marshall - Mission College | Kay Van Kirk - District**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

15. Information Reports and Items for Future Board Consideration

Subject	**15.3 Academic Senate Update: Meg Farrell - West Valley College | Jeff Cormier - Mission College**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
15.3 MCASBoard Update 5.12.26 JC.pdf (2,045 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.4 Mission College President's Update: Seher Awan**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
15.4 MC Board Report - 05-12-26.pdf (7,318 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.5 West Valley College President's Update: Jennifer Taylor-Mendoza**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
15.5 WVC May 12 Board Report.pdf (3,157 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.6 Chancellor's Report: Bradley Davis**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

15. Information Reports and Items for Future Board Consideration

Subject	**15.7 Trustee Comments**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

16. Continuation of Closed Session, If Necessary

17. Reconvene Public Session, If Necessary

Subject	**17.1 Report of Closed Session Action**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

18. Meeting Closing

Subject	**18.1 Adjournment**
Meeting	May 12, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural