West Valley-Mission
Community College District

Tuesday, March 17, 2026
WVMCCD Board of Trustees Regular Meeting

West Valley College
Learning Resource Commons - Room 156
14000 Fruitvale Avenue
Saratoga, CA 95070
6:00 PM Public Session
6:01 PM Closed Session - Learning Resource Commons, Room 162
7:00 PM Public Session - Learning Resource Commons, Room 156
ZOOM - https://wvm-edu.zoom.us/j/4087419002
Meeting ID: 4087419002

1. Meeting Opening

Subject	**1.1 Roll Call**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural

1. Meeting Opening

Subject	**1.2 Board Member Virtual Participation pursuant to Government Code, § 54953 et seq., Teleconference Attendance for "Just Cause" or qualifying "Reasonable Accommodation" - Recommendation: The Board of Trustees approves the governing board member's participation in the board meeting virtually/remotely citing the "Just Cause" or qualifying "Reasonable Accommodation" provision of Gov. Code, § 54953 et seq., circumstance relating to the qualifying reason.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action, Discussion
Recommended Action	The Board of Trustees approves the governing board member's participation in the board meeting virtually/remotely citing the "Just Cause" or qualifying "Reasonable Accommodation" provision of Gov. Code, § 54953 et seq., circumstance relating to the qualifying reason.

1. Government Code section 54953

Pursuant to Government Code section 54953, a trustee may be eligible to attend a Board of Education meeting remotely with Just Cause, a qualifying Reasonable Accommodation, or during a proclaimed state of emergency or local emergency. To ensure compliance with the notice requirements of Gov. Code § 54953 et seq., the Board will maintain a standing Gov. Code § 54953 et seq. agenda item for each meeting.

a. Identify Just Cause submissions, if any.

Pursuant to Gov. Code § 54953 et seq., a trustee may attend the Board meeting remotely with a qualifying Just Cause. The Board will identify and approve any Just Cause submissions received for the current Board meeting.

b. Consider and take action on proclaimed state of emergency or local emergency requests, if any.

Pursuant to Section 54953.8, a trustee may attend the Board meeting remotely during a proclaimed state of emergency or local emergency and Board approval. Emergency. The Board will identify any state of emergency or local emergency requests received for the current Board meeting, provide a general description of the circumstances, and take action by majority vote to approve or deny the request.

c. Disclosure of individuals present at remote locations, if any, pursuant to Gov. Code § 54953 et seq.

A trustee attending a Board meeting remotely under Gov. Code § 54953 et seq. must publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the trustee, and the general nature of the member's relationship with any such individuals. Any trustee attending the current Board meeting remotely under Gov. Code § 54953 et seq will make this public disclosure.

1. Meeting Opening

Subject	**1.3 Oral Communication from the Public on Closed Session Agenda**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

Members of the audience may address the Board on any item listed on the Closed Session agenda. Comments will be limited to three (3) minutes per agenda item, with a total of fifteen (15) minutes of public comment on an item unless waived by the Board.

2. Closed Session

Subject	**2.1 Adjourn to Closed Session**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

2. Closed Session

Subject	**2.2 DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6) Provide direction to Interim Vice Chancellor of Human Resources, Laura Benson, and Chancellor Bradley Davis, District-designated representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA; and to Chancellor Bradley Davis, District-designated representative, regarding unrepresented groups.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

3. Opening Items

Subject	**3.1 Reconvene Public Session**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural

3. Opening Items

Subject	**3.2 Roll Call**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

3. Opening Items

Subject	**3.3 Pledge of Allegiance**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural

3. Opening Items

Subject	**3.4 Report of Closed Session Action**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

3. Opening Items

Subject	**3.5 Approval of the Order of the Agenda**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	Motion to approve agenda as presented.

3. Opening Items

Subject	**3.6 Acceptance of a $2,270,000 gift to the West Valley-Mission Community College District (WVMCCD) Foundation from Howard Gore and Kimberly Hawkins-Gore - Recommendation: The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a new $2,270,000 pledge from Howard Gore and Kimberly Hawkins-Gore.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a new $2,270,000 pledge from Howard Gore and Kimberly Hawkins-Gore.

Prepared By: Justin Tran

Reviewed By: Melissa Johns

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The WVMCCD Foundation received a multi-year $2,270,000 pledge from Howard Gore and Kimberly Hawkins-Gore to continue their support of scholarships, student grants, and experiential learning programs at West Valley College and Mission College. Added to their December 2025 donation of $230,000, this pledge signifies a total gift commitment of $2.5 million.

In recognition of their generosity, the district proposes the following honorary facility naming at West Valley College: The Howard and Kimberly Gore Student Services Center. A named facility in their honor would stand as a visible and enduring expression of their belief in our students and their confidence in our district's ability to transform lives and communities.

The donors will make annual contributions to support students in unpaid internships, scholarships, grants for nursing students, and business incubator grants for students who are starting or growing their own business. The donors will also establish an endowment to create an ongoing source of funds for initiatives that give students meaningful, real-world work experience as part of their academic journey.

The donors' first installment in the amount of $230,000 was received by the WVMCCD Foundation in December 2025. The donors intend to fulfill the remaining $2,270,000 donation according to the following pledge schedule:

- $1 million over five years ($215,000 annually 2026-29 and $140,000 in 2030) will provide direct program support for unpaid internships, business incubator grants, and scholarships.
- $900,000 in Spring 2026 will establish the principal of a new endowment at West Valley College to support student internships and work experience programming.
- $300,000 in additional endowment contributions ($100,000 annually, 2026–2028) will increase the endowment principal.
- $70,000 in 2029 will further augment the endowment principal.

Reference(s)
Board Policy 3820 Gifts: Governs acceptance of donations exceeding $10,000, which require prior Board approval.

Background/Alternatives
Howard Gore and Kimberly Hawkins-Gore are strong supporters of both West Valley College and Mission College. Their continued contributions reflect a strong commitment to student success, workforce preparation, and access to higher education.

Coordination
The gift was coordinated by associate vice chancellor of advancement Melissa Johns, president Jennifer Taylor-Mendoza, and vice president of strategy and equity Andrea Vizenor.

Follow-up/Outcome
The Office of Advancement and the WVMCCD Foundation will be responsible for the acceptance of the gift, accurate accounting of funds, endowment investment, and disbursement of scholarships and student grants.

3. Opening Items

Subject	**3.7 ESSP – Health, Equity, and Completion: A Core Academic Investment - Presented by: Yuko Kawasaki, Executive Director of Health Services at West Valley-Mission Community College District**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
3.7 Health Equity and Completion presentation March 17, 2026.pdf (4,883 KB)

3. Opening Items

Subject	**3.8 College of Adaptive Arts Update - Presented by: Nicole Kim, Executive Director of College of Adaptive Arts**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
3.8 CAA presentation 3-17-26.pdf (17,559 KB)

3. Opening Items

Subject	**3.9 Approval of the February 10, 2026 Meeting Minutes - Board of Trustees Meeting**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Minutes

3. Opening Items

Subject	**3.10 Report of the Audit and Budget Oversight Committee (ABOC) Committee Members: Oster Fish | Fong | Kepner**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

3. Opening Items

Subject	**3.11 Report of the Legislative and Policy Oversight Committee (LPOC) Committee Members: Grey | Kinman | Lamkin**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

3. Opening Items

Subject	**3.12 Oral Communication from the Public on items not on the agenda**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD OF TRUSTEES MEETINGS

Public Comments:

Public comment requests may be submitted electronically by emailing Board Clerk, Rebecca Alvarez at rebecca.alvarez@wvm.edu or via phone by calling 408-741-2072. Attendees may either request to speak by raising their hand at the meeting or via the zoom raise hand feature.

Please include the following information in your public comment request:

SUBJECT: COMMENTS FOR THE MEETING DATE OF:
TOPIC: _____
NAME: _____
TITLE: _____
ORGANIZATION (optional): _____
ADDRESS (optional): _____

How to address the Board (Speaking):
When it is your turn to address the Board, the Board Clerk will call your name based on the information provided above in the Public Comment Request.

Please note:
Per Board Policy 2345, three minutes may be allotted to each speaker with a maximum of 30 minutes per subject. No action or discussion shall be undertaken on any public comments except that members of the Board or its staff may briefly respond to or ask a question for clarification regarding statements made or questions posed by persons addressing the Board under this agenda item. The Board President may adjust the individual's allotted speaking time when multiple persons want to speak on the same subject.

4. Unfinished Business

Subject	**4.1 There are no items**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

5. Consent Agenda

Subject	**5.1 Approval of Consent Agenda**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	Motion to Approve Consent Agenda Items as Presented.

5. Consent Agenda

Subject	**5.2 CONSIDER APPROVAL OF FACULTY CONTRACT RENEWAL AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve faculty for second-year contracts for the 2026-2027 academic year.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve faculty for second-year contracts for the 2026-2027 academic year.

Prepared By: Joseph Morello and Sonia McVey

Reviewed By: Jennifer Taylor-Mendoza and Laura C. Benson

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funds are budgeted in accordance with the 2024–2027 agreement between the West Valley-Mission Community College District and the West Valley-Mission Federation of Teachers, AFT 6554. No additional fiscal impact is associated with this item.

Reference(s)
Education Code Sections §87608 and §87608.5 codify the process for contract (i.e., tenure-track) employees concluding their first and second-year contracts. This is also in accordance with the terms included in the negotiated contract for the West Valley–Mission Federation of Teachers, AFT 6554.

Background/Alternatives
The following faculty have completed their first contract and are recommended to receive a second contract for the **2026-27** academic year.

Name	Discipline	Hire Date
Enrico Antunes Lucato De Munno	Kinesiology	1/24/2025
Christine Leung	Continuing Education - Court Reporting	1/24/2025
Rosanna Alvarez	Ethnic Studies	8/22/2025
Justin Coburn	History	8/22/2025
Usiel Meraz Cerna	History	8/22/2025
Sara Roth	Child Studies	8/22/2025

Coordination
The tenure appraisal teams, provost and vice president of academic affairs and the college president recommend the above action.

Follow-up/Outcome
Additional one-year contracts will be processed following Board approval, and the tenure appraisal team will continue to evaluate the instructors' performance in the upcoming terms.

5. Consent Agenda

Subject	**5.3 CONSIDER APPROVAL OF FACULTY CONTRACT RENEWAL AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees approve the faculty listed below for a third contract covering two academic years, 2026-2027 and 2027-2028.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve the faculty listed below for a third contract covering two academic years, 2026-2027 and 2027-2028.

Prepared By: Joseph Morello and Sonia McVey

Reviewed By: Jennifer Taylor-Mendoza and Laura C. Benson

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funds are budgeted in accordance with the 2024–2027 Agreement between the West Valley-Mission Community College District and the West Valley-Mission Federation of Teachers, AFT 6554. No additional fiscal impact is associated with this item.

Reference(s)
Education Code §87609 (a-b) codifies the process for contract (i.e., tenure-track) employees concluding the final two years oftheir four-year tenure process. This is also in accordance with the terms included in the negotiated contract for West Valley–Mission Federation of Teachers, AFT 6554.

Background/Alternatives
The following faculty has completed their second contract and are recommended to receive their third contract for the **2026-27 and 2027-28** academic years.

Name	Discipline	Hire Date
Mark Johnson	Paralegal	8/23/2024
Luke Kwan	Interior Design	8/23/2024
Anthony Murray	Fashion Design	8/23/2024
Andres Calle	Computer Science	8/23/2024
Arlene Yalcin	Continuing Education – English Second Language Writing	8/23/2024

Coordination
The tenure appraisal teams, vice president of academic affairs and the college president recommend the above action.

Follow-up/Outcome
Additional two-year contracts will be processed following Board approval and the tenure appraisal team will continue to evaluate the instructors' performance in the upcoming terms.

5. Consent Agenda

Subject	**5.4 CONSIDER APPROVAL OF FACULTY CONTRACT RENEWAL AT MISSION COLLEGE | SECOND YEAR CONTRACTS - Recommendation: The Board of Trustees approves faculty for second-year contracts for the 2026-2027 academic year as outlined below.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approves faculty for second-year contracts for the 2026-2027 academic year as outlined below.

Prepared By: Lorrie Ranck

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funds are budgeted in accordance with the 2024–2027 Agreement between the West Valley-Mission Community College District and the West Valley-Mission Federation of Teachers, AFT 6554. No additional fiscal impact is associated with this item.

Reference(s)
Education Code Sections §87608 and §87608.5 codify the process for contract (i.e., tenure-track) employees concluding their first and second-year contracts. This is also in accordance with the terms included in the negotiated contract for the West Valley–Mission Federation of Teachers, AFT 6554.

Background/Alternatives
The following faculty have completed their first contract and are recommended to receive a second contract for the 2026-2027 academic year.

Name	Discipline	Hire Date
Brittany Lauren Botts	Ethnic Studies	8/22/2025
Teresa Castro	Counseling (Puente Program)	8/22/2025
Matthew Hamamjy	Business	1/24/2025
James Wyatt	Fire Protection Technology	8/22/2025

Coordination
The respective tenure appraisal teams, vice president of instruction, vice president of student services, and college president recommend the above action.
Follow-up/Outcomes
Additional one-year contracts will be processed following Board approval, and the tenure appraisal team will continue to evaluate the faculty performance in the upcoming terms.

5. Consent Agenda

Subject	**5.5 CONSIDER APPROVAL OF FACULTY CONTRACT RENEWAL AT MISSION COLLEGE - Recommendation: The Board of Trustees approves the faculty listed below for a third contract covering two academic years, 2026-2027 and 2027-2028.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approves the faculty listed below for a third contract covering two academic years, 2026-2027 and 2027-2028.

Prepared By: Lorrie Ranck

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funds are budgeted in accordance with the 2024–2027 Agreement between the West Valley-Mission Community College District and the West Valley-Mission Federation of Teachers, AFT 6554. No additional fiscal impact is associated with this item.

Reference(s)
Education Code §87609 (a-b) codifies the process for contract (i.e., tenure-track) employees concluding the final two years of their four-year tenure process. This is also in accordance with the terms included in the negotiated contract for West Valley–Mission Federation of Teachers, AFT 6554.

Background/Alternatives
The following faculty have completed their second contract and are recommended to receive their third contract for the 2026-2027 and 2027-2028 academic years.

Name	**Discipline**	**Hire Date**
Carla DiGennaro	Biology	8/23/2024
Calogero Monachino	Fire Protection Technology	8/23/2024
Ann Nguyen	Nursing	8/23/2024
Priscilla Pan	Chemistry	8/23/2024

Coordination
The respective tenure appraisal teams, vice president of instruction and college president recommend the action as outlined above.

Follow-up/Outcomes
Contracts will be processed following Broad approval, and the tenure appraisal team will continue to evaluate the faculty performance in the upcoming terms.

5. Consent Agenda

Subject	**5.6 CONSIDER APPROVAL TO GRANT TENURE FOR A FACULTY AT MISSION COLLEGE - Recommendation: The Board of Trustees grant early tenure for a faculty member at Mission College as outlined below.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees grant early tenure for a faculty member at Mission College as outlined below.

Prepared By: Lorrie Ranck

Reviewed By: Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funds are budgeted in accordance with the 2024–2027 Agreement between the West Valley-Mission Community College District and the West Valley-Mission Federation of Teachers, AFT 6554. No additional fiscal impact is associated with this item.

References
Education Code §87609 (a-b) codifies the process for contract (i.e., tenure-track) employees concluding the final year of their four-year tenure process. The negotiated contract for the West Valley–Mission Federation of Teachers, AFT 6554 indicates in Article 24B.6 that, "In exceptional circumstances, tenure may be recommended by a tenure track contract member's tenure appraisal team after two years if the tenure track contract member had tenure at a community college or four-year college or university before being hired by the District."

Background/Alternatives

Effective for the 2026-2027 academic year, the employee listed below will acquire regular (tenure) status at Mission College.

Name	Discipline	Hire Date
Shridevi (Shruti) Kumar	Physics	8/23/2024

Coordination
The tenure appraisal team, vice president of instruction, and college president have recommended the actions so noted for the above-listed employee.

Follow-up/Outcomes
Employment status changes will be made effective with the 2026-2027 academic year.

5. Consent Agenda

Subject	**5.7 CONSIDER APPROVAL OF MISSION COLLEGE PARTICIPATION IN THE 2026 ALL-AFRICAN DIASPORA EDUCATION SUMMIT (ADES) IN THE REPUBLIC OF GHANA, WEST AFRICA - Recommendation: The Board of Trustees approve up to fifteen Mission College faculty, staff, administrators and students to attend the All-African Diaspora Education Summit (ADES) in Ghana, September 24–October 3, 2026.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve up to fifteen Mission College faculty, staff, administrators and students to attend the All-African Diaspora Education Summit (ADES) in Ghana, September 24–October 3, 2026.

Prepared By: Yolanda Barnes, Ken Songco & Omar Murillo

Reviewed By: Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The estimated cost of attendance for fifteen employees to attend is $67,500. Funds from the Land Corporation International Fund and the West Valley College Faculty & Staff Professional Development Fund have been identified to support this initiative. The per person costs break down as follows:

Item	Cost
Registration Fee (includes food)	$1,495
Round Trip Airfare	$1,600
Hotel Accommodations	$1,405
Estimated cost per participant	$4,500
TOTAL COST - $4,500 X 15 PARTICIPANTS	**$67,500**

The registration fee includes general summit/breakout sessions, transportation to and from the airport in Accra, ground transportation to and from scheduled events, as well as a Cultural Tours package. Additional costs include airline travel, hotel accommodations, and other travel incidentals.

Reference(s)
AP6311 states: "Prior Board approval must be obtained for any travel at District expense if the total travel expense will exceed $10,000 for any one event or purpose, without regard to the number of individuals traveling."

The African American Male Education Network and Development (A²MEND) organization will host the All-African Diaspora Education Summit (ADES) from September 24 to October 3, 2026, in Ghana, Africa. Building on the unprecedented success and momentum of the 2022 and 2024 summits, ADES 2026 seeks to continue advancing the strategies and ideas that emerged from the previous convenings. The 2026 convening will invite 350 K-16 teachers/faculty, classified professionals, administrators, policymakers, and educational equity advocates from across the country who work on behalf of Black students.

The African American Male Education Network and Development (A²MEND) organization is a 501(c)(3) nonprofit led by African-American male educators who utilize their scholarly and professional expertise to foster institutional change within California's community college system to increase the success of African-American male students.

Background/Alternatives The 2026 All-African Diaspora Education Summit (ADES), being held in the ancestral homeland of African People, provides a one-of-a-kind professional development opportunity for African Americans and other employees that allows them to understand both the historic and current educational context that will create the space and freedom to reimagine how we teach and serve Black students. This convening will heal, restore, and reinvigorate African-American employees who have experienced the weight of working in spaces that have caused harm due to anti-blackness and racism.

Key objectives of ADES include the following:

- To center the experiences of Black learners
- To improve the educational outcomes of Black students throughout the educational pipeline
- To diversify study abroad opportunities for Black students
- To embed African-centered pedagogy, curriculum, and practices in our educational institutions
- To heal, restore, and reinvigorate Black educators
- To develop a repository of African-centered lesson plans and syllabi for educators seeking to adopt African-centered learning practices

Coordination
The ADES Planning Team, led by Yolanda Barnes and Ken Songco, launched the selection process in November 2025 to identify participants for the 2026 ADES cohort. With approval from the Mission College Executive Council, the following individuals have been selected to represent Mission College: Yolanda Barnes, Tyeshia Brown, Candice Brooks, Dr. Reelaviolette Botts, Nita Esparza, Dr. Maisha Jones, Mostafa Mortazaie, Elizabeth Ramirez, Ken Songco, Dr. J. Edward Stevenson, and Avery Taylor. Recruitment is currently underway to select four Mission College students to participate in the ADES 2026 cohort.

Follow-up/Outcome
At the conclusion of the summit, the 2026 ADES Cohort will advance the ongoing work of the Black Star Movement by focusing on scaling and institutionalizing African-centered pedagogy, curriculum, and practices at Mission College beginning in Fall 2027. The cohort will collaborate closely with the Black Academic Excellence (BAE) affinity group, the Office of Student Equity and Success, and college leadership to integrate Black Star Movement initiatives into the 2025–2028 Student Equity Plan. In doing so, Mission College will reaffirm and extend its commitment to the ADES initiative through 2030.

5. Consent Agenda

Subject	**5.8 CONSIDER APPROVAL OF MISSION COLLEGE TO ATTEND THE 2026 PATHWAYS TO EQUITY CONFERENCE - Recommendation: The Board of Trustees approve up to nine staff members (classified professionals, faculty, administrators) to attend the Pathways to Equity Conference in San Diego, California, from April 27-29, 2026.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve up to nine staff members (classified professionals, faculty, administrators) to attend the Pathways to Equity Conference in San Diego, California, from April 27-29, 2026.

Prepared By: Omar Murillo & Ken Songco

Reviewed By: Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding to attend this conference will be provided by the Mission College Student Equity & Achievement Program (SEAP). Below is the estimated cost of attendance for this conference for all 9 individuals:

Travel Expenses	
Item	**Cost Per Student**
Conference Registration	$100
Round Trip Airfare	$250
Lodging (4 days) Hyatt Regency Mission Bay Spa and Marina	$833
Meals (Dinner Sun-Tues)	$128
Ground Transportation & Mileage	$200
Total Cost Per Attendee	$1,511
Total Travel Cost For 9 Classified Professionals, Faculty, and Administrators	**$13,599**

Reference(s)
AP6311 states: "Prior Board approval must be obtained for any travel at District expense if the total travel expense will exceed $10,000 for any one event or purpose, without regard to the number of individuals traveling."

Background/Alternatives
The California Community Colleges Chancellor's Office will host the 2026 Pathways to Equity Conference - a statewide convening dedicated to advancing the implementation of the 2025–28 Student Equity Plans and supporting the goals outlined in Vision 2030. Throughout the conference, Student Equity Planning Teams will have dedicated opportunities to collaborate, share insights, and strengthen equity implementation efforts.

This year's theme, "Equity in Action: Collaborate. Implement. Transform.," invites practitioners to lead boldly, embrace inclusive strategies, and accelerate efforts to close equity gaps. Grounded in community-informed practices and alignment with the Guided Pathways framework, the conference will highlight initiatives that support disproportionately impacted students, strengthen equity leadership, and drive meaningful structural change across California's community colleges.

Coordination
The Office of Student Equity & Success will take the lead in coordinating the team of classified professionals, faculty, administrators from the Student Equity & Transformation Committee and Onboarding/Matriculation Work Group to attend the Pathways to Equity Conference pending Board approval. The following individuals have been selected to represent Mission College: Richard Alfaro, Inez Barragan, Yolanda Barnes, Connor Keese, Gaozong Park, Dr. Lusyna Kim-Narvaez, Dr. Omar Murillo, Ken Songco, and Kyle Stroud.

Follow-up/Outcome
Upon approval, travel arrangements, and registration will be confirmed for the Mission College team to attend the conference. The team will work together to develop the plans to form the new Student Equity Plan Implementation Teams and identify resources along with key faculty/classified professional leads, managers and schools/departments to carry out the activities of the 2025-2028 Student Equity Plan.

5. Consent Agenda

Subject	**5.9 CONSIDER APPROVAL OF MISSION COLLEGE STAFF TO ATTEND THE WESTERN ASSOCIATION OF EDUCATIONAL OPPORTUNITY PERSONNEL (WESTOP) CONFERENCE - Recommendation: The Board of Trustees approve four TRIO staff members (classified professionals, faculty and an administrator) to attend the 2026 Western Association of Educational Opportunity Personnel Conference in Honolulu, Hawaii, March 29 – April 1, 2026.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve four TRIO staff members (classified professionals, faculty and an administrator) to attend the 2026 Western Association of Educational Opportunity Personnel Conference in Honolulu, Hawaii, March 29 – April 1, 2026.

Prepared By: Manuel Salazar

Reviewed By: Omar Murillo & Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding to attend this conference, will be provided by the Mission College TRIO Classic and TRIO STEM programs. Below is an estimated cost of attendance for all 4 individuals:

Item	Cost
Travel Expenses Per Staff Member	
Registration	$675
Airfare	$770
Ground Transportation	$100
Lodging: 4 Nights, Single Room	$1,500
Meals	$250
Per Staff Total:	$3,295
TOTAL ESTIMATED TRIP COST:	$13,180

Reference(s)
AP6311 states: "Prior Board approval must be obtained for any travel at District expense if the total travel expense will exceed $10,000 for any one event or purpose, without regard to the number of individuals traveling." The proposed group travel expenditure is $13,180 for this Board item seeking approval.

Background/Alternatives
The Western Association of Educational Opportunity Personnel (WESTOP) is one of 10 regional associations dedicated to the professional development and support of educational equity personnel. WESTOP proudly represents nearly 800 professionals from TRIO and other educational access programs across the six regional chapters: Arizona, Northern California, Central California, Southern California, Nevada, and the Pacific Islands. Continuing with the tradition of rotating conference locations, this year's conference will be hosted in the Pacific Islands Chapter region.

With the theme of *"He meheuheu mai nā kūpuna – We Are the Stories We Inherit,"* this year's conference centers on the power of storytelling to guide, heal, and inspire. The 2026 professional development program will offer a dynamic mix of sessions focused on impactful TRIO leadership, student resilience and mental clarity, community-rooted practices, and the vital role of family and community in student success.

Coordination
The Mission College TRIO director, Manuel Salazar, will take the lead role in organizing all aspects of registration and travel for this conference.

Follow-up/Outcome
Upon approval, travel arrangements will be finalized and confirmed. This training directly impacts practices within Mission College's TRIO programs, including academic support models, first-generation student engagement strategies, financial literacy programming, and data-informed approaches to student persistence and completion.

Best practices, resources, and training materials collected at the conference will be shared with the broader Mission College TRIO community, including the Student Services Council, Counseling Division, and other academic support programs. This dissemination strengthens cross-department collaboration and reinforces campuswide efforts to improve equitable outcomes for disproportionately impacted students.

5. Consent Agenda

Subject	**5.10 CONSIDER APPROVAL OF WEST VALLEY COLLEGE PARTICIATION IN THE SPRING 2026 APAHE CONFERENCE - Recommendation: The Board of Trustees approve up to twelve staff members (staff, faculty and administrators) to attend the 2026 Asian Pacific Americans in Higher Education (APAHE) National Conference in Anaheim, California, April 12-14, 2026.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve up to twelve staff members (staff, faculty and administrators) to attend the 2026 Asian Pacific Americans in Higher Education (APAHE) National Conference in Anaheim, California, April 12-14, 2026.

Prepared By: Tanya Anderson

Reviewed By: Jennifer Taylor-Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funds from the West Valley College Asian American, Native Hawaiian, and Pacific Islander Student Achievement Program (AANHPI SAP) grant have been identified to support this initiative.
Below is the estimated cost of attendance for this conference for all 12 individuals:

Item	**Cost**
Registration Fee	$775
Round Trip Airfare	$800
Hotel Accommodations	$1,200
Ground Transportation	$100
Meals	$200
Cultural/Leadership Activity	$100
Estimated cost per participant (12)	$3,175
TOTAL ESTIMATED TRIP COST	**$38,100**

Reference(s)
AP6311 states: "Prior Board approval must be obtained for any travel at District expense if the total travel expense will exceed $10,000 for any one event or purpose, without regard to the number of individuals traveling."
In that the proposed group travel expenditure is $38,100, this Board item seeks such approval.

Background/Alternatives
APAHE is a national gathering of Asian American/Pacific Islander higher education educators, students, and allies to share their best practices, including other AANAPISI-designated institutions.

AANHPI SAP is a state-funded program intended to serve first-generation AANHPI SAP students with high financial need. The program was designed to support the development of strategies that align with the college's efforts to address disproportionate impact on its students. AAHNPI SAP is committed to the academic success, personal growth, and self-actualization of AAPI and other students. The spring conferences will support students' growth and success.

West Valley College is one of 51 California Community Colleges selected to implement The Asian American, Native Hawaiian, and Pacific Islander Student Achievement Program and is one of only 13 colleges selected for additional AANHPI SAP training and support through APAHE.

Coordination
Tanya Anderson, vice president of student affairs, along with counseling faculty member Hideo Ikeda, will coordinate attendance details for the Spring 2026 conference.

Follow-up/Outcome
Upon approval travel arrangements will be finalized and confirmed for 12 attendees from West Valley College.

5. Consent Agenda

Subject	**5.11 CONSIDER APPROVAL OF THE WEST VALLEY COLLEGE AND MISSION COLLEGE GLOBAL CITIZEN SEMINAR STUDY ABROAD PROGRAM IN SALZBURG, AUSTRIA - Recommendation: The Board of Trustees approve up to twenty students and four chaperones to attend the Study Abroad Global Citizenship Seminar in Salzburg, Austria, May 31 - June 11, 2026.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve up to twenty students and four chaperones to attend the Study Abroad Global Citizenship Seminar in Salzburg, Austria, May 31 - June 11, 2026.

Prepared By: Lance Shoemaker

Reviewed By: Rebecca Alvarez

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The estimated cost of attendance for twenty students and four employees to attend is $122,376. Funds from the Land Corporation project funds have been identified to support this initiative.

The per person costs break down is as follows:

Item	**Cost**
Accommodation	$249
Round-trip airfare	$1,500
Ground transportation during the program	$200
Meals (10 days)	$700
Entrance fees and program activities	$2450
TOTAL COST - $5,099 X 24 PARTICIPANTS	$122,376

Reference(s)
BP7400 and AP6311 state: "Prior Board approval must be obtained for any travel at District expense if the total travel expense will exceed $10,000 for any one event or purpose, without regard to the number of individuals traveling."

Background/Alternatives
The proposed dates of the Global Citizenship Study Alliance Seminar are May 31 - June 11 in Austria, with follow-up class meetings on June 23 and 25, 2026. The program will provide students with the opportunity to participate in a life-changing experience, which will expand their global perspective through academic enrichment.

The Global Citizenship Seminar has traditionally been offered through the West Valley College Study Abroad Program in partnership with the WVC Democracy Institute. This year, the opportunity was expanded to include students from both West Valley College and Mission College. To further broaden the program's reach, district employees also participated in the trip, helping to introduce and promote the Global Citizenship Seminar experience across the district. As part of the program, students complete an integrated academic course, *Business, Government, and Society,* taught by Professor Lance Shoemaker.

Students will be chosen for this trip through a highly competitive process, with more than 140 applicants competing for just 20 available spots. The selection committee consisted of three faculty members—Lance Shoemaker, Tim Kelly, and Janis Kea, each of whom has formally attended the Salzburg Global Seminar, along with Nichola Gutierrez, co-director of the Democracy Institute. In reviewing applications, the committee prioritized students who demonstrated strong academic potential, a clear understanding of and interest in the Seminar, and active involvement on campus. Special consideration was also given to students who had not previously had the opportunity to travel abroad, ensuring that the experience would be new and impactful for most participants.

The top ten 21st-century skills are adaptability, analysis/having a solution mindset, collaboration, communication, digital fluency, having an entrepreneurial mindset, empathy, resilience, self-awareness, and social and diversity awareness. Exploring other cultures and languages helps students hone these skills. Studying outside of their familiar environment will enable students to grow in maturity and broaden their intellectual curiosity. Students will also expand their understanding of the significance of being global citizens.

Coordination
Program logistics are being coordinated by Professor Lance Shoemaker in collaboration with the chancellor's office.

Follow-up/Outcome
Participating students and faculty will be invited to present a summary of the experience to the Board of Trustees.

5. Consent Agenda

Subject	**5.12 ACCEPTANCE OF THE U.S. DEPARTMENT OF EDUCATION FUND FOR THE IMPROVEMENT OF POSTSECONDARY EDUCATION (FIPSE) GRANT - Recommendation: The Board of Trustees approve West Valley College's acceptance of the $3,850,000 Improvement of Postsecondary Education grant awarded by the U.S. Department of Education to support the Foundations for Advancing America's Semiconductor Technician (FAAST) Workforce Program.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve West Valley College's acceptance of the $3,850,000 Improvement of Postsecondary Education grant awarded by the U.S. Department of Education to support the Foundations for Advancing America's Semiconductor Technician (FAAST) Workforce Program.

Prepared By: Joe Morello

Reviewed By: Jennifer Taylor Mendoza

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The U.S. Department of Education has awarded West Valley College $3.85 million dollars through the Fund for the Improvement of Postsecondary Education (FIPSE) program. Grant funds will be expended over a multi-year performance period in accordance with federal guidelines and an approved project budget. No local matching funds are required, and the award does not create an ongoing fiscal obligation for the district beyond the grant period.

Reference(s)
The Fund for the Improvement of Postsecondary Education (FIPSE) supports innovative postsecondary education initiatives that improve student outcomes and strengthen workforce pipelines aligned with national priorities, including advanced manufacturing and semiconductor workforce development.

Background/Alternatives
West Valley College was awarded this highly competitive FIPSE grant to launch FAAST: Foundations for Advancing America's Semiconductor Technician Workforce, a comprehensive workforce development initiative aligned with national semiconductor manufacturing priorities.

FAAST will establish new, industry-aligned curriculum and hands-on training pathways that prepare students for high-demand semiconductor technician careers. The program leverages partnerships with industry employers, research institutions, and K–12 partners to provide experiential learning, mentorship, and paid work-based learning opportunities. The initiative emphasizes equitable access, wraparound student supports, and clear pathways from education to employment. Acceptance of this grant enables West Valley College to expand its role as a regional workforce leader while addressing critical labor shortages in advanced manufacturing. There are no alternatives that would provide comparable scale, impact, or alignment with federal workforce priorities.

Coordination
The FAAST project will be administered by West Valley College under the leadership of the dean of the school of science and math, in coordination with academic affairs, strategy and equity, workforce Development, Fiscal Services, and external partners. All grant activities will comply with district policy and procedures, federal reporting, accountability, and audit requirements.

Follow-up/Outcome
Upon Board approval, West Valley College will formally accept the FIPSE award and begin project implementation. Grant funds will be received according to the federal disbursement schedule, and required fiscal and programmatic reports will be submitted throughout the grant period, beginning in Spring 2026.

5. Consent Agenda

Subject	**5.13 REVIEW AND RATIFICATION OF PURCHASE ORDER TRANSACTIONS - Recommendation: The Board of Trustees ratify the attached PO report.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees ratify the attached PO report.

Prepared By: Gina Venn

Reviewed By: Michael Robins and Ngoc Chim

Approved By: Bradley Davis

Funding Source/Fiscal Impact
There is no fiscal impact associated with this item.

Reference(s)
Education Code Section 81656 states that the governing board of a community college district must review the purchases of the district. District policy section BP 6330 states that purchase orders are subject to Board review every sixty (60) days. District policy section BP 6340 states that contracts are not enforceable obligations until they are ratified by the Board.

Background/Alternatives
Attached are the purchase orders issued in January 2026 that are more than $10,000. Purchase orders less than $10,000 are available for review upon request. The attached report is being provided so that larger expenditure items are separately identified for review by the Board of Trustees. Items appearing in the report will have, in some cases, been presented to the Board prior to issuance of a contract that was subsequently converted into a purchase order for payment purposes. Approval of this consent agenda item constitutes Board ratification of these purchase orders and their associated contracts, if any, unless said item(s) were already previously approved by the Board.

Coordination
The executive director of general services has reviewed this list with the vice chancellor of finance and administration.

Follow-up/Outcome
A monthly report will be generated for Board review.

File Attachments
07 – 2526 January Report - Final.pdf (72 KB)

5. Consent Agenda

Subject	**5.14 CONSIDER APPROVAL OF 2026-2027 SABBATICAL LEAVE REQUESTS - Recommendation: The Board of Trustees approve the proposed sabbatical leaves for the faculty members listed below.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve the proposed sabbatical leaves for the faculty members listed below.

Prepared By: Tina Leech and Monica Garcia

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funds are budgeted in accordance with the 2024–2027 agreement between the West Valley-Mission Community College District and the West Valley-Mission Federation of Teachers, AFT 6554.

References
West Valley-Mission Federation of Teachers/American Federation of Teachers, Local 6554 (WVMFT) Contract, Article 38; Accrediting Commission for Community and Junior Colleges, Standard III.A; Board Policy (BP) 7110 – Delegation of Authority; and Administrative Procedures (AP) 7341-Sabbaticals.

Background/Alternatives
In accordance with Article 38.5.1 of the WVMFT Contract, eligible faculty members have three options when applying for sabbatical leaves: one semester on full salary (=1.0 load), two semesters on one-half salary (=1.0 load, to be completed within a three semester period), or two consecutive semesters on full salary (=2.0 load; 2x the amount of work as one semester at full pay).

Each year, the district shall provide funding for eleven (11) semesters of sabbatical leaves (in addition to any unused leaves carried forward from previous years). The Sabbatical Leave Committee, which is composed of faculty and administrators, has reviewed the five (5) sabbatical leave applications received and recommended four (4) of them to be approved. The committee is submitting, via this board item, the list of recommendations to the Board of Trustees and Chancellor.

Board Policy (BP) 7110 – Delegation of Authority, delegates the authority to perform personnel actions such as sabbaticals. The WVMFT contract, however, stipulates in section 38.8.6 that the Board of Trustees is "solely" responsible for final decisions regarding applications. Until this discrepancy is resolved with the bargaining unit, Human Resources will continue to forward sabbatical leave approvals to the Board for action.

The following faculty members have been recommended to receive Sabbatical Leaves for the 2026-2027 Academic Year:

Name	College	Department	Semester	Synopsis
Baker, James	Mission College	Communications Studies	Fall 2026 and Spring 2027 (Two semesters at full pay; 2.0 load)	The sabbatical aims to improve understanding in areas of desired improvement. The plan is to take classes focused on counseling, clinical foundations, human life span development, crisis & trauma counseling, relationship counseling, and Gottman couple's therapy. A desired byproduct of these courses is healthier communications in professional and personal relationships, including interactions with colleagues, family, and students. As student needs continue to evolve (especially around mental health, motivation, and interpersonal challenges) having a stronger foundation in counseling principles will help engage more effectively, respond appropriately in moments of difficulty, and foster a more supportive learning environment. Additionally, a strong interest in counseling provides a great opportunity to explore the discipline while building useful skills for teaching. Recent shifts in general education patterns and potential impacts on enrollment, expanding expertise into a closely related field such as counseling provides valuable flexibility for the future.
Chakravarthy, Gayathri	Mission College	Academic Support Center	Fall 2026 (One semester at full pay; 1.0 load)	The sabbatical aims to gain competency in AI (artificial intelligence) by enrolling in courses that will assist in participating confidently in AI leadership in ways that are practical and empowering. Obtain a clear understanding of policies regarding national and California state standards regarding framing AI use agreements, checklists and blueprints for immediate use in the department. The courses will provide background and skills to critically evaluate AI-generated content for instructional use and the ability to offer training workshops to ASC tutors in these areas. Learn how to align AI content with standards and best practices for privacy, equity, and digital citizenship. Build solid knowledge base to address ethical challenges of AI use while maintaining a focus on shaping personalize learning (important in tutoring) in addition to practical approaches to enhancing tutoring techniques through generative AI chats.
Chen, Serkuang	West Valley College	Mathematics	Fall 2026 (One semester at full pay; 1.0 load)	The project addresses a central challenge in entry-level mathematics: engaging students who have struggled with math or feel disconnected from abstract content. When students analyze data that connects to their majors, communities, and future careers, the material becomes more meaningful, increasing motivation, empowerment, and sense of belonging. Public data sources that are current and relevant, such as those provided through Open Government Data (OGD) initiatives and other reputable open-data repositories, will be evaluated against student learning objectives. Datasets will be extracted, documented, and structured for instructional use, with sample inquiry-based activities mapped to core concepts in descriptive and inferential statistics. Project deliverables will include a curated dataset library and aligned instructional materials in a public Git-based repository that provides open access, version control, and clear contribution and update procedures, as well as hands-on workshops for WVM faculty across disciplines and proposals to conferences. By supplying ready-to-use, well-documented datasets and activities that are current, accessible, inclusive, and aligned with institutional equity and data-literacy goals, this work will strengthen pathways in statistics and data science and enhance the overall quality of students' educational experiences.
Thompson, Teresa	West Valley College	Accounting/ Business	Fall 2026 and Spring 2027 (Two semesters at full pay; 2.0 load)	The sabbatical is to dedicate focused time to two major writing projects that will both strengthen teaching practices and contribute meaningfully to the field of accounting and higher education pedagogy. First-complete an open-access textbook for Introduction to Financial Accounting that addresses the need for affordable, engaging, and equity-minded materials to help students connect accounting concepts to real-world business contexts. Second-develop a Creative Commons-licensed text, the goal is to make the material accessible not only to West Valley College students but also to instructors and learners at other institution. Lastly, work on a book for higher-education instructors exploring how creativity, play, and authentic connections can improve student engagement and combat burnout in the classroom. This project responds to ongoing challenges faculty face such as declining student motivation, post-pandemic disengagement, and widespread instructor fatigue.

Coordination
The Sabbatical Leave Committee has reviewed the applications and forwarded its recommendations to the chancellor. The chancellor has approved the above candidates for Sabbatical Leaves as indicated.

Follow-up/Outcome
A report will be prepared by each faculty member granted a sabbatical leave. The written compliance report shall be filed with the Sabbatical Leave Committee by the fifth Friday of the semester of a member's return to duty. The Sabbatical Leave Committee will review each report to ensure that all sabbatical leave expectations are achieved.

5. Consent Agenda

Subject	**5.15 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES – Recommendation: The Board of Trustees approve the listed items.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action (Consent)
Recommended Action	The Board of Trustees approve the listed items.

Prepared By: Rose Jackson, Quyen Lenshoek and Choua Wu

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

I. Appointment(s)

Classified
- Adan (Adam) Munoz, Custodian, WVMCEA Unit, Range 49 ($5,712.25-$7,454.50), Facilities, West Valley-Mission Community College District, 100% of full-time, 12 months per year, effective March 23, 2026. Position ID# DC2044. Fund 110-General Fund.
- Alfredo Cardona, Enrollment and Financial Services Advisor, WVMCEA Unit, Range 57 ($6,733.42-$8,833.25), Admissions & Records, Mission College, 100% of full-time, 12 months per year, effective April 6, 2026. Position ID# MC1020. Fund 110-General Fund (0.90) and Fund 134-Financial Aid State BFAPII Fund (0.10).
- Gia Ha, Program Analyst, WVMCEA Unit, Range 67 ($8,366.92-$11,027.67), Strategy and Equity, West Valley College, 100% of full time, 12 months per year, effective April 13, 2026. Position ID# WC1118. Fund 133-SEAP Student Equity & Achievements 25/26 Fund.

Supervisor
- Christopher Singleton, Police Sergeant, Supervisor Unit, Range 34 ($11,748.75-$15,739.08), District Police, West Valley-Mission Community College District, 100% of full-time, 12 months per year, effective March 23, 2026. Position ID# DSV016. Fund 110-General Fund (0.75) and Fund 139-Parking Fund (0.25).

II. Transfer(s)

Classified
- Juliann (Jules) Fisk, WVMCEA Unit, *from* Administrative Specialist, Range 69 ($8,741.33-$11,546.17), Non-Credit, West Valley College, 100% of full-time, 12 months per year *to* Administrative Specialist, Range 69 ($8,741.33-$11,546.17), Health & Human Development, West Valley College, 100% of full-time, 12 months per year; effective March 18, 2026. From Position ID# WC1047 to Position ID# WC1069. Fund 110-General Fund.

III. Leaves

Classified
- Yingju (Christina) Chu, Senior Information Technology Analyst, Information Technology, WVMCEA Unit, Range 94 ($15,498.75-$19,525.67), West Valley-Mission Community College District, 100% of full time, 12 months per year, Health Care Leave; effective March 22, 2026, through July 31, 2026. Position ID# DC1046. Fund 110-General Fund.
  Rationale: Medical leave of absence covered under Article 8.7 of the WVMCEA Collective Bargaining Agreement.

6. Advancement

Subject	**6.1 Acceptance of a $10,000 gift to the West Valley-Mission Community College District (WVMCCD) Foundation from the Paisley Family Fund at Fidelity Charitable - Recommendation: The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $10,000 donation from the Paisley Family Fund.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $10,000 donation from the Paisley Family Fund.

Prepared By: Justin Tran

Reviewed By: Melissa Johns

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The WVMCCD Foundation received a $10,000 donation from the Paisley Family Fund to support the West Valley College men's soccer program. Funds will be applied to program needs such as equipment, travel, program development, and enhancements that strengthen the student-athlete experience.

Reference(s)
Board Policy 3820 Gifts: Governs acceptance of donations exceeding $10,000, which require prior Board approval.

Background/Alternatives
The Paisley Family Fund has supported the athletics programs at West Valley College for several years and continues to demonstrate a strong commitment to student-athlete success.

Coordination
The gift was coordinated by men's soccer coach Gaspar Silveira, and associate vice chancellor of athletics, John Vlahos.

Follow-up/Outcome
The Office of Advancement and the WVMCCD Foundation will be responsible for the acceptance of the gift and accurate accounting of funds.

6. Advancement

Subject	**6.2 Acceptance of a $10,000 gift to the West Valley-Mission Community College District (WVMCCD) Foundation from Saratoga Retirement Community - Recommendation: The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $10,000 pledge from Saratoga Retirement Community.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the WVMCCD Foundation and the district administration to accept a $10,000 pledge from Saratoga Retirement Community.

Prepared By: Justin Tran

Reviewed By: Melissa Johns

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The WVMCCD Foundation received a $10,000 pledge from Saratoga Retirement Community to support the Community Wellness Partner Program at West Valley College. Funds will support the School of Health and Human Development in administering program activities that prepare students for careers in health and wellness. Saratoga Retirement Community will fulfill the pledge through twelve monthly payments beginning February 2026 and ending October 2026. This gift represents a substantial financial increase in the donor's support of West Valley College since their first contribution in 2011.

Reference(s)
Board Policy 3820 Gifts: Governs acceptance of donations exceeding $10,000, which require prior Board approval.

Background/Alternatives
Saratoga Retirement Community is a continuing care retirement community located in Saratoga. The donor wishes to join the Community Wellness Partner Program at West Valley College to support internships, apprenticeships, and related program activities that strengthen the regional health and wellness workforce. Saratoga Retirement Community regularly partners with local organizations to promote educational enrichment and intergenerational connection for its residents.

Coordination
The gift was coordinated by dean of the school of health and human development Erika Vargas, and associate vice chancellor of advancement Melissa Johns.

Follow-up/Outcome
The Office of Advancement and the WVMCCD Foundation will be responsible for the acceptance of the gift and accurate accounting of funds. The school of health and human development will ensure that all expenditures comply with the gift restrictions.

7. Human Resources

Subject	**7.1 ADMINISTRATIVE PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

Prepared By: Choua Wu and Rose Jackson

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

I. Interim Appointment(s)

- Kevin Cartier, Interim Director, Information Technology, Information Systems, West Valley-Mission Community College District, Range 27 ($17,350.50-$21,630.58 per month); effective March 18, 2026 through June 30, 2026. Position ID# DAD03T. Fund 110-General Fund. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $17,111-$42,031 on an annual basis.
  Rationale: To fill a vacant position on an interim basis to service the Information Systems Cybersecurity & Infrastructure group.

7. Human Resources

Subject	**7.2 RENEW ADMINISTRATOR CONTRACTS - Recommendation: The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

Prepared By: Monica Garcia and Areli Ortiz

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

A two-year contract renewal is due for the following administrators:

Name	Title	Range
Jorge Gutierrez	Police Captain	28
Tonya Hersch	Dean (Creative Arts and Communication)	25
Andrea Vizenor	Vice President, Strategy and Equity	30
Katie Lynn Woods	Director, Marketing and Public Relations	21

Administrators are also eligible for compensation in the form of fringe benefits, which are limited by the coverage selected from $17,111-$42,031 on an annual basis.

Funding Source/Fiscal Impact
Funding for all positions is included in the regular budget development process.

References
Education Code Section 72411 and Section IV of the Administrative Handbook. Full explanation of salary ranges referenced in this Board item can be found at this link: https://www.wvm.edu/services/human-resources/salary-schedules.html.

Background/Alternatives
The district, in accordance with the Administrative Handbook, provides academic and classified administrators with two-year renewal of standard employment contracts.

Coordination
Human Resources staff confirmed satisfactory evaluation status of the above-listed administrators. The administrators above are due for a two-year contract renewal as their current contracts end June 30, 2026. The length of the new contract will be from July 1, 2026, through June 30, 2028.

Follow-up/Outcome
Upon Board approval, and at the appropriate time, human resources staff will prepare contracts and meet with the administrators to sign their new contracts. The administrators will be issued new contracts according to the dates stipulated above.

7. Human Resources

Subject	**7.3 SEASONAL AND STUDENT WORKER SALARY SCHEDULES - Recommendation: The Board of Trustees approve the proposed seasonal and student worker salary schedules as presented.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees approve the proposed seasonal and student worker salary schedules as presented.

Prepared By: Monica Garcia and Areli Ortiz

Reviewed By: Laura C. Benson

Approved By: Bradley Davis

Funding Source/Fiscal Impact
This is a statutory change that will not require a change to the 2025-2026 Budget.

Reference(s)
Section 1182.12 of the State of California Labor Code and Local City and County wage ordinances.

Background/Alternatives
In accordance with Section 1182.12 of the Labor Code, the State of California and the City of Saratoga increased their minimum wage to $16.90 in 2026. Additionally, under the local ordinance, which adjusts minimum wage annually based on the regional consumer price index (CPI), the City of Santa Clara's minimum wage increased to $18.70 per hour. Based on these adjustments, Human Resources is proposing the following salary schedules, which represent an approximate 10% above the City of Santa Clara to keep the district in a leadership position regarding salaries. The increases will be effective the next pay period after April 1, 2026:

Short Term Hourly Employees: Accounting/Cashiering Assistant, Clerical/General Assistant, Tutorial/LATC Assistant, Parking Assistant		
	Hourly Rate	
Level I	$20.50	Entry/Trainee level
Level II	$22.50	Intermediate level
Level III	$24.50	Skilled level

Student Employees: Child Development Center		
	Hourly Rate	
CDC I	$20.50	On call, student worker substitute
CDC II	$21.50	Student Intern
CDC III	$22.50	On call student workers or interns
CDC IV	$23.50	Teacher substitute

Student Employees: Accounting/Cashiering Assistant, Clerical/General Assistant, Physical Education Assistant			
	Step 1	Step 2	
Level I	$20.50	$21.00	Entry/Trainee level
Level II	$21.25	$21.75	Intermediate level
Level III	$22.00	$22.50	Skilled level

Student Employees: Instructional/Lab Assistant, Tutor/Peer Assistant/Security Assistant, Technical Assistant			
	Step 1	Step 2	
Level I	$23.00	$23.50	Entry/Trainee level
Level II	$23.75	$24.25	Intermediate level
Level III	$24.50	$25.00	Skilled level

The last increase to the student and short-term hourly salary schedule was January 1, 2022.

Coordination
The interim vice chancellor of human resources and executive director of human resources operations met with both Mission College and West Valley College administrators to review the proposed changes.
All are in favor of the increases.

Follow-up/Outcome
Human Resources will coordinate with payroll, and district and college management to implement and administer the revised student and seasonal worker salary schedules.

File Attachments
2026 Seasonal Worker Salary Schedule.pdf (88 KB)
2026 Student Worker Salary Schedule.pdf (93 KB)

8. Business and Finance

Subject	**8.1 There are no items.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

9. Public Safety

Subject	**9.1 There are no items.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

10. Information Systems

Subject	**10.1 There are no items.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

11. Facilities Development & Operations

Subject	**11.1 CONSIDER APPROVAL OF THE CONTRACT INCREASE WITH HENSEL PHELPS CONSTRUCTION COMPANY FOR THE ELEVATOR, STEEL, AND EXTERIOR GLAZING DESIGN-ASSIST FOR THE PHYSICAL EDUCATION/WELLNESS CENTER PROJECT AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees amend the existing agreement with Hensel Phelps Construction Company to incorporate an increase of $9,562,706.00 for the Elevator, Steel, and Exterior Glazing as a part of Guaranteed Maximum Price (GMP) for the Wellness Center Project at West Valley College.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees amend the existing agreement with Hensel Phelps Construction Company to incorporate an increase of $9,562,706.00 for the Elevator, Steel, and Exterior Glazing as a part of Guaranteed Maximum Price (GMP) for the Wellness Center Project at West Valley College.

Prepared By: Travis Van't Hul

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding for this contract comes from the Measure W Bond Program and Capital Improvement Funds.

Reference(s)
This item is associated with the implementation of the WVC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure W Bond Program.

Background/Alternatives
On September 10, 2024, the Board approved the award of a design-build contract to Hensel Phelps Construction Co. in the amount of $6,951,832.00 for the West Valley College Physical Education / Wellness Center Project. On October 10, 2024, the district entered into a design-build pre-construction services agreement, which establishes the terms and conditions for the Design Build Entity's (DBE) design professional services. These services include programmatic design, development of construction documents, and submission to the Division of State Architect (DSA).

This project uses a progressive design-build delivery method, which allows key construction trade packages to be competitively procured and incorporated into the project in phases as the design advances. As part of this process, the district in collaboration with Hensel Phelps conducted competitive procurement for the mechanical, electrical, plumbing, and fire protection (MEPF) trades. On January 20, 2026, the board authorized the formal incorporation of the MEPF Guaranteed Maximum Price (GMP) into the contract in the amount of $29,337,448.00.

The district has continued to work in collaboration with Hensel Phelps to conduct competitive procurement of additional design-assist trades including elevators, steel, and exterior glazing. The selected design-assist trade partners will work collaboratively with Hensel Phelps and Cannon Design during both the design and construction phases of the project. Their involvement will support design coordination, constructability reviews, identification of cost-saving opportunities, and coordinated three-dimensional Building Information Modeling (BIM). This approach minimizes construction-phase issues and results in time and cost savings for the district.

The elevator, steel, and exterior glazing design-assist Guaranteed Maximum Price (GMP) buyout will represent approximately 10% of the project's final GMP.

Board approval is requested to authorize the formal incorporation of the elevator, steel, and exterior glazing design-assist Guaranteed Maximum Price (GMP) scope into the contract.

This will allow the project to proceed with both design and construction work by design-assist trade partners while maintaining alignment with the approved project budget.

Contract Change Requests:
- Change Order #004 ($9,562,706.00):
  (1) PCO 026: Establish GMP 2 funding for Design Assist Trade Partners, including TK Elevator Corporation, Gayle Manufacturing Company, and RankerAMG, Inc.

Financial Summary:

• Original Contract Amount:	$6,951,832.00
• Change Order #001:	$254,736.00
• Change Order #002:	$1,746,848.00
• Change Order #003:	$29,337,448.00
• Change Order #004:	$9,562,706.00
• Total CCR Amount:	$40,901,738.00
• Adjusted Contract Amount:	$47,853,570.00

Coordination
This effort was coordinated with the vice chancellor of facilities development and operations, the general services department, the executive director of bond construction, the associate vice chancellor of intercollegiate athletics, Kitchell CEM, and Hensel Phelps.

Follow-up/Outcome
Upon Board approval, the district will execute an amended agreement, increasing the contract by $9,562,706.00.

11. Facilities Development & Operations

Subject	**11.2 CONSIDER APPROVAL OF THE CONTRACT INCREASE WITH PRODIGAL INVESTMENT GROUP DOING BUSINESS AS (DBA) PREMIER INSPECTION SERVICES FOR THE LIBRARY RENOVATION INSPECTION SERVICES AGREEMENT AT MISSION COLLEGE - Recommendation: The Board of Trustees ratify Contract Change Requests #1 and #2 for a total increase of $85,000.00 to the contract with Prodigal Investment Group doing business as (dba) Premier Inspection Services for the Library Renovation Inspection Services Agreement at Mission College.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees ratify Contract Change Requests #1 and #2 for a total increase of $85,000.00 to the contract with Prodigal Investment Group doing business as (dba) Premier Inspection Services for the Library Renovation Inspection Services Agreement at Mission College.

Prepared By: Joseph Martinez

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding for this contract comes from the Measure W Bond Program.

Reference(s)
This item is associated with the implementation of the Mission College Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure W Bond Program.

Background/Alternatives
On July 16, 2024, the Board awarded a contract to Prodigal Investment Group doing business as Premier Inspection Services in the amount of $251,000 for Division of State Architect required project inspection services for the Mission College Library Renovation project. The district executed the inspection services agreement on July 23, 2024.

The original contract duration anticipated construction from July 2024 through September 2025. Due to schedule extensions resulting from design revisions, owner requested scope adjustments, and contractor related impacts, the construction schedule has been extended through May 2026.

Under Division of State Architect requirements, third party inspection services must be maintained for the full duration of active construction. As a result, additional inspection services are required to support the extended project timeline.

Contract Change Requests:

- CCR #1 ($3,750): Covers inspection and DSA administrative services associated with relocation of the Fire Alarm Control Panel to the TAV Building.
- CCR #2 ($81,250): Extends inspection services through May 2026 to align with the revised construction schedule.

Financial Summary:

Original Contract Amount:	$251,000.00
Contract Change Request (CCR) #1:	$3,750.00
Contract Change Request (CCR) #2:	$81,250.00
Total CCR Amount:	$85,000.00
Adjusted Contract Amount:	$336,000.00

Coordination
This effort was coordinated with the vice chancellor of facilities development and operations, the general services department, the executive director of bond construction, and Gilbane Building Company.

Follow-up/Outcome
Upon Board approval, the district will execute an amended agreement, increasing the contract by $85,000.00 for the Library Renovation Inspection Services Agreement at Mission College.

11. Facilities Development & Operations

Subject	**11.3 CONSIDER APPROVAL OF AGREEMENT WITH NINYO & MOORE FOR GEOTECHNICAL OBSERVATION AND TESTING SERVICES FOR THE WEST VALLEY COLLEGE WELLNESS CENTER – Recommendation: The Board of Trustees authorize the district to execute an agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants for geotechnical observation and testing services for the West Valley College Wellness Center, in an amount not to exceed $196,300.00.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the district to execute an agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants for geotechnical observation and testing services for the West Valley College Wellness Center, in an amount not to exceed $196,300.00.

Prepared By: Travis Van't Hul

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
Funding in the amount of $196,300.00 will be provided through the Measure W Bond Program and Capital Improvement Funds.

Reference(s)
This item is associated with the implementation of the West Valley College Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure W Project Priority List.

Pursuant to Title 24 of the California Code of Regulations, Division of the State Architect approved and qualified geotechnical testing and inspection laboratories are required for public school construction projects. Ninyo & Moore meets all applicable DSA qualification requirements.

Background/Alternatives
In anticipation of the Wellness Center Increment 1 site preparation and utilities construction scheduled to begin in June 2026, the district requested a proposal for required geotechnical observation and testing services.
Pursuant to Title 24 and Division of the State Architect requirements, geotechnical testing and inspection must be performed during earthwork and foundation activities to verify compliance with approved plans, soil conditions, and structural design assumptions.

The proposed scope of services includes:

Review of geotechnical submittals and responses to contractor requests for information during construction
- Observation of excavation, site preparation, foundation subgrade, and removal of unsuitable materials
- Laboratory testing of soils, backfill materials, and aggregate base
- Field density testing of compacted soils and trench backfill
- Observation and testing of utility trench backfill operations
- Attendance at project coordination meetings and preparation of daily inspection reports
- Preparation of interim and final verified reports submitted to the Division of the State Architect

These services are required to ensure structural integrity, regulatory compliance, and proper documentation throughout site development.

Coordination
This effort was coordinated with the vice chancellor of facilities development and operations, the general services department, the executive director of bond construction, and Kitchell CEM.

Follow-up/Outcome
Upon Board approval, an agreement will be issued to Ninyo & Moore Geotechnical and Environmental Sciences Consultants to provide geotechnical observation and testing services for the Wellness Center at West Valley College, in an amount not to exceed $196,300.00.

11. Facilities Development & Operations

Subject	**11.4 CONSIDER APPROVAL OF THE AGREEMENT WITH NINYO & MOORE FOR LAB OF RECORD SERVICES FOR THE COLLEGE PERFORMING ARTS CENTER AT WEST VALLEY COLLEGE - Recommendation: The Board of Trustees authorize the district to execute an agreement with Ninyo & Moore to provide Laboratory of Record services for the West Valley College Performing Arts Center, in an amount not to exceed $500,000.00, and reject all other proposals.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees authorize the district to execute an agreement with Ninyo & Moore to provide Laboratory of Record services for the West Valley College Performing Arts Center, in an amount not to exceed $500,000.00, and reject all other proposals.

Prepared By: Duke Sonderegger

Reviewed By: Terrance DeGray

Approved By: Bradley Davis

Funding Source/Fiscal Impact
This contract will be dual funded from Measure W Bond Funds and state funds.

Reference(s)
This item is associated with the implementation of the West Valley College Facilities Master Plan, the WVMCCD 5-year Construction Plan, and Measure W bond program.
Pursuant to Title 24 of the California Code of Regulations, a Division of the State Architect approved and qualified Laboratory of Record is required for public school construction projects.

Background/Alternatives
Laboratory of Record services are required for the Performing Arts Center project, which includes new construction of the Music Building and renovation of the Theater at West Valley College. Under Title 24 and Division of the State Architect requirements, an approved Laboratory of Record must perform material testing and inspection services to verify compliance with approved construction documents and applicable codes.

The scope of services includes testing and inspection of structural steel, concrete, fiber reinforced polymer systems, and other structural and building materials incorporated into the project.

Request for Proposals RFP 14-2526 was advertised and solicited from DSA certified Laboratory of Record firms. Five proposals were received through the district's PlanetBids portal on February 5, 2026.

Ninyo & Moore was determined to be the most responsive and qualified firm based on competitive cost, experience, and demonstrated expertise with comparable projects.

Coordination
This effort was coordinated with the vice chancellor of facilities development and operations, the general services department, the executive director of bond construction, and Kitchell CEM.

Follow-up/Outcome
Upon Board approval, the district will enter into an inspection services agreement with Ninyo & Moore for the Performing Arts Center at West Valley College, in an amount not to exceed $500,000.00.

12. Colleges

Subject	**12.1 There are no items.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

13. Government Relations and Public Communications

Subject	**13.1 There are no items.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action

14. Board

Subject	**14.1 ADOPT RESOLUTION NO. 26031701 PROCLAIMING APRIL 13-17, 2026 AS CLASSIFIED PROFESSIONALS WEEK IN THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT - Recommendation: The Board of Trustees adopt Resolution No. 26031701 proclaiming April 14-18, 2025 as Classified Professionals Week in the West Valley-Mission Community College District.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees adopt Resolution No. 26031701 proclaiming April 13-17, 2026 as Classified Professionals Week in the West Valley-Mission Community College District.

Prepared By: Rebecca Alvarez

Reviewed By: Cade Story-Yetto

Approved By: Bradley Davis

Funding Source/Fiscal Impact
There is no cost associated with the adoption of this resolution.

Reference(s)
In 1986, the California State Legislature declared the third full week of May as California Classified School Employee Week in order to acknowledge classified staff contributions in the education of California's students. Schools and districts statewide take this opportunity to recognize the work of their classified professionals. The celebration is held in April to prevent any overlap with the commencement ceremonies at either college.

Background/Alternatives
The district's dedicated and committed classified professionals are especially deserving of this recognition. Classified staff provide vital services to the colleges and the students of the district by contributing to the positive instructional environment, providing for the successful operation of the district, ensuring the welfare and safety of the district's students, contributing to the governance of the district and colleges, and striving for excellence in all areas of the educational community.

District classified staff members hold many different positions, but they share one goal: the success of the students they serve.

Coordination
The chancellor, the college presidents, and the classified senate presidents reviewed this proposal.

Follow-up/Outcome
Following adoption by the Board, classified staff from the West Valley and Mission classified senates, as well as the district classified senate, will begin planning campus-wide recognition events and other celebratory activities in honor of Classified Professionals Week.

File Attachments
14.1 CAP 2026 Resolution for WVMCCD BOT.pdf (184 KB)

14. Board

Subject	**14.2 NOMINATION OF DR. LUSYNA KIM-NARVAEZ FOR THE COMMUNITY COLLEGE CLASSIFIED EMPLOYEE OF THE YEAR AWARD - Recommendation: The Board of Trustees endorse Dr. Lusyna Kim-Narvaez as the West Valley-Mission Community College District nominee for the Community College Classified Employee of the Year award sponsored by the Board of Governors, State Chancellors Office, and Foundation for the California Community Colleges.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action, Action (Consent)
Recommended Action	The Board of Trustees endorse Dr. Lusyna Kim-Narvaez as the district nominee for the Community College Classified Employee of the Year Award, sponsored by the Board of Governors, State Chancellor's Office, and Foundation for the California Community Colleges.

Prepared By: Omar Murillo & Kenneth Songco

Reviewed By: Seher Awan

Approved By: Bradley Davis

Funding Source/Fiscal Impact
This endorsement carries with it no fiscal impact.

Reference(s)
Annually, the Board of Governors, State Chancellor's Office, and Foundation for the California Community Colleges solicit nominations for the Community College Classified Employee of the Year awards. The purpose of this award is to recognize outstanding employees throughout the California community college system. Only one nominee may be submitted per district. Up to six awards are presented and the recipients are recognized at the May meeting of the Board of Governors. More information on this award may be obtained at the following link to the California Community Colleges Chancellors Office website: http://www.cccco.edu.

Background/Alternatives
Nominees are evaluated based on their demonstrated commitment to Vision 2030 and equitable student outcomes, professional ethics and standards, service to diverse student populations, and leadership beyond their local institution.

Evaluation criteria include:

- Involvement in college and district activities
- Ability to organize and lead within the work environment
- Promotion of open communication among work groups
- Willingness to exceed job expectations
- Participation in employee, community, or statewide professional organizations
- Demonstrated service above and beyond assigned duties

The call for nominations was issued statewide in January 2026. The two colleges follow an internal rotation process under which the district nominee alternates annually among the two colleges. Each area may nominate eligible district employees during its designated cycle.

Coordination
The nominee was selected through consultation with the Executive Management Team. The nomination form was completed by Mission College Vice President of Student Services Omar Murillo and is attached for Board review.

Follow-up/Outcome
Following endorsement of this nominee by the Board, the complete nomination packet will be submitted to the State Chancellors Office by the April 3, 2026 deadline.

File Attachments
2026-classified-employee-awards-program-nomination-form - Lusyna Narvaez.pdf (377 KB)

14. Board

Subject	**14.3 APPOINTMENT OF AN AD HOC COMMITTEE FOR VACANCIES ON THE CCCT BOARD - Recommendation: That Board President Adrienne Grey appoint an ad hoc committee to review candidate information for the current vacancies on the California Community Colleges Trustees (CCCT) Board. The ad hoc committee will make candidate recommendations to the Board of Trustees for its vote at the April 21, 2026, meeting.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	That Board President Adrienne Grey appoint an ad hoc committee to review candidate information for the current vacancies on the California Community Colleges Trustees (CCCT) Board. The ad hoc committee will make candidate recommendations to the Board of Trustees for its vote at the April 21, 2026, meeting.

Prepared By: Rebecca Alvarez

Reviewed By: Cade Story-Yetto

Approved By: Bradley Davis

Funding Source/Fiscal Impact
There is no fiscal impact associated with forming the ad hoc committee or voting on CCCT Board candidates.

Reference(s)
The CCCT Board election period runs from March 10 through April 25, 2026, with votes submitted and counted via the eBallot online platform. Election results will be announced at the Annual Trustees Conference, May 1 - 3 , 2026, in Newport Beach. The CCCT Board provides policy leadership on behalf of the California community college system and advises the Community College League of California (CCLC).

Background/Alternatives
The Board will review and vote on candidates for the CCCT Board's open positions statewide. The ad hoc committee appointed by board president Grey will evaluate the candidate information provided by the CCLC and recommend a slate of candidates. The full board will then cast its vote at the April 21, 2026, meeting.

Coordination
Forming the ad hoc committee involves coordination between board president Grey and the chancellor's office to ensure timely review of candidate materials and preparation for the April 21 vote.

Follow-up/Outcome
Following the board's appointment of the ad hoc committee, the committee will convene to review all candidate materials and present its recommendations at the April 21, 2026, board meeting. Upon board approval, district staff will submit the official eBallot before the April 25, 2026, deadline, and election results will be announced at the Annual Trustees Conference.

File Attachments
2026 CCCT Election Packet.pdf (512 KB)

14. Board

Subject	**14.4 ADOPT RESOLUTION NO. 26031702 COMMITMENT TO ADDRESSING HOUSING INSECURITY AMONG STUDENTS THROUGH AN INTERSEGMENTAL HOUSING PARTNERSHIP WITH SAN JOSÉ STATE UNIVERSITY - Recommendation: The Board of Trustees adopt Resolution No. 26031702 COMMITMENT TO ADDRESSING HOUSING INSECURITY AMONG STUDENTS THROUGH AN INTERSEGMENTAL HOUSING PARTNERSHIP WITH SAN JOSÉ STATE UNIVERSITY.**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Action
Recommended Action	The Board of Trustees adopt Resolution No. 26031702 COMMITMENT TO ADDRESSING HOUSING INSECURITY AMONG STUDENTS THROUGH AN INTERSEGMENTAL HOUSING PARTNERSHIP WITH SAN JOSÉ STATE UNIVERSITY.

Prepared By: Cade Story-Yetto

Reviewed By: Ngoc Chim

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The district's community support (Basic Aid) funds will be allocated to support the costs of the intersegmental housing partnership pilot with San José State University, in alignment with the board's commitment to removing housing insecurity as a barrier to student success and reducing the cost of education for students who need it most. The district will fully subsidize all costs associated with housing participating students, including room, meal plan, applicable SJSU fees, and supplemental service costs. The estimated amount set aside to support this initiative is $500,000, which has been incorporated into the district's budget planning. The chancellor has committed sufficient unrestricted general fund dollars to sustain and scale this partnership through the pilot period and beyond.

Reference(s)
Goal 2 of the 2025-26 Annual Board of Trustees Goals prioritizes the management of district assets to meet student needs and explicitly highlights the exploration of housing partnerships as a key measurement of success.

Assembly Bill 648 (2021), codified in Education Code Section 17021.1, authorizes California community college districts to construct and maintain student housing, establishing the legislature's recognition of community colleges' independent role in addressing housing insecurity among their student populations.

Board Policy 6910 (Housing) delegates to the chancellor the authority to enter into housing agreements on behalf of the district.

Background/Alternatives
Over the past three years, the district has leveraged local funds to systematically remove financial barriers for students, including the elimination of tuition, parking, healthcare, textbook, childcare, and other miscellaneous fees, as well as the establishment of a universal meal program. Housing insecurity remains the most acute barrier still facing the district's students. Data indicate that approximately 43% of the district's students experience housing insecurity, including students residing in shelters, vehicles, or unstable temporary arrangements. Research consistently demonstrates that housing insecurity is among the strongest predictors of attrition in higher education, with housing insecure students significantly less likely to persist term-to-term and substantially more likely to reduce course loads, withdraw, or stop out entirely. When a student's most basic need for stable shelter is unmet, it functionally undermines every other investment the district makes in their success.

The district has identified an intersegmental housing partnership with San José State University as the most operationally viable and immediately impactful approach to addressing this need. SJSU maintains existing dormitory infrastructure with 24-hour residential life operations and has vacancies during periods of reduced occupancy. The pilot envisions housing district students with documented, persistent housing insecurity in existing SJSU dormitory vacancies. An initial cohort of up to 20 students will be housed beginning April 1, 2026, with continuity through the end of the SJSU summer term on July 25. Beginning May 23, the district anticipates expanding to approximately 75 total students for the summer term.

This resolution authorizes the chancellor to execute a Memorandum of Understanding with San José State University and to take all actions necessary to operationalize the housing partnership pilot for the Spring-Summer 2026 period, with the expectation that the partnership will continue into subsequent terms as capacity and institutional alignment allow.

Coordination
The chancellor developed this resolution and the underlying partnership framework in coordination with the executive management team and SJSU's Department of Housing. District legal counsel has been consulted to ensure compliance on matters related to Title IX, the Clery Act, FERPA, cross-institutional conduct jurisdiction, among others.

Follow-up/Outcome
Upon adoption, the chancellor will oversee the execution of a Memorandum of Understanding with San José State University and the launch of the housing partnership pilot. The district will produce a formal impact report at the conclusion of the pilot period, drawing on academic outcome data, student surveys, and qualitative case management observations. During the summer, the district will reassess its fiscal position and present the Board of Trustees with a comprehensive report on the partnership's effectiveness, along with any recommended expansion, modifications, or additional investment.

File Attachments
Resolution_Housing_Insecurity_SJSU_Partnership_3-17-26.pdf (160 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.1 Student Senate Update: Isaiah Tracy, Mission College | Leilany Huerta-Hernandez, West Valley College**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
15.1 WVC aswvc board report feb 2026.pdf (1,646 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.2 Classified Senate Update: Andrae Macapinlac - West Valley College | Amanda Marshall - Mission College | Kay Van Kirk - District**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

15. Information Reports and Items for Future Board Consideration

Subject	**15.3 Academic Senate Update: Meg Farrell - West Valley College | Jeff Cormier - Mission College**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
15.3 MCASBoard Update 3.17.26 JC.pptx.pdf (2,150 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.4 Mission College President's Update: Seher Awan**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
15.4 MC- 03-17-26.pdf (19,176 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.5 West Valley College President's Update: Jennifer Taylor-Mendoza**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

File Attachments
15.5 WVC-PresReport-Mar-17-2026 F.pdf (2,382 KB)

15. Information Reports and Items for Future Board Consideration

Subject	**15.6 Chancellor's Report: Bradley Davis**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

15. Information Reports and Items for Future Board Consideration

Subject	**15.7 Trustee Comments**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Information

16. Continuation of Closed Session, If Necessary

17. Reconvene Public Session, If Necessary

Subject	**17.1 Report of Closed Session Action**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	

18. Meeting Closing

Subject	**18.1 Adjournment**
Meeting	Mar 17, 2026 - WVMCCD Board of Trustees Regular Meeting
Type	Procedural