



**ACE**  
**Association of College Educators**  
**West Valley Mission Community College District**  
**Office at Mission or send email to: ace@wvm.edu**  
**Web Site <http://wvmccd.cc.ca.us/ace/>**

**APPROVED MINUTES**  
**Thursday, March 20, 2008**  
**Mission College E3-401 at 2:30 pm**

**I. MEMBERS PRESENT**

Present	Member	Present	Member
x	Roberta Berlani, WVC, FT Rep, Vice President	x	Susanna Pancella, MC, FT Rep, Secretary
x	Randy Castello, WVC, Chief Negotiator, Budget Analyst	x	Eric Pape, WVC, FT Rep
x	Donna Frankel, AF Rep At-Large	x	Rod Pavao, MC, FT Rep, Grievance/FSA Specialist
x	Richard Greco, WVC, Grievance/FSA Specialist	x	Ron Smebye, MC, FT Rep
x	Ed Kleppinger, MC, FT Rep, President	x	Ashley Sousa, WVC, FT Rep
x	Rob Leadbeater, MC, AF Rep	x	Doug Temkin, WVC, Newsletter Editor
x	Louise Lodato, MC, AF Negotiator	x	Marge Thronson, WVC, AF Rep
x	Ellen McAlister, MC, Negotiator		Sallie Wisner, Web Master (attendance not required)
x	LeAnn McGinley, WVC, FT Rep		

**Guests:** Cathy Cox, Dianne McKay

**CALL TO ORDER** The President called the closed meeting to order at 2:35 p.m.

**II. ORGANIZATION**

**III. AGENDA:** No changes

**IV. MINUTES** Motion: To accept the March 6 minutes as modified. (M/S/P - Smebye/Pavao)

**V. REPORTS**

**A. President:**

- There has been much communication on the retirement incentive. We have been including the BOT in the communication.
- Meetings: DBAC was cancelled and will not meet again until the end of April. As a result we will not see the final budget, which is being worked on by the staff and will have no oversight, until that meeting.

**B. Vice President:**

- Attended the WVC PGC meeting. They distributed the “green” report that has the 2007-08 actual amounts for WSCH and FTES. This report contains the fall, spring and winter session WSCH/FTE calculations at WVC for all divisions and departments. It is a way to look at efficiency. The report was presented but there was no discussion of possible problems. It appears that late start classes and winter session may not be the best way to chase WSCH.

**C. Secretary:** the application deadline for the ACE representative elected positions is March 21 and the application deadline for the ACE appointed positions is March 25. The elections will take place after spring break.

**D. Treasurer:** None

**E. Budget Analyst:** DBAC didn't meet because of Accreditation. The Fixed Cost subcommittee met. The BAMS group asked about having the fixed costs cut by 15% and wanted to know why this couldn't happen. Fixed Cost started to go through line items and determined that some of them are contractual. They did ask the Senate for direction on some items, e.g. land rentals originally supported a conference but had morphed into supporting the Classified and Academic Senates' functions. We are asking the Senates to submit a budget. We haven't heard much about the budget. There has been no effort to go through the position control file nor has the org chart been reviewed. ACE has received a copy of the annual audit.

**F. Newsletter Editor:** articles for the next newsletter are due March 21; the newsletter will be out the week of March 24.

**G. Associate Faculty:** There will be an article in the newsletter about the medical benefits deadline, which is during spring break on Friday, April 4. The District will not change the deadline. CPFA is the part-time equivalent of FACCC. They have a once a year conference. Donna Frankel is requesting to attend.

**Motion:** Upon presentation of receipts to cover the registration, meals, and transportation for Rep. Frankel to attend the CPFA plenary session. (M/S/P Pavao/Thronsdon)

## VI. CLOSED SESSION

**A.** Personnel Matters/ Grievances

**B.** Negotiations

**C.** Load Committee

**D.** Confidentiality

### REPORT OUT OF CLOSED SESSION:

- There was discussion on the retirement incentive and direction was given to the negotiating team.
- There are currently no grievances.
- Load Committee did not meet.

## VII. OLD BUSINESS

None

## VIII. NEW BUSINESS

**Negotiations Update:** we have been negotiating a retirement incentive. The outcome is still not resolved.

**PGD:** questions about the compliance report should be sent to Steve Blasberg. Support material demonstrating that you have followed and completed your approved PGD plan will have to be submitted. You will have to also complete a short summary of your PGD plan that will go to the Board. It was asked that the PGD committee send a brief email outing the information that is needed.

**Mission Academic Senate:** the Senate passed a motion calling for the establishment of a cross functional entity that could make strategic level recommendations on responding to enrollment and budget situations at Mission. DCs, PGC, the Senate, and GAP are doing good work but there is no entity that can pull all of these things together. We need a mechanism by which faculty ideas can be put into motion, e.g. MC PGC has three plans to look at enrollment. There was a brainstorming meeting today and a report on this meeting will be distributed. There was hope that this may become a standing committee with representatives from all areas. One caution: this group may not crossover into the area of collective bargaining; shared governance and collective bargaining are distinctly different.

**Accreditation:** a summary of the recommendations/commendations for both colleges were presented.

**IX. FUTURE BUSINESS**

Next regular ACE meeting: April 10 at 2:30pm in BU8 at West Valley College.

**X. ADJOURNMENT**      The meeting ended at 5:10pm.

Respectfully submitted,  
Susanna Pancella, Secretary